PERTH AND KINROSS COUNCIL

11 December 2013

NEW NATIONAL RESILIENCE ARRANGEMENTS

Report by Executive Director (Environment)

This report advises the Council of new national arrangements for the management of resilience responsibilities in Scotland under the Civil Contingencies Act 2004, Contingency Planning (Scotland) Regulations 2005 and other relevant legislation and regulations. The new arrangements came into effect on 1 November 2013.

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1. BACKGROUND / MAIN ISSUES

1.1 The Civil Contingencies Act 2004 and Contingency Planning (Scotland) Regulations 2005 (CCA), accompanying regulations and non-legislative measures deliver a single framework for civil protection in the United Kingdom. The CCA focuses on three types of threat:

- An event or situation which threatens serious damage to human welfare
- An event or situation which threatens serious damage to the environment
- War, or terrorism, which threatens serious damage to security.

The CCA also divides responders into two categories. Those in Category 1 are:

- Local Authorities
- Police Scotland
- The Scottish Fire and Rescue Service (SFRS)
- The Scottish Environment Protection Agency (SEPA)
- The Maritime and Coastguard Agency (MCA)
- The NHS
- The Scottish Ambulance Service

1.2 Under the law, Category 1 responders have duties placed on them to assess risk, plan for emergencies, develop and apply internal business continuity arrangements, warn, inform and advise the public, share information and to co-operate and work with other responders.

1.3 Category 2 organisations (primarily utility companies and transport operators) have a duty to co-operate with Category 1 organisations and share relevant information. There are other organisations such as the Met Office who will work with all responders as required.

1.4 In recent years the primary vehicle for this work has been the Tayside Strategic Coordinating Group (SCG) drawing together all relevant agencies in the former Tayside Police area. This model was applied nationally, with 8 SCGs directly responsible for work in their region and working with the Scottish Government.

2. PROPOSALS

2.1 With effect from 1 November 2013, the Tayside SCG ceased to exist and was replaced by a new Tayside Local Resilience Partnership (LRP), subordinate to a North of Scotland Regional Resilience Partnership (NSRRP) with oversight of the LRPs in Tayside, Grampian and Highland and Islands areas. These geographic boundaries reflect the new divisional and territorial boundaries in Police Scotland and the Scottish Fire and Rescue Service. Membership of the NSRRP includes all local authorities in the three regions including Perth and Kinross Council.

2.2 Within the new structures, the role of the LRP is to maintain effective local liaison and co-ordination across Tayside. The LRP will also maintain and develop a local work programme which is developed from, and aligned with, the NSRRP Business Plan. Local plans will be developed and maintained where required. A key role of the LRP is to respond effectively to incidents which require multi-agency co-ordination. The LRP will be attended by a core of Category 1 and 2 organisations as listed above. Other members will be determined locally according to business need. The Chair of the LRP will be determined by its membership.

2.3 The remit of the NSRRP is to agree strategies for building resilience in the north of Scotland, to set policy on multi-agency emergency planning, response and recovery and to approve, manage and deliver the Partnership's Business Plan. The NSRRP is not a statutory body, has no legal identity, nor does it have powers to direct individual members. Notwithstanding this, the Civil Contingencies Act does require the NSRRP to convene and this will be the forum where statutory duties are discharged. Chief Officers from all Category 1 organisations will be invited to attend each meeting of the NSRRP. The Chair of the NSRRP is the Assistant Chief Constable (North) from Police Scotland.

2.4 A Resilience Partnership will be the primary forum for multi-agency coordination during response to an incident or emergency and the level of management involvement should be tailored to suit the circumstances. It is anticipated that the key forum in the majority of instances impacting on Perth and Kinross will be the LRP offering the same assurances and security as the former Tayside SCG.

2.5 Perth and Kinross Council's emergency response arrangements dovetail with multi agency arrangements. The organisational charts and table at Appendix 1 provide a summary of the different levels of response, who might be expected to respond and who has responsibility for particular issues in relation to different categories of impact. This is not an exhaustive list and will be determined by the type and scale of the incident.

3. CONCLUSION AND RECOMMENDATIONS

3.1 Systems and structures designed to deliver resilience in Scotland and Perth and Kinross are essential to the current and future wellbeing of our communities. The new national arrangements clearly represent a transition from relatively long standing arrangements which have been effective in responding to a number of needs and a range of challenges. The new NSRRP and Tayside LRP will maintain focus on this work.

3.2 It is recommended that the Council:

(i) Notes the implementation of the new national arrangements;
(ii) Requests that the Chief Executive makes any necessary changes in Perth and Kinross Council's operating procedures to integrate with the work of the regional and local resilience partnerships.

Author(s)

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Approved

Name	Designation	Date
Jim Valentine	Executive Director (Environment)	20 November 2013

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1. **IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION**

Strategic Implications	Yes / None
Community Plan / Single Outcome Agreement	**Yes**
Corporate Plan	**Yes**
Resource Implications	
Financial	**None**
Workforce	**None**
Asset Management (land, property, IST)	**None**
Assessments	
Equality Impact Assessment	**Yes**
Strategic Environmental Assessment	**Yes**
Sustainability (community, economic, environmental)	**Yes**
Legal and Governance	**Yes**
Risk	**Yes**
Consultation	
Internal	**Yes**
External	**None**
Communication	
Communications Plan	**Yes**

1. **Strategic Implications**

    Community Plan / Single Outcome Agreement

1.1 The Perth and Kinross Community Planning Partnership (CPP) brings together organisations to plan and deliver services for the people of Perth and Kinross. Together the CPP has developed the Perth and Kinross Community Plan which outlines the key things we think are important for Perth and Kinross:-

    (i) Giving every child the best start in life
    (ii) Developing educated, responsible and informed citizens
    (iii) Promoting a prosperous, inclusive and sustainable economy
    (iv) Supporting people to lead independent, healthy and active lives
    (v) Creating a safe and sustainable place for the future

1.2 It is considered that the proposal contained within this report contributes to creating a safe and sustainable place for the future.

    Corporate Plan

1.3 The Council's Corporate Plan 2013-2018 outlines the same five Objectives as those detailed above in the Community Plan. These objectives provide a clear strategic direction, inform decisions at a corporate and service level and shape resource allocation. It is considered that the proposals contained in the report contribute to creating a safe and sustainable place for the future.

2.   Resource Implications

<u>Financial</u>

2.1   There are no additional financial implications arising from the contents of this report.

<u>Workforce</u>

2.2   There are no additional workforce implications arising from the proposals contained within this report.

<u>Asset Management (land, property, IT)</u>

2.3   There are no land and property, or information technology implications arising from the contents of this report.

3.   Assessments

<u>Equality Impact Assessment</u>

3.1   An Equality Impact Assessment needs to be carried out for functions, policies, procedures or strategies in relation to race, gender and disability and other relevant protected characteristics. This supports the Council's legal requirement to comply with the duty to assess and consult on relevant new and existing policies.

3.2   The function, policy, procedure or strategy presented in this report was considered under the Corporate Equalities Impact Assessment process (EqIA) with the following outcome:

        i)   Assessed as **not relevant** for the purposes of EqIA.

<u>Strategic Environmental Assessment</u>

3.3   Strategic Environmental Assessment (SEA) is a legal requirement under the Environmental Assessment (Scotland) Act 2005 that applies to all qualifying plans, programmes and strategies, including policies (PPS). The proposals have been considered under the Act and no further action is required as it does not qualify as a PPS as defined by the Act and is therefore exempt.

<u>Sustainability</u>

3.4   Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.5   The proposal contained within the report is assessed to have no sustainability related impacts.

3.6   Emergency Planning, Response and Recovery are statutory obligations and this report strengthens the Council's duty in relation to this.

Risk

3.7   In order to mitigate the risks that may arise from the events managed within CCA procedures it is essential that comprehensive local, regional and national structures and systems are in place and that Perth and Kinross Council as a Category 1 Responder organisation is fully informed of and engaged with relevant systems and procedures.

4.   Consultation

Internal

4.1   The Chief Executive, the Executive Officer Team and The Environment Service Management Team have been consulted.

External

4.2   Angus Council and Dundee City Council have been consulted.

5.   Communication

5.1   The new arrangements will be communicated to Council Officers through the Councils Civil Contingencies Steering Group and we will ensure they are professionally supported by all services.
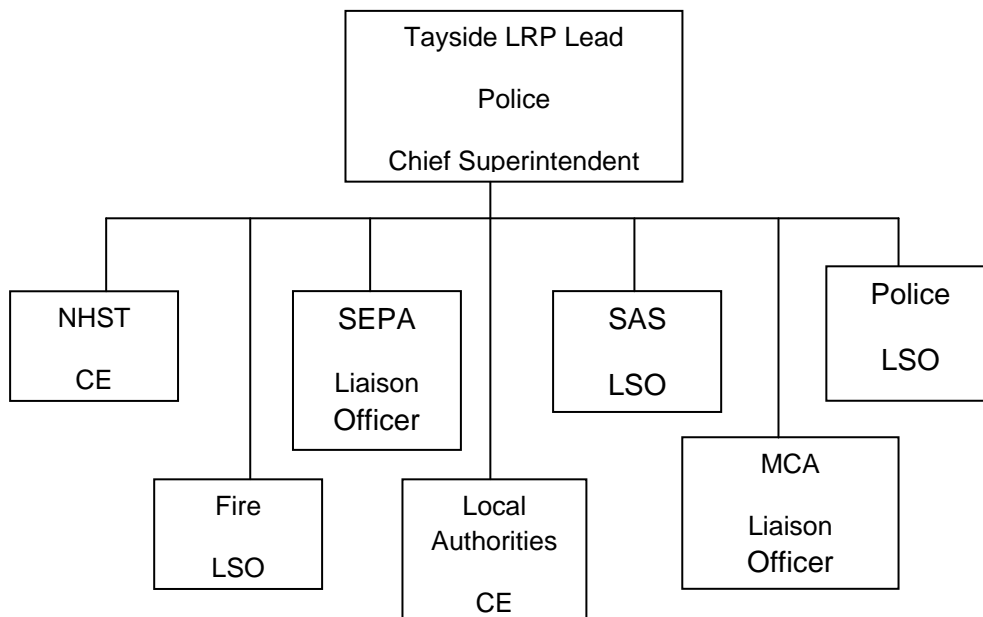
2.   BACKGROUND PAPERS

No background papers, as detailed by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

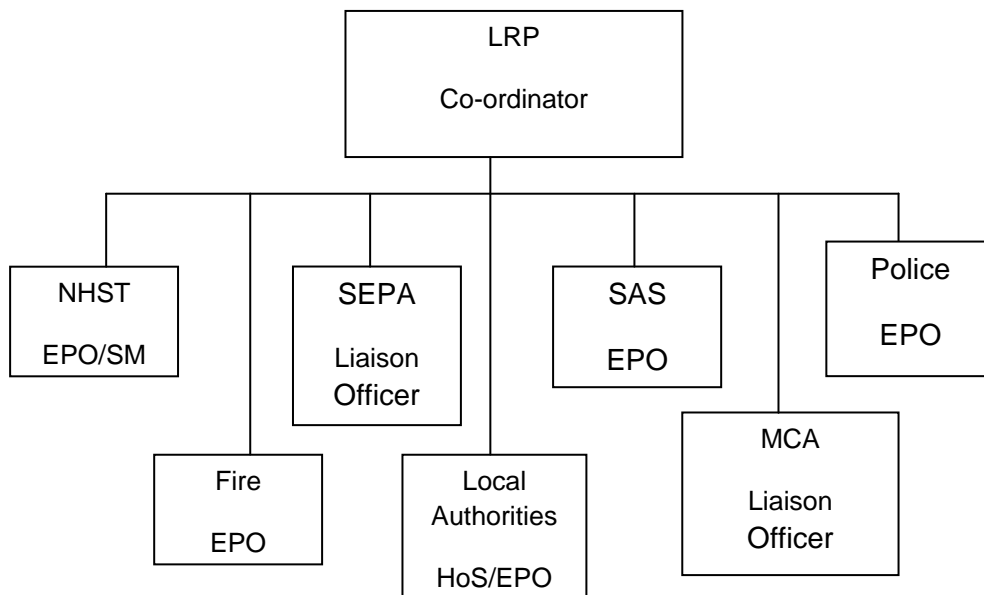**Regional Resilience Partnership (RRP) Strategic Response**

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                        ┌─────────────────────┐
                        │       Police        │
                        │                     │
                        │  Assistant Chief    │
                        │  Constable (North)  │
                        └─────────────────────┘
        ┌───────────────────────┼───────────────────────┐
┌───────────────┐      ┌───────────────┐        ┌───────────────┐
│   Grampian    │      │    Tayside    │        │     H & I     │
│   LRP Lead    │      │   LRP Lead    │        │               │
│               │      │               │        │   LRP Lead    │
└───────────────┘      └───────────────┘        └───────────────┘
        ┌──────────────────────────────────────────────┐
        │    Supported by partner agencies as required  │
        │                                               │
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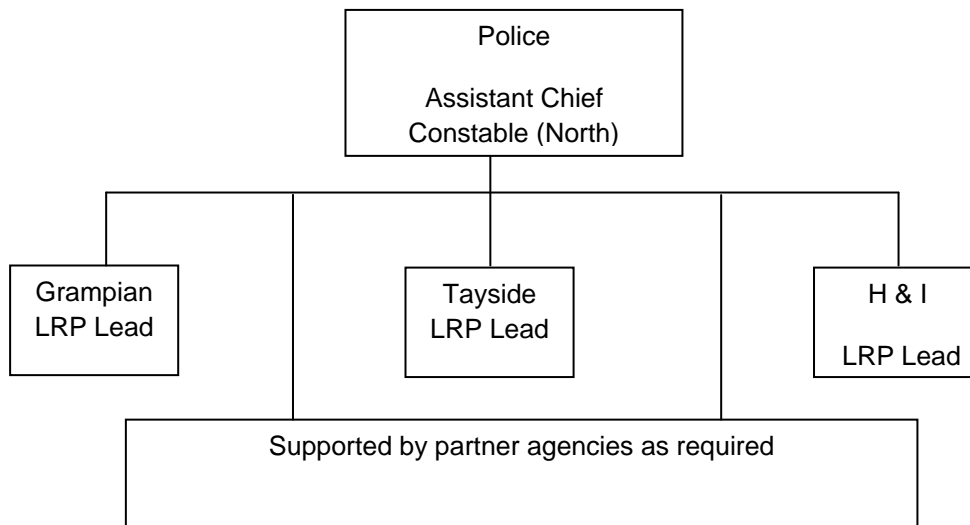
Local Resilience Partnership (LRP) Strategic Response

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                    ┌──────────────────────┐
                    │   Tayside LRP Lead    │
                    │                       │
                    │        Police         │
                    │                       │
                    │  Chief Superintendent │
                    └──────────────────────┘
   ┌──────────┬──────────┬──────────┬──────────┐
┌────────┐ ┌────────┐ ┌────────┐ ┌────────┐
│  NHST  │ │  SEPA  │ │  SAS   │ │ Police │
│        │ │        │ │        │ │  LSO   │
│   CE   │ │Liaison │ │  LSO   │ └────────┘
└────────┘ │Officer │ └────────┘
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   ┌────────┐    ┌────────────┐    ┌────────┐
   │  Fire  │    │   Local    │    │  MCA   │
   │        │    │Authorities │    │Liaison │
   │  LSO   │    │            │    │Officer │
   └────────┘    │    CE      │    └────────┘
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LSO = Local Senior Officer

CE = Chief Executive

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Local Resilience Partnership (LRP) Tactical Response

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                        ┌─────────────────┐
                        │      LRP        │
                        │  Co-ordinator   │
                        └─────────────────┘
         ┌──────────┬──────────┼──────────┬──────────┐
   ┌──────────┐ ┌──────────┐ ┌──────────┐ ┌──────────┐
   │   NHST   │ │  SEPA    │ │   SAS    │ │  Police  │
   │          │ │          │ │          │ │   EPO    │
   │  EPO/SM  │ │ Liaison  │ │   EPO    │ │          │
   │          │ │ Officer  │ │          │ └──────────┘
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        ┌──────────┐  ┌──────────┐  ┌──────────┐
        │   Fire   │  │  Local   │  │   MCA    │
        │          │  │Authorities│ │          │
        │   EPO    │  │          │  │ Liaison  │
        └──────────┘  │ HoS/EPO  │  │ Officer  │
                      └──────────┘  └──────────┘
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Agencies participate as required

HoS = Heads of Service and/or deputes as appropriate to the incident.

SM = Senior Manager

EPO = Emergency Planning Officer

Perth & Kinross Council Responsibilities

Category of Impact	Service	Head of Service Responsible	Issues
Infrastructure	TES	Head of Performance and Resources	• Liaison with partner agencies to co-ordinate at tactical level • Provide specialist Civil Contingencies (Emergency Planning/Business Continuity) advice and support • Provide specialist Health and Safety advice and support • Sourcing of emergency transport resources
	TES	Head of Planning and Regeneration	• Provide advice in relation to the structural safety of damaged buildings and structures • Co-ordinate works to make safe or demolish dangerous buildings and structures • Provision of GIS Operator to Council Emergency Centre or Operations Centre • Provision of Maps, Plans and aerial photographs
	TES	Head of Property	• Sourcing and preparation of buildings for emergency use • Management of council properties and other premises utilised during the emergency
	TES	Head of Environment and Consumer Services	• Take a lead role in flooding emergencies • Provision of specialist engineering advice • Liaison with the Emergency Services in relation to all (non-trunk road) traffic management issues • Liaison with BEAR Scotland (trunk roads)
	TES	Roads Maintenance Partnership Manager	• Maintain the integrity of the road network • Provision of emergency catering and cleaning services • Provision of Plant/Vehicles, Sandbags and other resources • Provide technical and manual resources • Clear debris • Provide support to other council services as required. • Source specialist contractors as required • Provision of signage and barriers.

Category of Impact	Service	Head of Service Responsible	Issues
Environment	TES	Head of Environment and Consumer Services	• Take a lead role for Hazmat incidents • Clean-up of incident site following an incident with an environmental impact (chemical, oil, biological, radiological, fly tipping, mass fatalities) • Maintenance of cleansing services • Food Safety and Standards • Animal Diseases/Health/Welfare • Communicable Diseases Investigation • Public Health • Contaminated Land • Sampling (food, water, air etc) • Disinfection/Sanitisation
People	HCC	Head of Community Care	• Lead and co-ordinate all welfare support to the affected community • Operate Emergency Support Centres • Arrange the provision of Humanitarian Assistance Centres (HAC) when necessary • Provide Post Incident Support • Co-ordination of voluntary organisations
	HCC	Head of Housing and Strategic Commissioning	• Support for those rendered homeless • Immediate temporary housing needs of the community • Re-housing for those members of the public rendered homeless
	ECS	Senior Business & Resources Manager	• Support and provide assistance setting up Emergency Support Centres in schools or community buildings
	CES	Head of Democratic Services	• Media Arrangements for Emergencies • Warning and Informing the Public
Economy	TES	Head of Planning and Regeneration	• Business Public Relations • Rebuilding business confidence and attracting businesses back to an area • Relocation of existing businesses • Business Support

Category of Impact	Service	Head of Service Responsible	Issues
Support Corporate IT	HCC	Head of Finance and Support Services	• Provide any necessary IT support for the emergency response • Maintain/resource IT and communications equipment as required
Support Customer Service Centre	HCC	Head of Finance and Support Services	• Provide a main point of contact for most initial enquiries • Pass calls to the appropriate team or individual
Support Legal	CES	Head of Legal Services	• Provide legal advice to the Strategic Recovery Support Group • Liaison with Procurator Fiscal and other legal agencies • Provide guidance in relation to preparation for judicial or other proceedings
Support Finance	CES	Head of Finance	• Establish a system of financial controls • Activate Bellwin Scheme if appropriate • Provide financial advice to the Strategic Recovery Support Group • Co-ordinate any Council involvement in appeal funds
Support Human Resources	CES	Corporate Human Resources Manager	• Source additional personnel as required • Advise on staff related issues