



**Perth & Kinross Council  
Environment & Infrastructure**

**Application for  
Consent to Execute Works in a Road (Sect. 56)**

**(Excluding Work Connected with Building Operations,  
e.g. Deposition of Building Materials, Hoardings, Staging or Scaffolding)**

**APPLICATIONS MUST BE COMPLETED ONLY BY THE CONTRACTOR  
PLEASE CAREFULLY READ THE 'NOTES FOR GUIDANCE' ON THE REVERSE**

**Applicant Details**

See point 2 of Notes For Guidance

Name/Company	
Address	
Phone	
Email	

**Location of Works**

See point 5 of Notes For Guidance

Address	
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**Description of Works / Operations in road/footway**

See point 4 of Important Notes below

<b><u>Proposed Traffic Management method</u></b>	
<b>If works are for constructing a vehicle access, you must supply the VA2 Reference.</b>	
VA2 Reference	

**Proposed Start Date**

(See point 5 of Notes For Guidance)

**End Date**

<b><u>Charges</u></b>
The current fee of £167 and ways to be pay will be confirmed subject to your application approval

<b><u>Contractors Signature</u></b> (See point 6 of Notes For Guidance)	
Contractors Signature	
Print Name	
Company	
Date	

**Important Notes:**

1. Failure to comply with the requirements of Roads (Scotland) Act 1984 Section 56 Constitutes an offence which may result in prosecution and a fine not exceeding £1000
2. The contractor **MUST** provide proof of their Public Liability insurance Cover (minimum level of cover required is £5 million) (See point 2 of Notes For Guidance)
3. There must be one person on site holding NRSWA accreditation as a supervisor and at least one other person holding NRSWA accreditation as an operative. (proof of accreditation must be submitted with this application) before permission is granted and must be available on site)
4. This permission does not allow you to install any type of apparatus in or under a road. Permission to install apparatus must be made under NRSWA Section 109.

**See next page for notes for guidance**

## ROADS (SCOTLAND) ACT 1984 – SECTION 56 Application – Notes for Guidance

1. Section 56(2) puts a duty on the Roads Authority to inform the applicant of those statutory undertakers whose apparatus is, in their opinion, likely to be affected by the Works.  
**It is the responsibility of the applicant to inform those undertakers, in writing, that an application has been made. This can be done by using the Plant Information Request service provided by Symology – call free on 08000 231251 or visit [www.symology.co.uk](http://www.symology.co.uk) for further details**
2. **The applicant shall agree to indemnify Perth and Kinross Council, as Roads Authority, from and against all actions, claims, demands, costs, charges, damages, losses and expenses, of whatsoever kind or nature, which may be brought or made against them in respect of the negligence, omission or default of the holder of this permission or those to whom the holder is responsible arising in respect of any operation authorised by this consent unless due to the negligence or other breach of legal duty on the part of the Council or of any person for whom the Council are responsible. Therefore we suggest that the applicant should be the contractor appointed to carry out the works.**  
**The contractor who will be carrying out the work MUST provide proof of current Public Liability Insurance cover to the value of £5 million.**
3. **Qualifications of Supervisors and Operatives**  
Whilst works are taking place there must be one person on site holding NRSWA accreditation as a supervisor and at least one other person holding NRSWA accreditation as an operative.  
**Each application MUST be accompanied by proof of relevant accreditation for the staff who will be on site.**  
Proof of accreditation may also be asked for during any site inspections carried out whilst the work is undergoing.
4. The applicant will be responsible for providing traffic & pedestrian safety measures in accordance with Chapter 8 of the Traffic Signs manual and in particular with the Code of Practice Safety at Street Works and Road Works.  
<https://roadworks.scot/sites/default/files/publications/add/safety-at-streetworks-Oct2014.pdf>  
Where a Road Closure is required, a further application will be required. Please note that the lead in time to promote a Road Closure is 6 weeks.  
The Traffic & Network Team must be consulted to agree detailed, site-specific arrangements at least two working weeks prior to commencement of work.  
All works must be carried out in accordance with the Specification for the Reinstatement of Openings in Highways', NB Guarantee Period for permanent reinstatements is now 6 years. (This does not include Vehicle Accesses).  
[https://roadworks.scot/sites/default/files/publications/249/Specification%20for%20the%20Reinstatement%20of%20Openings%20in%20Roads%20-%205th%20edition%20%282023%29%20-%2016%20May%202023\\_0.pdf](https://roadworks.scot/sites/default/files/publications/249/Specification%20for%20the%20Reinstatement%20of%20Openings%20in%20Roads%20-%205th%20edition%20%282023%29%20-%2016%20May%202023_0.pdf)
5. **The applicant is required to give at least 4 weeks' notice** of their proposed start date to the Traffic & Network Team (for co-ordination purposes). In some cases (Traffic Sensitive Roads) the lead in period is extended to 6 weeks' notice – this will be confirmed by the Traffic & Network Team upon receipt of each application. The applicant must notify the Traffic & Network Team on the day the works are complete.  
Further Terms and Conditions will be attached to the permission – please read these carefully before commencing any work on site.
6. The Contractor MUST complete the application form and return it to:-  
Email [roadsnetworkmanagement@pkc.gov.uk](mailto:roadsnetworkmanagement@pkc.gov.uk)  
Or alternatively return by post to:-  
Perth & Kinross Council, Environment & Infrastructure, Traffic & Network Management,  
Pullar House, No 35 Kinnoull Street, PERTH. PH1 5GD.