


Work Skills Course



Perth & Kinross Council
Employment Support Team
Working in Partnership with
Employers who Embrace Diversity

PERTH AND KINROSS
employability
network
 *It's working for me*



Introduction

The Employment Support Team deliver a Work Skills Course to help people learn more about the world of work and to increase their employability skills.



Course Facts



- *The course runs on average for 7 weeks; a half day each week. ***

- *The course is facilitated by members of the Employment Support Team.*

- *The course takes place in community locations across Perth and Kinross. This varies to suit the needs and localities of clients. ***

- *Individuals will be responsible for their own transport to and from the course. ***

- *Refreshments will be available. ***

- *Parking may be available, this will be dependent on the course location. ***

- *There is no charge for the course.*

COVID 19 UPDATE

****COURSES ARE CURRENTLY BEING DESIGNED TO RUN ONLINE AND MAY BE SUBJECT TO CHANGE****



Employability Course Programme



Equality and Diversity in the Workplace

In Work Benefit Calculation

Job Matching

Communication

Emotion Management

Teamwork

Employee/Employer Speaker's Workplace Visit

Job Seeking Skills

Contacts and Links

Evaluation and Feedback

Next Steps

Who can Access the Course?

Individuals who meet the eligibility criteria for the service and wish to access paid employment.

How can Individuals Access the Course?

Individuals may access the course through:

- *Social Worker*
- *Community Learning Disability Nurse*
- *GP*
- *School/College*
- *Local Area Co-ordinator*
- *Day Opportunities Employment Champion*
- *Employment Support Team*
- *Mental Health Professionals*
- *Self Refer - with condition only*



Contact Details

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You can also send us a text message on 07824 498145.

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