

**PERTH AND KINROSS COUNCIL****Perth Common Good Fund Committee****11 December 2013****2013/14 FINANCIAL STATEMENT****Joint Report by Head of Finance & Executive Director (Environment)****PURPOSE OF REPORT**

This report details the Income and Expenditure to 6 November 2013 and the projected outturn to 31 March 2014.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 The Committee approved the budget at the meeting of 1 May 2013. This report provides the monitoring position and projected outturn for the Financial Year 2013/2014.

**2. PROPOSALS****2.1 Financial Statement 2013/14**

On the basis of Appendix 1, it is anticipated that a deficit of £1,082 will accrue in 2013/14 and that the Fund's estimated Revenue Account Balance will be £1,357,818 at 31 March 2014. The main movements are additional expenditure of £15,000 in relation to the works to be undertaken for the improvements to the Moncrieffe Island Causeway as reported to this Committee at the meeting on 2 October 2013, (Report No 13/469 refers) and the reduction of Commercial Rent Income as detailed within section 2.2.

**2.2 Common Good Status of the Operational Harbour Area**

Counsel's Opinion is that not all Council-owned land lying within the operational harbour area should be classified as Common Good. Perth Common Good have been in receipt of Commercial Rent Income for a proportion of this area which was previously treated as Common Good but which will cease with effect from 1 April 2013 as it has now been determined that the land is not Common Good. The projected outturn for Commercial Rent Income has been reduced by £18,800 to reflect the reduction in income. This reduction is offset against a projected increase of £9,000 as reported to this Committee at the meeting on 2 October 2013, (Report No 13/469 refers).

**3. CONCLUSION AND RECOMMENDATION**

- 3.1 The Committee is requested to note the Perth Common Good Fund Income and Expenditure to 6 November 2013 and the projected outturn to 31 March 2014.

**Author(s)**

<b>Name</b>	<b>Designation</b>	<b>Contact Details</b>
Craig Robertson	Acting Central Accounting Manager	<a href="mailto:CRobertson@pkc.gov.uk">CRobertson@pkc.gov.uk</a> 01738 475635

**Approved**

<b>Name</b>	<b>Designation</b>	<b>Signature</b>
John Symon	Head of Finance	<a href="mailto:JSymon@pkc.gov.uk">JSymon@pkc.gov.uk</a> 01738 475504

**Date**

If you or someone you know would like a copy of this document in another language or format, (on occasion only, a summary of the document will be provided in translation), this can be arranged by contacting *Craig Robertson 01738 475635*



Council Text Phone Number 01738 442573

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

The undernoted table should be completed for all reports. Where the answer is 'yes', the relevant section(s) should also be completed

<b>Strategic Implications</b>	<b>Yes / None</b>
Community Plan / Single Outcome Agreement	<b>None</b>
Corporate Plan	<b>Yes</b>
<b>Resource Implications</b>	
Financial	<b>Yes</b>
Workforce	<b>None</b>
Asset Management (land, property, IST)	<b>None</b>
<b>Assessments</b>	
Equality Impact Assessment	<b>Yes</b>
Strategic Environmental Assessment	<b>Yes</b>
Sustainability (community, economic, environmental)	<b>Yes</b>
Legal and Governance	<b>None</b>
Risk	<b>None</b>
<b>Consultation</b>	
Internal	<b>Yes</b>
External	<b>None</b>
<b>Communication</b>	
Communications Plan	<b>None</b>

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives;
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

## **2. Resource Implications**

### **2.1 Financial**

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

## **3. Assessments**

### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

## **4. Consultation**

### **4.1 Internal**

4.1.1 The Chief Executive has been consulted in the preparation of this report.

## **5. BACKGROUND PAPERS**

- 5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6. APPENDICES**

Appendix 1 – Perth Common Good Fund Financial Statement for period to 6 November 2013.

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 6 NOVEMBER 2013**

	<b>APPROVED BUDGET</b>	<b>Actual to date</b>	<b>Under Consideration and Committed</b>	<b>Total</b>	<b>Projected Outturn</b>	<b>Projection Over/(Under) Spend</b>
	£	£	£	£	£	£
<b>Expenditure</b>						
<b>Property Costs</b>						
Rent, Rates & Feu Duties	£ 1,000.00	£ 686.82	£ -	£ 686.82	£ 1,000.00	£ -
Repairs and Maintenance of Buildings	£ 5,000.00	£ 200.00	£ -	£ 200.00	£ 20,000.00	£ 15,000.00
Depreciation	£ -	£ -	£ -	£ -	£ 7,582.00	£ 7,582.00
	<b>£ 6,000.00</b>	<b>£ 886.82</b>	<b>£ -</b>	<b>£ 886.82</b>	<b>£ 28,582.00</b>	<b>£ 22,582.00</b>
<b>Supplies and Services</b>						
Financial Assistance	£ 110,000.00	£ 43,222.00	£ 36,882.00	£ 80,104.00	£ 110,000.00	£ -
West Mill Street Library	£ 6,500.00	£ -	£ -	£ -	£ 6,500.00	£ -
Administration Charges	£ 9,000.00	£ 8,700.00	£ -	£ 8,700.00	£ 8,700.00	(£ 300.00)
Printing, Stationery, Advertising and Postages	£ 500.00	£ 100.00	£ -	£ 100.00	£ 500.00	£ -
	<b>£ 126,000.00</b>	<b>£ 52,022.00</b>	<b>£ 36,882.00</b>	<b>£ 88,904.00</b>	<b>£ 125,700.00</b>	<b>(£ 300.00)</b>
<b>Christmas Lights</b>						
Rent, Rates & Feu Duties (storage for Christmas lights)	£ 14,000.00	£ 7,619.15	£ -	£ 7,619.15	£ 14,000.00	£ -
Electricity	£ 6,000.00	£ 22.70	£ -	£ 22.70	£ 6,000.00	£ -
Erect, Dismantle and Maintain Christmas Lights	£ 28,000.00	£ 7,347.00	£ -	£ 7,347.00	£ 28,000.00	£ -
Switch on Ceremony	£ 39,000.00	£ -	£ -	£ -	£ 39,000.00	£ -
	<b>£ 87,000.00</b>	<b>£ 14,988.85</b>	<b>£ -</b>	<b>£ 14,988.85</b>	<b>£ 87,000.00</b>	<b>£ -</b>
<b>Total Expenditure</b>	<b>£ 219,000.00</b>	<b>£ 67,897.67</b>	<b>£ 36,882.00</b>	<b>£ 104,779.67</b>	<b>£ 241,282.00</b>	<b>£ 22,282.00</b>
<b>Income</b>						
Rents, Fees & Charges	£ 243,000.00	£ 123,015.00	£ -	£ 123,015.00	£ 233,200.00	£ 9,800.00
Interest on Investments	£ 5,500.00	£ -	£ -	£ -	£ 5,500.00	£ -
Fishing Permits	£ 1,500.00	£ 1,347.96	£ -	£ 1,347.96	£ 1,500.00	£ -
<b>Total Income</b>	<b>£ 250,000.00</b>	<b>£ 124,362.96</b>	<b>£ -</b>	<b>£ 124,362.96</b>	<b>£ 240,200.00</b>	<b>£ 9,800.00</b>
<b>Surplus/(Deficit)</b>	<b>£ 31,000.00</b>	<b>£ 56,465.29</b>	<b>(£ 36,882.00)</b>	<b>£ 19,583.29</b>	<b>(£ 1,082.00)</b>	<b>(£ 32,082.00)</b>
Opening Balance 01/04/13	£ 1,358,900.00				£ 1,358,900.00	
Surplus / (Deficit)	£ 31,000.00				(£ 1,082.00)	
Projected Closing Balance	<b>£ 1,389,900.00</b>				<b>£ 1,357,818.00</b>	

**PERTH COMMON GOOD FUND**  
**FINANCIAL STATEMENT FOR PERIOD TO 6 NOVEMBER 2013**

<b>Grants</b>		
<u>Actual</u>	<u>Amount</u>	<u>Meeting</u>
Breathe Easy Perthshire - Falkirk Wheel	£ 210.00	27/02/2013
Perth Youth Orchestra - Italy Tour	£ 2,000.00	27/02/2013
Embroiders' Guild Perth - Books	£ 100.00	01/05/2013
Fair City Singers - London	£ 1,000.00	01/05/2013
Letham Old People's Club - Summer Outing	£ 569.00	01/05/2013
Perth & Kinross Society for the Blind - Summer Outings	£ 980.00	01/05/2013
Perth Chamber Music Society - Banner Stands	£ 250.00	01/05/2013
Perth City Club - Summer Outing	£ 408.00	01/05/2013
Perth Festival of the Arts - Banners	£ 2,018.00	01/05/2013
Perth Highland Games - Promote Pipe Band Competitor	£ 1,600.00	01/05/2013
PKAVS - Carer Week	£ 1,031.00	01/05/2013
St Johns Academy - Romania	£ 600.00	01/05/2013
Young Person - National Youth Orchestra	£ 100.00	01/05/2013
Bowerswell Social Club - Summer Outing	£ 210.00	26/06/2013
Headway Perth & Kinross - Summer Outing	£ 343.00	26/06/2013
Kids of Letham Association - Summer Outing	£ 315.00	26/06/2013
Moncreiffe Tea Dancers - Dances	£ 422.00	26/06/2013
North Inch Bowling Club - Sports Lockers	£ 500.00	26/06/2013
Perth & Strathearn Round Table - Fireworks	£ 15,000.00	26/06/2013
St John's Academy Parent Council - Awards	£ 500.00	26/06/2013
St John's Kirk of Perth (Carillon)	£ 2,940.00	26/06/2013
Wednesday Tea Dance - Summer Outing	£ 189.00	26/06/2013
Young Person - Scottish Youth Theatre	£ 150.00	26/06/2013
Young Person - South East Asia	£ 250.00	26/06/2013
Saints Table Tennis Club - Equipment	£ 455.00	26/06/2013
Scottish Orchestras - concerts Sep '13 to Apr '14	£ 9,000.00	02/10/2013
St Ninian's Primary Sch - Manchester trip for chess finals	£ 125.00	02/10/2013
Our Lady's Primary School Parent Council - Christmas C	£ 700.00	02/10/2013
Breathe Easy Perthshire - Christmas lunch	£ 200.00	02/10/2013
PLUS Perth & Kinross - awareness campaign	£ 630.00	02/10/2013
Headway Perth and Kinross - Christmas Outing	£ 427.00	02/10/2013
	<u>£ 43,222.00</u>	
<b>Committed</b>	<b><u>Amount</u></b>	<b><u>Meeting</u></b>
St Leonards in the Fields Church - Fire Safety	£ 2,000.00	27/02/2013
Perth & District Badminton Association - 2014 Nationals	£ 2,050.00	02/10/2013
Fair City Amateur Boxing Club - competition boxing ring	£ 850.00	02/10/2013
Perth Volleyball Club - specialised equipment	£ 1,016.00	02/10/2013
Perth & Kinross Disability Sport - race running cycles	£ 2,400.00	02/10/2013
Julie Young Dance studios students - Sadlers Wells	£ 1,000.00	02/10/2013
Perth Parkrun and Parkrun Ltd - Parkrun events	£ 3,000.00	02/10/2013
	<u>£ 12,316.00</u>	
<b>Under Consideration</b>	<b><u>Amount</u></b>	<b><u>Meeting</u></b>
Bowerswell Social Club - Christmas Lunch	£ 280.00	11/12/2013
Friendly Group - Christmas Lunch	£ 198.00	11/12/2013
Letham Old Peoples Club - Christmas Meal	£ 560.00	11/12/2013
Perth City Club - Christmas Party	£ 420.00	11/12/2013
Wednesday Tea Dance Group - post Christmas party	£ 280.00	11/12/2013
PKAVS -Christmas Dinners	£ 560.00	11/12/2013
Our Lady's Afternoon Club - Christmas Lunch	£ 140.00	11/12/2013
People with a Mission Ministries - Christmas Gift Bags	£ 1,500.00	11/12/2013
Perth Flower Club - Flower Festival	£ 400.00	11/12/2013
Perth Allstars - Uniforms for national event	£ 1,350.00	11/12/2013
Perth Junior Badminton Club - Equipment	£ 528.00	11/12/2013
Tay Thistle 2000's - Equipment	£ 750.00	11/12/2013
Perth Academy - Trip to Northern France/Belgium	£ 1,200.00	11/12/2013
Perth Student - Undertake voluntary work in Honduras	£ 400.00	11/12/2013
Perth Foodbank - Start up costs	£ 1,000.00	11/12/2013
10th Perthshire Scout Group - Hall Extension	£ 15,000.00	11/12/2013
	<u>£ 24,566.00</u>	
<b>Total</b>	<b><u>£ 80,104.00</u></b>	