

PERTH AND KINROSS COUNCIL**Lifelong Learning Committee - 29 May 2013****CONTRACTS AWARDED BY EDUCATION AND CHILDREN'S SERVICES
UNDER DELEGATED POWERS****Report by Executive Director (Education and Children's Services)****PURPOSE OF REPORT**

In accordance with the Council's Contract Rules, this report provides information to the Committee on new contracts awarded by Education and Children's Services during the period 1 April 2012 to 31 March 2013 under delegated authority.

1. BACKGROUND / MAIN ISSUES

- 1.1 The Council's Financial Regulations and Contract Rules stipulate that the Executive Director (Education and Children's Services) is authorised to accept tenders of any value where:
- (a) The most economically advantageous tender is to be accepted; and
 - (b) The amount of the tender to be accepted is within the authorised estimates of expenditure of the Council.
- 1.2 This report lists all tenders accepted and works awarded through Public Contracts Scotland, of value in excess of £5,000, by the Executive Director (Education and Children's Services) during the period 1 April 2012 to 31 March 2013.

2. PROPOSALS

- 2.1 The Committee is asked to note the range of contracts awarded during the period 1 April 2012 to 31 March 2013 in order to deliver the objectives of the service. As detailed in Appendix 1.

3. CONCLUSION AND RECOMMENDATION

- 3.1 It is recommended that the Committee notes the information provided in accordance with the Council's Contract Rules.

Author(s)

Name	Designation	Contact Details
Andy Cook	Contracts and Facilities Manager	01738 476330

Approved

Name	Designation	Signature
John Fyffe	Executive Director (Education and Children's Services)	John Fyffe
Date 18 April 2013		

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E-mail: ecsgeneralenquiries@pkc.gov.uk



Council Text Phone Number 01738 442573

1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

The undernoted table should be completed for all reports. Where the answer is 'yes', the relevant section(s) should also be completed

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	None
Corporate Plan	Yes
Resource Implications	
Financial	None
Workforce	None
Asset Management (land, property, IST)	None
Assessments	
Equality Impact Assessment	None
Strategic Environmental Assessment	None
Sustainability (community, economic, environmental)	None
Legal and Governance	None
Risk	None
Consultation	
Internal	None
External	None
Communication	
Communications Plan	None

1. Strategic Implications

Community Plan / Single Outcome Agreement

1.1 None

Corporate Plan

1.2 The Perth and Kinross Community Plan 2013-2023 and Perth and Kinross Council Corporate Plan 2013/2018 set out five strategic objectives:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

This report relates to Objective No (iii).

1.3 The report also links to the Education & Children's Services Policy Framework in respect of the following key policy area:

- Maximising Resources

2. Resource Implications

Financial

- 2.1 Budgetary provision has already been made for all contracts detailed in this report and as such there are no direct financial implications arising from this report.

Workforce

- 2.2 None

Asset Management (land, property, IT)

- 2.3 None

3. Assessments

Equality Impact Assessment

- 3.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

This section should reflect that the proposals have been considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:

- (i) Assessed as **not relevant** for the purposes of EqIA

Strategic Environmental Assessment

- 3.2 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals. However, no action is required as the Act does not apply to the matters presented in this report. This is because the Committee are requested to note the contents of the report only and the Committee are not being requested to approve, adopt or agree to an action or to set the framework for future decisions.

Sustainability

- 3.3 None

Legal and Governance

- 3.4 *No implications.*

Risk

3.5 *None*

4. Consultation

Internal

4.1 No consultation required

External

4.2 No consultation required.

5. Communication

5.1 *None*

2. BACKGROUND PAPERS

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

3. APPENDICES

Appendix 1: Contracts awarded by Education and Children's Services between 01 April 2012 and 31 March 2013.

Appendix 1

Contracts awarded by Education and Children's Services between 01 April 2012 and 31 March 2013

Contract Name	Description of Supply	Contract Officer	Type of Tender*	Value	Date of Contract Award	Contract Duration	Supplier Name
PKC Schools Construction and Refurbishment Contracts	Construction Framework Contract	Brian Reid	3	£15M	25/03/12	31/03/2012 – 31/03/2016	Morrison Construction Ltd
Scottish Qualifications Awards Analysis 2012 - 2013	Attainment Analysis	Joanna Gilchrist	2	£12,500	30/05/12	01/08/2012 – 30/04/2014	SJ Educational Support Services
Facilitator to oversee Procurement Process	Construction Procurement Advice	Linda Clark	1	£8,380	6/11/2012	07/11/2012-25/03/2013	Ralph A Ogg & Partners
Evaluation of Living Communities Project	Evaluation Services	Kirsty Duncan	2	£7,940	1/10/12	01/10/2012 – 14/04/2013	EKOS Consultancy Services
Supply of Specialist Stationery	Stationery Equipment	Andy Cook	1	£7,800	3/12/12	Spot Purchase	IOT Plc
Gaelic Tuition in Primary Schools	Training Services	Chris Deplano	1	£5,500	8/01/13	11 weeks 14/01/2013	Fèisean nan Gàidheal

*Type of Tender:

- 1 3 formal quotes / Quick Quote
- 2 Advertised Tender procedure through Public Contracts Scotland
- 3 EU compliant tender procedure

Note

Contracts relating to Home to School transport for Education and Children's Services are tendered and awarded by The Environment Service and will be reported to the Enterprise and Infrastructure Committee in August 2013.