

## **LIFELONG LEARNING COMMITTEE**

Minute of Meeting of the Lifelong Learning Committee held in the Council Chambers, Fourth Floor, Council Building, 2 High Street, Perth on Wednesday 12 March 2014 at 2.00pm.

Present: Councillors B Band, G Walker, A Cowan (substituting for C Shiers), C Gillies, K Howie, G Laing, E Maclachlan, D Pover, L Simpson, A Stewart, B Vaughan and W Wilson; Mrs H Bridge, Mrs P Duncan, Mr I Jackson, and Mrs M McFarlane.

In attendance: J Fyffe, Executive Director (Education and Children's Services); B Atkinson, Depute Director (Education and Children's Services); G Boland, S Devlin, A Irvine, P McAvoy, F Mackay and C Taylor (all Education and Children's Services); A O'Brien, C Flynn and L Brown (All Chief Executive's Service).

Apologies for absence: Councillors A Munro and C Shiers and Mrs P Giles and Mrs A McAuley.

Councillor B Band, Convener, Presiding.

### **175. WELCOME AND APOLOGIES**

The Convener welcomed all those present to the meeting. Apologies for absence were noted as above.

### **176. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made in terms of the Councillors' Code of Conduct.

### **177. MINUTES**

#### **(i) Lifelong Learning Committee**

The Minute of Meeting of the Lifelong Learning Committee of 29 January 2014 (Arts. 40-47) was submitted, approved as a correct record and authorised for signature.

#### **(ii) Executive Sub-Committee**

The Minute of Meeting of the Executive Sub-Committee of the Lifelong Learning Committee of 13 November 2013 was submitted and noted.  
**(Appendix I)**

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**178. PERTH AND KINROSS COMMUNITY PLANNING PARTNERSHIP – ECONOMY AND LIFELONG LEARNING GROUP**

The Head of Education Services (Secondary and Inclusion) provided a verbal update on the Perth and Kinross Community Planning Partnership – Economy and Lifelong Learning Outcome Delivery Group which had replaced the former Community Planning Economic Partnership and Lifelong Learning Partnerships. At the first meeting held on 6 December 2013 the Group had received a presentation on the Community Plan/Single Outcome Agreement and the remit and role of the new Group. This was followed by a discussion on the development of an Outcome Delivery Plan and a further presentation on the destinations of the 2011/12 cohort of school leavers, and the levels of local employment within the wider youth population. The meeting had concluded with a discussion on the recommendations in the Wood Commission Interim Report 2013.

**179. EVIDENCE2SUCCESS – DEVELOPING AN IMPROVEMENT PLAN**

There was submitted a report by the Executive Director (Education and Children's Services) (14/98) outlining the proposal for the implementation of activity to deliver improvement in the priority areas identified by Evidence2Success; including the planning and implementation of a portfolio of evidence-based programmes.

**Resolved:**

- (i) Implementation of the Improvement Plan activity relating to the evidence-based programmes, community assets, the workforce, sustainable financial planning and culture change activity, as outlined in Appendix 2 to Report 14/98, for implementation from 2014/15 onwards, be approved.
- (ii) Action to be undertaken in Stage 1 of the Implementation Plan to ensure the strategic alignment of adult services that work with parents to the priorities and implementation activity of Evidence2Success, be endorsed.
- (iii) The Executive Director (Education and Children's Services) be instructed to provide a further report detailing proposals for additional programmes and/or activity once these are selected.
- (iv) The Executive Director (Education and Children's Services) be instructed to submit a report on communications and workforce development to a future meeting of the Committee.

**180. RESERVED PLACES IN SCHOOLS 2014/2015**

There was submitted a report by the Executive Director (Education and Children's Services) (14/99) proposing the number of reserved places for session 2014/2015, within primary and secondary schools, in accordance with Section 28A of the Education (Scotland) Act 1980, as amended, to allow places to be protected for local children to attend their catchment school.

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**Resolved:**

- (i) The number of reserved places, within schools which have classrooms with a limited number of spaces at specific stages, for session 2014/2015, as detailed in Appendix 1 to Report 14/99, be approved.
- (ii) The Executive Director (Education and Children's Services) be instructed to revise these numbers each year to reflect historical or anticipated patterns of migration, information about known movements of families into (or out of) an area, and any current residential development.
- (iii) The Executive Director (Education and Children's Services) be delegated responsibility to keep under review the reserved places for all schools in light of any building work in schools and in light of residential development.

**181. SERVICE ASSET MANAGEMENT PLAN 2014 (incorporating SCHOOL ESTATE MANAGEMENT PLAN)**

There was submitted a report by the Executive Director (Education and Children's Services Service) (14/100) (1) presenting the updated Asset Management Plan (incorporating the School Estate Management Plan) for 2014; and (2) incorporating reviewed primary school capacities where extension works have taken place.

**Resolved:**

- (i) The Service Asset Management Plan for 2014, which included the School Estate Management Plan, be approved.
- (ii) The reviewed primary school capacities were highlighted in Appendix 3 of Report 14/100, be noted.
- (iii) It be noted that report 14/100 was considered at the School Estate Sub-Committee on 6 March 2014.

**182. VALEDICTORY**

The Convener reported that Alison Irvine, Head of Children and Families' Services, was shortly to retire from the Council. On behalf of the Committee he paid tribute to her commitment and dedication to the work of the Council and the Committee and to her passion to give children the best possible start in life. He wished her well in her retirement.

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