

**CRIEFF COMMON GOOD FUND COMMITTEE****13 May 2015****2014/15 & 2015/16 FINANCIAL STATEMENTS  
& 2015/16 BUDGET****Joint Report by Head of Finance & Executive Director (Environment)****PURPOSE OF REPORT**

This report seeks approval of the budget for Financial Year 2015/16 and details the Income and Expenditure to 31 March 2015 and the projected outturn for Financial Years 2014/15 and 2015/16.

**1. BACKGROUND / MAIN ISSUES**

- 1.1 The proposed budget for 2015/16 has been prepared based on activity undertaken in 2014/15, and adjusted for anticipated changes in 2015/16. This report also provides the monitoring position and projected outturn for Financial Years 2014/15 and 2015/16.

**2. PROPOSALS****2.1 Budget 2015/16**

It is proposed that there is no change to the 2014/15 budget for the financial year 2015/16, as detailed in Appendix 1.

**2.2 Financial Statement 2014/15**

On the basis of Appendix 2, it is anticipated that a surplus of £1,836 will be generated in 2014/15 and the Fund's estimated Revenue Account Balance will be £7,021 at 31 March 2015.

**2.3 Financial Statement 2015/16**

On the basis of Appendix 3, it is anticipated that a surplus of £650 will be generated in 2015/16 and the Fund's estimated Revenue Account Balance will be £7,671 at 31 March 2016.

**3. CONCLUSION AND RECOMMENDATIONS**

- 3.1 The Committee is requested to:

1. Approve the Crieff Common Good Fund budget for financial year 2015/16.
2. Note the Crieff Common Good Fund Income and Expenditure to 31 March 2015 and the projected outturn to 31 March 2015.
3. Note the Crieff Common Good Fund Income and Expenditure to 24 April 2015 and the projected outturn to 31 March 2016.

**Author(s)**

| <b>Name</b>  | <b>Designation</b> | <b>Contact Details</b>   |
|--------------|--------------------|--|
| Donald Coyne | Senior Accountant  | <a href="mailto:DCoyne@pkc.gov.uk">DCoyne@pkc.gov.uk</a><br>01738 475573 |

**Approved**

| <b>Name</b> | <b>Designation</b> | <b>Date</b>   |
|-------------|--------------------|---------------|
| John Symon  | Head of Finance    | 30 April 2015 |

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

## 1. IMPLICATIONS, ASSESSMENTS, CONSULTATION AND COMMUNICATION

| <b>Strategic Implications</b>                       | <b>Yes / None</b> |
|---|-------------------|
| Community Plan / Single Outcome Agreement           | <b>None</b>       |
| Corporate Plan                                      | <b>Yes</b>        |
| <b>Resource Implications</b>                        |                   |
| Financial   | <b>Yes</b>        |
| Workforce   | <b>None</b>       |
| Asset Management (land, property, IST)              | <b>None</b>       |
| <b>Assessments</b>                                  |                   |
| Equality Impact Assessment                          | <b>Yes</b>        |
| Strategic Environmental Assessment                  | <b>Yes</b>        |
| Sustainability (community, economic, environmental) | <b>Yes</b>        |
| Legal and Governance                                | <b>None</b>       |
| Risk  | <b>None</b>       |
| <b>Consultation</b>                                 |                   |
| Internal  | <b>Yes</b>        |
| External  | <b>None</b>       |
| <b>Communication</b>                                |                   |
| Communications Plan                                 | <b>None</b>       |

### 1. Strategic Implications

#### 1.1 Corporate Plan

1.1.1 The Council's Corporate Plan 2013 – 2018 lays out five outcome focussed strategic objectives which provide clear strategic direction, inform decisions at a corporate and service level and shape resources allocation. They are as follows:

- (i) Giving every child the best start in life;
- (ii) Developing educated, responsible and informed citizens;
- (iii) Promoting a prosperous, inclusive and sustainable economy;
- (iv) Supporting people to lead independent, healthy and active lives; and
- (v) Creating a safe and sustainable place for future generations.

1.1.2 This report relates to all objectives.

### 2. Resource Implications

#### 2.1 Financial

2.1.1 There are no direct financial implications arising from this report other than those reported within the body of the main report.

### **3. Assessments**

#### **3.1 Equality Impact Assessment**

3.1.1 Under the Equality Act 2010, the Council is required to eliminate discrimination, advance equality of opportunity, and foster good relations between equality groups. Carrying out Equality Impact Assessments for plans and policies allows the Council to demonstrate that it is meeting these duties.

3.1.2 The information contained within this report has been considered under the Corporate Equalities Impact Assessment process (EqIA) and has been assessed as **not relevant** for the purposes of EqIA.

#### **3.2 Strategic Environmental Assessment**

3.2.1 The Environmental Assessment (Scotland) Act 2005 places a duty on the Council to identify and assess the environmental consequences of its proposals.

3.2.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

#### **3.3 Sustainability**

3.3.1 Under the provisions of the Local Government in Scotland Act 2003 the Council has to discharge its duties in a way which contributes to the achievement of sustainable development. In terms of the Climate Change Act, the Council has a general duty to demonstrate its commitment to sustainability and the community, environmental and economic impacts of its actions.

3.3.2 The information contained within this report has been considered under the Act. However, no action is required as the Act does not apply to the matters presented in this report.

### **4. Consultation**

#### **4.1 Internal**

4.1.1 The Chief Executive and the Executive Director (Environment) have been consulted in the preparation of this report.

### **5. BACKGROUND PAPERS**

5.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above report.

## **6. APPENDICES**

Appendix 1 – Crieff Common Good Fund Proposed Budget for 2015/16.

Appendix 2 – Crieff Common Good Fund Financial Statement for period to 31 March 2015 for Financial Year 2014/15.

Appendix 3 – Crieff Common Good Fund Financial Statement for period to 24 April 2015 for Financial Year 2015/16.



**CRIEFF COMMON GOOD FUND**  
**PROPOSED BUDGET FOR 2015/16**

|   | <b><u>BUDGET</u></b><br><b><u>2014/15</u></b><br>£ | <b>Proposed</b><br><b><u>BUDGET</u></b><br><b><u>2015/16</u></b><br>£ |
|---|--|---|
| <b><u>EXPENDITURE</u></b>                         |  |   |
| Financial Assistance                              | 1,000  | 1,000   |
| <b>Total Expenditure</b>                          | <b><u>1,000</u></b>                                | <b><u>1,000</u></b>   |
| <b><u>INCOME</u></b>                              |  |   |
| Rents, Fees & Charges                             | 1,600  | 1,600   |
| Interest earned                                   | 50   | 50  |
|   | <b><u>1,650</u></b>                                | <b><u>1,650</u></b>   |
| <b>Surplus for Period</b>                         | <b><u>650</u></b>                                  | <b><u>650</u></b>   |
| Projected Revenue Balance at 1 April 2015         |  | 7,021   |
| Plus Projected Surplus for 2015/16                |  | <u>650</u>  |
| <b>Projected Revenue Balance at 31 March 2016</b> |  | <b><u>7,671</u></b>   |





**CRIEFF COMMON GOOD FUND  
FINANCIAL STATEMENT FOR PERIOD TO 31 MARCH 2015 FOR FINANCIAL YEAR 2014/15**

|                           | 2014/15<br>BUDGET | Actual<br>to date | Year End<br>Accruals | Total             | Projected<br>Outturn | Projection<br>Over/(Under)<br>Spend |
|---------------------------|-------------------|-------------------|----------------------|-------------------|----------------------|-------------------------------------|
|                           | £                 | £                 | £                    | £                 | £                    | £                                   |
| <b>Expenditure</b>        |                   |                   |                      |                   |                      |                                     |
| Supplies and Services     | £ 1,000.00        | £ 100.00          | -                    | £ 100.00          | £ 100.00             | (£ 900.00)                          |
| Financial Assistance      | £ 1,000.00        | £ 100.00          | -                    | £ 100.00          | £ 100.00             | (£ 900.00)                          |
| <b>Total Expenditure</b>  | <b>£ 1,000.00</b> | <b>£ 100.00</b>   | <b>-</b>             | <b>£ 100.00</b>   | <b>£ 100.00</b>      | <b>(£ 900.00)</b>                   |
| <b>Income</b>             |                   |                   |                      |                   |                      |                                     |
| Rents, Fees & Charges     | £ 1,600.00        | £ 1,900.00        | -                    | £ 1,900.00        | £ 1,900.00           | £ 300.00                            |
| Interest Earned           | £ 50.00           | £ 15.66           | £ 20.00              | £ 35.66           | £ 35.66              | (£ 14.34)                           |
| <b>Total Income</b>       | <b>£ 1,650.00</b> | <b>£ 1,915.66</b> | <b>£ 20.00</b>       | <b>£ 1,935.66</b> | <b>£ 1,935.66</b>    | <b>£ 285.66</b>                     |
| <b>Surplus/(Deficit)</b>  | <b>£ 650.00</b>   | <b>£ 1,815.66</b> | <b>£ 20.00</b>       | <b>£ 1,835.66</b> | <b>£ 1,835.66</b>    | <b>£ 1,185.66</b>                   |
| Opening Balance 01/04/14  | £ 5,185.41        |                   |                      |                   | £ 5,185.41           |                                     |
| Surplus / (Deficit)       | £ 650.00          |                   |                      |                   | £ 1,835.66           |                                     |
| Projected Closing Balance | <b>£ 5,835.41</b> |                   |                      |                   | <b>£ 7,021.07</b>    |                                     |

| <b>Grants</b>                                     | Amount          | Meeting    |
|---|-----------------|------------|
| Actual  | £ 100.00        | Meeting    |
| Crieff Student attending National Youth Orchestra |                 | 08/10/2014 |
|   | £ 100.00        |            |
| <b>Committed</b>                                  | Amount          | Meeting    |
|   | £ -             |            |
| <b>Under Consideration</b>                        | Amount          | Meeting    |
|   | £ -             |            |
| <b>Total</b>                                      | <b>£ 100.00</b> |            |



**CRIEFF COMMON GOOD FUND  
FINANCIAL STATEMENT FOR PERIOD TO 24 APRIL 2015 FOR FINANCIAL YEAR 2015/16**

|                           | <u>Proposed 2015/16 Budget</u> | <u>Actual to date</u> | <u>Financial Assistance Under Consideration and Committed</u> | <u>Total</u>    | <u>Projected Outturn</u> | <u>Projection Over/(Under) Spend</u> |
|---------------------------|--------------------------------|-----------------------|---|-----------------|--------------------------|--------------------------------------|
|                           | £                              | £                     | £   | £               | £                        | £                                    |
| <b><u>Expenditure</u></b> |                                |                       |   |                 |                          |                                      |
| Supplies and Services     | £ 1,000.00                     | -                     | £ 100.00  | £ 100.00        | £ 1,000.00               | £ -                                  |
| Financial Assistance      | £ 1,000.00                     | -                     | £ 100.00  | £ 100.00        | £ 1,000.00               | £ -                                  |
| <b>Total Expenditure</b>  | <b>£ 1,000.00</b>              | <b>-</b>              | <b>£ 100.00</b>   | <b>£ 100.00</b> | <b>£ 1,000.00</b>        | <b>£ -</b>                           |
| <b><u>Income</u></b>      |                                |                       |   |                 |                          |                                      |
| Rents, Fees & Charges     | £ 1,600.00                     | -                     | £ -   | £ -             | £ 1,600.00               | £ -                                  |
| Interest Earned           | £ 50.00                        | -                     | £ -   | £ -             | £ 50.00                  | £ -                                  |
| <b>Total Income</b>       | <b>£ 1,650.00</b>              | <b>-</b>              | <b>£ -</b>  | <b>£ -</b>      | <b>£ 1,650.00</b>        | <b>£ -</b>                           |
| <b>Surplus/(Deficit)</b>  | <b>£ 650.00</b>                | <b>-</b>              | <b>£ 100.00</b>   | <b>£ 100.00</b> | <b>£ 650.00</b>          | <b>£ -</b>                           |
| Opening Balance 01/04/15  | £ 7,021.07                     |                       |   |                 | £ 7,021.07               |                                      |
| Surplus / (Deficit)       | £ 650.00                       |                       |   |                 | £ 650.00                 |                                      |
| Projected Closing Balance | <b>£ 7,671.07</b>              |                       |   |                 | <b>£ 7,671.07</b>        |                                      |

| <b>Grants</b>  | <u>Amount</u>   | <u>Meeting</u> |
|--|-----------------|----------------|
| <u>Actual</u>  | £ -             |                |
| <u>Committed</u>   | £ -             |                |
| <u>Under Consideration</u>   | £ 100.00        | 13/05/2015     |
| National Youth Orchestra of Scotland Student - attending Jazz Summer School, Isle of Skye, Highlands 11-15 July 2015 |                 |                |
| <b>Total</b>   | <b>£ 100.00</b> |                |

