

Kinloch Rannoch Primary School



School Handbook

Academic Session 2025-2026



Education and Learning
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School information

In accordance with the Education (Scotland) Act 1980 and the Education (School and Placing Information) (Scotland) Regulations 2012, Perth & Kinross Council Education & Children's Services' schools produce handbooks covering the following categories of information:

- 1 School Information
- 2 Local Authority information

Whilst the information contained in this school handbook was accurate at the time of publication (December 2022), further changes may have occurred since then.

- 1. Introduction**
- 2. Delineated Area**
- 3. Contact Details**
- 4. School Ethos**
- 5. Parental Involvement**
- 6. Transitions**
- 7. The Curriculum**
- 8. Assessment & Reporting**
- 9. Support for Pupils**
- 10. School Improvement**
- 11. School Policies and Practical Information**
- 12. Name of Child Protection Officer**
- 13. Nursery**

Introduction

Welcome to Kinloch Rannoch Primary

At Kinloch Rannoch Primary we provide a broad and balanced curriculum which allows each child to develop and progress, recognising the importance of individual achievement.

Kinloch Rannoch Primary School is a non-denominational school at the centre of the local community. The school consists of one building. Our classrooms are located upstairs in the school, with our Nursery, Dining Hall, Gym Hall and staff offices on the ground floor. We currently have 2 multi-composite primary classes, one that caters for our P1-3 pupils and another that caters for our P4-7 pupils. We have Nursery provision with up to 20 places available which offers a full day session for Nursery pupils. Our 3 classes, with pupils from Nursery to P7, currently have a total roll of 20 pupils.

We have high expectations of our pupils, both in terms of working hard in class and life outside the classroom. We encourage our pupils to take care of their surroundings, to be helpful and polite and to consider the needs of others.

Throughout every stage of your child's education at the school they will have a range of learning experiences that will develop their skills for life in the 21st century, to give the very best in academic, social and emotional education.

Our school is part of a Learning Community of nine schools in the Highland Perthshire Local Management Group. Almost all children from Kinloch Rannoch Primary transfer to Breadalbane Academy for secondary education.

This handbook is written as a source of reference for all parents / carers, children and anyone with an association with the school. It gives information on the philosophy that lies behind our work with children, answers questions about the school curriculum and gives details of the day-to-day running of our primary school. We hope the following information is both interesting and helpful.

We hope that you will find Kinloch Rannoch a caring and supportive place for your child at this important stage of their development and if there is anything in this handbook you wish to discuss further, please do not hesitate to contact us.

We look forward to you and your family learning with us here at Kinloch Rannoch.

Yours sincerely,



Ms Jacqui Sinclair
Headteacher

Delineated Area

Kinloch Rannoch is found 32km west of Pitlochry and 32km north-west of Aberfeldy. It lies in a remarkably remote location at the east end of Loch Rannoch. What makes it remote is that the road through it continues west for just 18 miles to Rannoch Station before terminating on the edge of the vast expanse of Rannoch Moor.

The school's catchment area includes Kinloch Rannoch, Rannoch Station, Dunalistair, Tummel Bridge, West of Trinafour and north and south of the loch side.

For more information please contact the school.

Contact Details

School Name	Kinloch Rannoch Primary
School Address	Kinloch Rannoch, By Pitlochry, Perthshire, PH16 5PL.
Telephone Number	01887 822466
Email Address	KinlochRannoch@pkc.gov.uk
X (Previously known as X (formerly Twitter))	@KinlochRannochP
Website	https://kinlochrannoch.wixsite.com/krps
Present Roll	Primary: 18 Nursery: 2
Stages Covered	Nursery - P7
Denominational Status	Non-Denominational Quality
Improvement Officer	Mrs Kim Ramsay
Headteacher	Ms Jacqui Sinclair
Teaching Staff	Ms Jacqui Sinclair Mrs Karyn Forsyth Miss Leanne Cusack
Early Childhood Practitioner	Mrs Karen Hobson
Pupil Support Assistant	Mrs Patricia Clint
Visiting Specialist Teacher: Gaelic	Miss Bridget McPhee
Primary School Support Assistant	Mrs Nicky Hannen Mrs Elizabeth Morrison
Janitor	Mr Stewart Sherriffs
Tayside Contracts Cook	Mrs Mandy Hill
Parent Council Chairperson	Mr Ali Penman

Concerns

Any concerns should be raised in the first instance with the child's class teacher. A response will be given within 24 hours. Beyond that, you may wish to seek an appointment with the Head Teacher. All concerns will be dealt with in accordance with the school's relevant policy and procedure.

Procedure in the case of pupil absence or sickness

Please telephone the school or email the school no later than **9.30am** on each day of the pupil's absence giving the reason for such absence or sickness. A written explanation of absence should accompany the child on his/her return to school.

Complaints Procedure

Any complaint should be made in the first instance to the Head Teacher. A response in writing will be given within 5 working days. The school deals with complaints as part of Perth & Kinross Council's Complaints Handling Procedure. More information is available on the Council's website as follows: <http://www.pkc.gov.uk/complaints>

Enrolment

Dates for enrolment to Nursery and Primary 1 will be advertised on the Perth and Kinross Council website and will be communicated by the school on the school door and within the school catchment area. Parents of children who will be enrolling into Primary 1 should enrol their child in January prior to a start in August.

Parents of prospective pupils may visit the school by making an appointment through the school office.

Most of our Primary 1 entrant's will have been in Nursery and will be familiar with the surroundings. The school puts in place special transition days for the children to visit their new class and teacher before August.

For children transferring from other areas, it is extremely helpful to receive examples of work and or portfolios. This allows the class teacher to gain a perspective as to what stage they are at in their learning journey and crucially what their next steps are.

Should parents wish their child to attend primary school other than the one in their catchment area, they must submit a placing request. Placing request forms are available on the council website www.pkc.gov.uk or from the address detailed below:

Schools Support team,
Education and Learning,
Pullar House,
35 Kinnoull Street,
Perth,
PH1 5GD.

Communications with Parents/Carers

The school communicates with parents using a variety of methods. X (formerly Twitter) and Just2Easy are used to showcase recent work and events. We also communicate via newsletters, our school website, email and use phone calls for urgent/private information. The majority of written communication is delivered via email.

All staff are available for consultation, by appointment, out with class contact time.

There are two formal parent contact meetings, one in term 1 and a second in term 3. An interim report is issued in term 2. Towards the end of term 4, a more detailed summary report is issued.

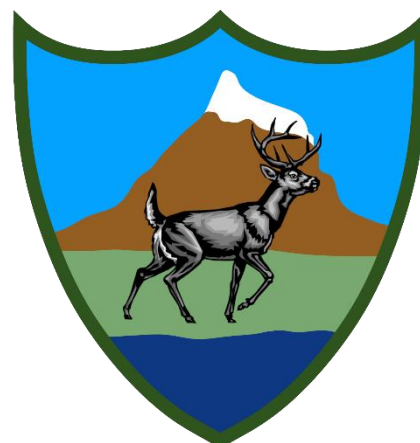
School Ethos

Our Vision

We strive to create a **happy** and **safe** learning community that is inclusive and supports every child to be successful. As a **team** we want to encourage children to become creative, resilient and aspirational lifelong **learners**.

Our aim is to develop:

- R**esponsible Citizens
- A**ctive Learners
- N**urtured and Kind Characters
- N**etworks within our local community
- O**ptimistic and Successful Pupils
- C**reative Individuals
- H**elpful Contributors



We value:



We aim to work in close partnership with our school community, as by working in collaboration we will provide the best education for your child. We recognise the importance of a good relationship between the child's home and school, working together to provide our pupils with the best possible opportunities to enable them to be citizens of the future.

As part of the Council, our collective vision is of a confident and ambitious Perth and Kinross with a strong identity and clear outcomes where everyone works together to achieve. We are firmly committed to the elimination of any discrimination on the grounds of gender, race, religion, disability or social background.

Educational Aims

We aim to provide quality learning opportunities for all learners to investigate, challenge, appreciate and develop themselves, their society and their environment allowing each member of the school community to feel fulfilled and equipped to be confident individuals, successful learners, effective contributors and responsible citizens.

Rights and Responsibilities

The school welcomes and encourages diversity and individuality while emphasising our common commitment to the moral values such as honesty, respect for others, compassion and justice.

It is a fundamental principle of our school that all who are involved in the life of our school both have the right to be respected as individuals and carry the responsibility to act in a considerate and respectful manner towards others.

Kinloch Rannoch Primary is a Rights Respecting school. There is a partnership between pupils, parents and the school staff. Each has a part to play in ensuring a happy environment in which learning can effectively take place.

This year we are aiming to achieve our Rights Respecting School Bronze Award. You can find out more about how our school values link to the United Nations Convention on the Rights of a Child (UNCRC) by visiting our website:

<https://kinlochranoch.wixsite.com/krps/uncrc>

Restorative Practice Approach

Restorative Approaches are positive behaviour management techniques whereby conflict is managed through the facilitation of a "restorative conversation". This leads discussion through simple but structured dialogue, using open questions and reflective listening.

When relationships falter or break down pupils are supported to find solutions to their problems and this begins with a time of reflection on their actions, intentions and how they could have approached the situation differently. This is recorded by the pupil on a 5 cog model sheet which the children have been introduced to through our Emotion Works lessons.

In more serious cases, parents will be informed and asked to attend the school to discuss the incident or incidents. Any serious incidents are recorded and addressed accordingly. All of our staff are trained in the use of Restorative Approaches as well as the 'RespectMe' anti-bullying strategy. This council wide policy is the foundation for our whole school approach to bullying behaviours.

Our Community

We strongly value our community. The school has many links with other local organisations such as Loch Rannoch Conservation Association, Perth and Kinross Countryside Trust, Police, NHS Tayside, Library services, The Church, Tayside Fire and Rescue Service, local shops and services. Many of our community helpers are longstanding and the school greatly appreciates their support and commitment to the wellbeing and extensive learning opportunities made available to our children.

Parental Involvement

Parent Contact Meetings

Parent Contact evenings are held twice per year (in term 1 and 3). We strongly encourage all parents to come to these sessions. This offers the opportunity to discuss your child's individual progress with their class teacher.

Additional appointments can be made available where parents are separated / divorced so that different evenings can be attended. Written assessments are issued at the end of term 2 and 4.

Parent Council

The Scottish Schools (Parental Involvement) Act 2006 became legislation in September 2006. This Act proposed changes which were implemented in August 2007 to abolish School Boards and replace them with Parent Councils.

All parents of pupils attending school are automatically members of the Parent Forum for that school and will be entitled to have a say in what happens at the school.

The Parental Involvement Act aims to do several things:

- It aims to help parents become more involved with their child's education and in schools.
- It places duties on Scottish Ministers and education authorities to promote parental involvement, and a duty on each education authority to produce a strategy for parental involvement.
- It introduces a new system of Parent Councils to replace School Boards, aiming to make it easier for parents to express their views.

All schools have been working with parents to determine if a Parent Council is to be established for the school. The role of the Parent Council is to:

- Support the school in its work with parents.
- Represent the views of all parents.
- Encourage links between the school, parents, pupils, pre-school groups and the wider community.
- Report back to the Parent Forum.

Kinloch Rannoch Primary Parent Council

Every parent who has a child at Kinloch Rannoch Primary School is a member of the Parent Forum and can expect to:

- Receive information about the school and its activities.
- Hear more in future about what partnership with parents means in their school.
- Be invited to be involved in ways that suit them.
- Participate in deciding how the parent representative body, the Parent Council, is organised and how it operates.
- Identify issues they want the Parent Council to work on with the school.
- Be asked their opinion by the Parent Council about issues relating to the school and the education it provides.
- Work in partnership with staff.
- Enjoy taking part in the life of the school in whatever way they can.

The Parent Council is a group of parents selected by members of the Parent Forum to represent all the parents of children at a school.

Kinloch Rannoch Primary Parent Council is as follows:

Chair Person	Ali Penman
Vice Chair	Aycan Stevenson
Treasurer	Liz Morrison
Secretary	Blanka Arbuckle

Parents are welcome to join the Parent Council. Our Parent Council meets once per term, with additional meetings to support fundraising activities as appropriate. Contact details for our Parent Council Chairperson are available at the school.

Parent Helpers

We are keen to have parent helpers coming into school on a regular basis. We strongly encourage parental involvement in our school. This can range from coming to open afternoons and celebrations to volunteering to help during specific times of the year. Please contact the school office if you would like to volunteer your time.

Questionnaires

Regular questionnaires are sent home throughout the year along with our school newsletter. We strongly encourage you to take part in these as we will use your feedback to continue to evaluate and make improvements to our school.

Transitions

Nursery – P1 Transition

Nursery pupils have many opportunities to work with our primary classes throughout the course of the week. There are also opportunities to share learning experiences specifically with the P1-3 class. A number of days and events are organised to assist with the transition process throughout the year, culminating in several move up days in the summer term where pupils will attend their new P1 class.

If your child is joining us at P1 from a different nursery placement, please contact the school so that we can organise an enhanced transition so that they feel comfortable joining our P1-3 class.

Secondary Transition

At the end of Primary 7, children transfer to secondary school. The school to which our children normally transfer is:-

Breadalbane Academy,
Aberfeldy,
Perthshire,
PH15 2DU.
01887 820428

Headteacher: Lynne Lambert

A number of days and events are organised to assist with the transition process throughout the year. Children have two days in June when they visit the school, during which they are introduced to the senior members of staff and the guidance staff who will be responsible for them. Transportation is provided for children for the statutory transition days in June. Further information relating to catchment areas and enrolment is available from the council website and from the schools support team (01738 476200).

P7 - S1 Liaison

In previous sessions, P7 pupils attended a range of activities where they are able to meet other children moving into S1 along with members of staff from Breadalbane. Many other transition activities take place during the final two terms to ensure all pupils are confident with their move to the secondary school.

Additional Transition

For any pupils that may struggle with transition, additional activities and arrangements will be put in place to ensure they receive the right support to be prepared for the upcoming change. Additional support in regard to transition will be discussed and agreed with children and their families.

The Curriculum

Curriculum for Excellence


As we prepare our children for the future in our fast changing world and equip them for jobs that may not yet exist, Curriculum for Excellence has been introduced, in all schools across Scotland, for all learners aged 3 -18. It aims to achieve a transformation in education in Scotland by providing a coherent, more flexible and enriched curriculum. Under Curriculum

for Excellence every child is entitled to a broad general education with opportunity to acquire depth of knowledge and develop skills for learning, life and work.


The purpose of Curriculum for Excellence is demonstrated through the Four Capacities; to enable each child or young person to be a successful learner, a confident individual, a responsible citizen and an effective contributor. It is underpinned by the values inscribed on the mace of the Scottish Parliament - wisdom, justice, compassion and integrity.

All staff have a responsibility to develop, reinforce and extend learning in Literacy, Numeracy and Health and Wellbeing for all of our learners. Ultimately, we endeavour to improve and develop the relevant skills for life so that our children can become successful learners, confident individuals, effective contributors and responsible citizens.

Our Curriculum Rationale

<p>SUCCESSFUL LEARNERS</p> <ul style="list-style-type: none"> ★ Our curriculum is designed to create engaged, creative and enthusiastic lifelong learners who are passionate and involved in designing their learning experiences. ★ Our staff have a shared understanding and vision of the standards of learning opportunities that we offer our pupils which include cooperative learning, active learning, outdoor learning and the use of appropriate technologies. ★ Robust and continuous assessment systems are in place to enable us to make sound judgements about each learner's progress and are used to inform planning to ensure that every pupil is given the appropriate level of challenge and support to be successful in their learning. ★ All the Experiences and Outcomes are used to plan exciting and meaningful learning experiences for every child. ★ Progression Pathways are used to inform planning to ensure that there is an appropriate level of differentiation within learning journeys. ★ Our Numeracy teaching is underpinned by the ethos and structure of White Rose Maths and our pupils are confident at using concrete apparatus to support their learning. ★ Our Literacy teaching incorporates lots of opportunities for listening and speaking as well as looking at model texts to help children understand the key concepts that they are learning. 	<p>CONFIDENT INDIVIDUALS</p>  <ul style="list-style-type: none"> 👉 Our curriculum is underpinned by our school values which actively promote a growth mindset approach and link to the UNCRC rights of the child - please see our website: https://kinlochrannoch.wixsite.com/krps/uncrc 👉 Health and Wellbeing is seen as a core part of our curriculum and we use Emotion Works as a key element to give children the skills to recognise and discuss their emotions, as well as providing them with regulation tools and problem solving strategies. 👉 All children are given the appropriate amount of support and challenge to help them to build confidence when approaching task and situations. This is underpinned by good relationships within the school community and a robust assessment system. 👉 Wider achievements are recognised and celebrated within our school community. 👉 Children are encouraged to take risks within their learning and are given opportunities to take part in their own risk assessments within wider activities.
<p>RESPONSIBLE CITIZENS</p> <ul style="list-style-type: none"> ♥ Our curriculum incorporates Learning for Sustainability to develop our pupils' skills, knowledge and values to live sustainable lives. ♥ Through our curriculum we develop children's understanding of diversity and develop their respect for their own and other people's beliefs and cultures. ♥ UNCRC rights of the child underpin our learning and teaching and children know that their views are sought out, listened to and acted upon. ♥ We work with partners such as Perth and Kinross Countryside Trust, Loch Rannoch Conservation Association, Forestry and Land Scotland and Scottish Fire and Rescue Services, to enhance our curriculum by giving pupils the opportunity to have meaningful learning experiences and develop their understanding of our local context and their impact on the community. 	<p>EFFECTIVE CONTRIBUTORS</p> <ul style="list-style-type: none"> ☺ Pupils' views are sought throughout the year to help design learning opportunities and curriculum topics. ☺ HGIOS4 is used to capture pupil voice to evaluate the school and is acted upon to make changes. ☺ Our curriculum incorporates opportunities to help develop skills for learning, life and work. ☺ Pupils contribute to their reports at two points in the year and are constantly involved in evaluating their own learning and next steps. ☺ All pupils have the opportunity to be part of leadership groups to impact change within the school and time is built into our curriculum to allow these groups to work together as 'Learners Leading Learning'. ☺ Opportunities are created for our learners to make effective contributions to their local area and community.

Curriculum Rationale



At Kinloch Rannoch Primary School our curriculum is designed to enable ALL young people to become...

The Principles of Our Curriculum

Challenge and enjoyment

Children and young people should find their learning challenging, engaging and motivating. Our curriculum encourages high aspirations and ambitions for all. Staff work closely with children to identify their skills and also their next steps. At all stages, learners of all aptitudes and abilities should experience an appropriate level of challenge, to enable each individual to be successful.

Breadth

All children and young people should have opportunities for a broad, suitably weighted range of experiences. We aim to provide these across the community and expose children to learning which is relevant to the area of Kinloch Rannoch. The curriculum is organised so that they will learn and develop through a variety of contexts within both the classroom and other aspects of school life.

Progression

Children and young people should experience continuous progression in their learning from 3 to 18 within a single curriculum framework. At each stage in their learning, every pupil will build upon earlier knowledge and achievements. This allows pupils to progress at a rate which meets their needs and aptitudes.

Depth

There should be opportunities for children to develop their full capacity for different types of thinking and learning. As they progress, we aim to provide learning experiences that develop skills and allow pupils to apply increasing intellectual rigour, drawing different strands of learning together, and exploring and achieving more advanced levels of understanding.

Personalisation and Choice

Our curriculum responds to individual needs and provides appropriate challenge for all. It gives each child and young person increasing opportunities for exercising responsible personal choice as they move through their school career. Pupils plan their own context for learning and ask questions that they will find the answers to, leading to a very exciting and varied focus for each class.

Relevance

Children and young people should understand the purposes of their activities. Our aim is to ensure pupils see the value of what they are learning and its relevance to their lives, present and future.

Content

Health and Well-Being, Literacy and Numeracy skills span across all curriculum areas and are the responsibility of all.

The eight curriculum areas covered are:

- Expressive arts
- Health and wellbeing
- Literacy and Languages
- Mathematics
- Religious and Moral Education
- Sciences
- Social Studies
- Technologies

The curriculum is delivered through both discrete subject based programmes, and interdisciplinary learning projects. Appropriate and regular use is made of the natural environment for outdoor learning, educational visits and experiences to enrich the curriculum. These methods equip pupils with the development of skills for learning, life and work, including literacy, numeracy and health and wellbeing in and out of the classroom.

Learners are involved in planning their learning through regular teacher interaction about progress and next steps and also within broader topics of study.

Technologies is taught as a discrete subject area in addition to being used across the curriculum. Our school is equipped with computers, laptops, ipads, Smartboards and digital cameras to support the development of transferable skills and gain confidence in using new technologies now and in the future.

Educational Visits

Visits throughout the year are encouraged. With careful planning and organisation these allow children to broaden their experiences. We have previously visited Blair Atholl Estate, Glasgow Science Centre, Edinburgh Castle, Perth Theatre and regular visits to the loch and our local environment.

Sensitive Aspects of Learning

As learners enter the upper stages of primary, the curriculum content in Health and Wellbeing includes some sensitive topics like relationships, sexual health, parenthood and drugs awareness. These topics are always given careful consideration and parents will be informed in advance with an opportunity to view materials where appropriate.

Religious/Moral Education

The programme for Religious Education in our school aims to help pupils learn about Christianity and other major world religions and to recognise religion as an important expression of human experience. Pupils will also be encouraged to learn from Religious

Education by helping them develop their own beliefs, attitudes, moral values and practices through a process of personal search, discovery and critical evaluation.

Parental Rights

Under the terms of the Education (Scotland) Act 1980, “any pupil may be withdrawn by his/her parents from any instruction in religious subjects and from religious observance”. Any parent who wishes to exercise this must first discuss the matter with the Headteacher.

Full detail on the curriculum, learning, teaching, assessment and standards and quality in schools can be found on the comprehensive Education Scotland website:

<https://education.gov.scot/>

Assessment & Reporting

Principles

Assessment, both Formative and Summative, is an integral part of the learning and teaching process. The assessment process allows children opportunities to demonstrate what they know, understand and can do.

In all lessons, the aims of learning activities are made clear to the children and positively encourage their learning and progress. We consider that the most valuable form of assessment is continuous observation by the teacher of the child’s daily work. When it is becoming apparent that a child is having difficulty or is requiring more advanced work then the appropriate adjustments can be implemented immediately. This allows decisions to be accurate, fair and consistent.

Purposes

- to ascertain a child’s progress
- to indicate strengths and development needs (to identify next steps in learning)
- to help the teacher to evaluate the effectiveness of learning and teaching
- to provide information on children’s progress which allows teachers to report to parents

Reporting to Parents

Parents receive written reports on their child’s progress which are issued at the end of terms 2 and 4. Copies of these reports are kept by the school and are passed to the appropriate secondary school or any other primary school, which the child might subsequently attend. Parent Contact Evenings are held twice per session, usually in October and March. Details are sent out before each evening. All matters concerning the progress and welfare of each pupil can be discussed.

The broad expectations about progression through curriculum levels are:

- Early Level in the pre-school years and P1
- First Level to the end of P4
- Second Level to the end of P7
- Third and Fourth Level from S1 to S3 (fourth curriculum level broadly aligns to SCQF level 4)

Support for Pupils

At Kinloch Rannoch Primary School, there is a strong commitment to inclusion and meeting the needs of all learners. Additional Support Needs Meetings between staff, parents and outside agencies are regular in order to meet the needs of all children. It may be necessary to consult with the relevant support agencies to ensure that we “get it right for every child” in the school. This support may identify appropriate resources through agencies such as Pupil Support, Autism outreach, Educational psychologists, Community Link Workers etc.

The key adult for your child is his or her class teacher. Should you have any queries relating to learning, they should be your first point of contact. Class teachers meet the needs of learners through planning and selecting appropriate teaching strategies, behavioural and classroom management strategies that will be specific to the needs of a child. Class teachers continually use assessment strategies in their day to day teaching and this allows for

planning for future lessons and potentially a differentiated approach to meet the needs of a child.

Parents of children with additional support needs, can speak directly to the Headteacher or obtain further information from the school or from Education and Learning, Pullar House, Perth on 01738 475000.

Please see: <http://www.pkc.gov.uk/article/17278/Schools-additional-support>

The following organisations also offer advice, further information and support to parents of children and young people with ASN. These organisations are identified under The Additional Support for Learning (Sources of Information) (Scotland) Amendment Order 2011 as:

Children in Scotland: Working for Children and Their Families, trading as “Enquire – the Scottish advice and information service for additional support for learning”, a charitable body registered in Scotland under registration number SC003527;

Enquire offers independent, confidential advice and information on additional support for learning through:

Telephone Helpline: 0345 123 2303

Email Enquiry service: info@enquire.org.uk

Advice and information is also available at www.enquire.org.uk

Enquire provides a range of clear and easy-to-read guides and factsheets including:

- The parents' guide to additional support for learning.
- Scottish Independent Advocacy Alliance, a charitable body registered in Scotland under registration number SC033576; and
- Scottish Child Law Centre, a charitable body registered in Scotland under registration number SCO12741.

Additional Support Needs – Perth and Kinross Council Information

Most children make satisfactory progress in school and their education can be fully supported by the class teacher. Some children may have additional support needs at some point in their educational journey. Where this is identified to be the case, a Child or Young Person's Plan (CYPP) is used to record those additional needs and the plan in place to support them in school.

A very small number of children with significant and long-term additional support needs may need a Coordinated Support Plan. These will be children who also receive a lot of support from people outside education; for example, health or social work staff.

As a parent/carer you can access information with regard to additional support needs on the PKC website: <https://www.pkc.gov.uk/article/17278/Schools-additional-support> This internet page also has many other links to related topics which might be of interest to you.

If you cannot access the internet, please ask the school office if you would like a copy of any of this information.

Within Perth & Kinross a range of provision exists for pupils with additional support needs. Looked After Children, in line with Education (Additional Support for Learning) (Scotland) Act 2009 are considered to have additional support needs, unless it is otherwise determined at a relevant education planning meeting. A policy of supported mainstream inclusion is complemented by a range of specialist provisions. These are either attached to or are part of mainstream schools. In addition, there is one all through special school (3-18) for children with profound and complex difficulties.

Where a child has been identified as having additional support needs which cannot be met within the Authority, the Authority may consider placement in a special school (either within or out with Perth & Kinross). Where a child has been identified as having additional support needs for which suitable provision cannot be made in a day school, the Authority may

provide residential special education at either a special school, within or out with Perth & Kinross.

Placing requests

Parents may also make placing requests for a special school within or out with Perth and Kinross. <https://www.pkc.gov.uk/article/17301/Placing-request>

Parents moving into the area should contact:

Education Services
Education & Learning
Council Building
2 High Street
PERTH
PH1 5PH.

Telephone: 01738 476280

Additional Support for Learning - Resolving Disagreements

There are routes for resolving disagreements where a child or young person has additional support needs. Further information is available in our Information Sheet on Resolving Disagreements available on the Council's website: www.pkc.gov.uk or by contacting Tel No: 01738 476790.

School Improvement

HMI Report 2024

The school and nursery both had positive HMI inspections in May 2024, these reports can be accessed online at: <https://education.gov.scot/inspection-and-review/find-an-inspection-report/find-an-inspection-report/details?id=3224>

The School Improvement Plan is available from the school office should you wish to have a look at this. It will also be made available via our school website.

We have identified that we have a good capacity for continuous school improvement and our key priorities for 2024-25 are to:

- Develop consistent, high quality approaches to learning and teaching across the school
- Develop the use of assessment and feedback to ensure the needs of all learners are met
- Develop leadership opportunities for pupils in the ELC and incorporate a UNCRC Rights based approach to learning within the nursery
- Further develop the school's provision for wellbeing, equality and inclusion to ensure that all pupils become more confident, resilient and engaged learners who are:
 - capable of discussing their emotions and regulating their reactions and behaviours
 - emotionally ready to learn
 - aware of their rights
 - able to apply a growth mindset to their learning
 - aware, understanding and respectful of other cultures and beliefs
- Further develop moderation opportunities across schools within our LMG with a focus on:
 - planning assessment opportunities
 - accurate assessment of learning using PKC progressions
 - use of within level descriptors within SEEMis progress and achievement module

Our Standards and Qualities Report 2023-24 details our achievements and improved standards in relation to Literacy, Numeracy and Health and Wellbeing and can be found on our School Website: <https://kinlochranoch.wixsite.com/krps/about-3-2>

School Policies & Practical Information

Organisation of the School Day

Nursery

Morning session		
Monday to Friday	9.00am	12.00pm (Morning break 10:30-10:45am)
Afternoon Session		
Monday to Friday	12.00pm	3pm (includes school lunch)

Primary 1- Primary 7

Morning session	9.00am	10.30am
Morning break	10.30am	10:45am
Morning session	10:45am	12.15pm
Lunch	12:15pm	1.15pm
Afternoon session	1:15pm	3.15pm

We would ask that children do not arrive at school before 8.50am. School staff will be in the playground from 8.45am onwards.

Uniform

All articles should be **clearly marked** with your child's name, since many children in class have similar articles made by the same manufacturer.

For reasons of Health and Safety:

- Long hair should be tied up during the school day.
- All jewellery must be removed for all any cookery, P.E. or swimming lessons. Please note: stud earrings, watches and medical bracelets are permitted.
- No make-up or nail varnish should be worn to school.

All property is brought to school at the owner's risk.

SCHOOL UNIFORM		
ITEM	COLOUR	ADDITIONAL INFORMATION
Shirt / Polo shirt	White	Can be ordered through https://www.grandtullylogos.com/product-category/kinloch-rannoch-primary-school/ with a school logo.
Sweatshirt / Cardigan / Hooded Sweatshirt	Forest / Dark Green	Can be ordered through https://www.grandtullylogos.com/product-category/kinloch-rannoch-primary-school/ with a school logo.
Trousers / Skirt/ Pinafore	Black/Grey	
Checked Summer Dress	Green & White	Optional for summer.
Socks / Tights	Black / Grey / White	
Outdoor Shoes	Black	
Indoor Shoes / Plimsolls	Black	
Wellington Boots	Any	Highly recommended for outdoor learning activities.
Ruck Sack / Book Bag	Any	Book bags can be ordered through https://www.grandtullylogos.com/product-category/kinloch-rannoch-primary-school/

		school/ . Highly recommended for carrying home communications / homework etc.
P.E. KIT		
T-Shirt (round neck)	White	Can be ordered through https://www.grandtullylogos.com/product-category/kinloch-rannoch-primary-school/ with a school logo.
Shorts	Black	
Tracksuit Bottoms / Leggings	Black	Highly recommended for outdoor PE lessons.
Hooded Sweatshirt	Forest Green / Dark Green	Can be ordered through https://www.grandtullylogos.com/product-category/kinloch-rannoch-primary-school/ with a school logo. Pupil names can be added.
Outdoor Trainers	Any	Please ensure footwear has suitable grips for outdoor PE lessons.
OUTDOOR WEATHER KIT		
Waterproof trousers	Any	Highly recommended.
Waterproof Jacket	Any	Highly recommended.
Salopettes / ski trousers	Any	Highly recommended for winter months.

Attendance

Children must attend school regularly, a telephone call or email no later than 9.30am on the morning of absence is required and also a written explanation of absence must accompany the child on his/her return to school. Cases of significant or repeated unexplained absence have a detrimental effect on a child's education and are normally referred to the Education Support Service for specialist help. Should this pattern of absence continue the school may refer the case to the Area Attendance Sub-Committee and the parents will have to appear to explain the child's absence. The final referral, if this proves to be necessary, would be to the Reporter to the Children's Panel.

Homework

Homework is given out on a weekly basis. This will consist of an alternating mathematics and literacy task that links to the learning they have been doing in class. Pupils will also have additional tasks focused on phonics/spelling, reading and times tables tasks.

Revision in basic areas of Maths (tables) and Literacy (encouraging reading) will help to continue to support your child. Your child will have a Reading Record book. This booklet records progress along with comments and a given focus for the reading homework.

Children are expected to organise their homework around other social or sport activities but no more than half an hour on any one night. If your child is unsure of any aspect of their homework tasks, please discuss this with their class teacher at your earliest convenience.

When a child is ill or absent from school, it will not be normal practice of the school to send work home.

School Lunches

Children may have a school meal, bring a packed lunch or go home for lunch. All lunches are eaten together in our dinner hall. From January 2022, all school meals for pupils in Primary 1-5 are free of charge.

Kinloch Rannoch Primary School is a Cashless School and all school meals, trips etc should be paid for through ParentPay online or by using Pay point. You will be given a letter to get you set up on ParentPay when your child starts school with us.

Free School Meals are offered to children in P6-7 whose families who are in receipt of certain benefits. Further information can be found on the Council's website at the following address: <https://www.pkc.gov.uk/freeschoolmeals>

School Rules

We have three school rules which are underpinned by our vision, values and aims:



Our Relationships and Behaviour policy is underpinned by our Vision, Values and Aims and focusses on using the Restorative Approach. The school employs the 'RespectMe' Perth and Kinross Anti Bullying Strategy. This policy has been developed by PKC in partnership with NHS, Police Scotland and the charitable organisation 'RespectMe'. Further guidance on this Authority wide policy can be found at <https://www.pkc.gov.uk/article/17426/Bullying-and-harassment>

Pupils are expected to be punctual, come straight to school, return straight home and to remain within school grounds until the end of the school day. Children are expected to adhere to school rules, which have been made with their health and safety in mind.

Exclusion

Regarding exclusion, a school is entitled to exclude a pupil when all other behaviour management strategies have been exhausted and it can clearly be shown that the pupil will not abide by the rules, regulations and disciplinary requirements of the school. Exclusion will not exceed 3 days in the first instance and 5 days for a repeated breach of discipline. Exclusion would be accompanied by a letter requesting the parents/guardian to attend the school as soon as possible to discuss the problem and reach agreement so that the pupil can be readmitted as soon as possible.

Composite Classes

Due to the small size of Kinloch Rannoch Primary School, composite classes are necessary to accommodate the 7 year stages. A composite class is one where children of two or more year stages are grouped together to form a class. Composite classes are formed as schools are staffed to agreed standards based on the total number of pupils within the school regardless of the number of children at each year stage.

In Perth & Kinross composite classes are normally formed on the basis of age.

Further information on composite classes is available in the 'Guidance on Structuring Classes' leaflet available from the school and the Perth & Kinross Council Website which can be accessed at the following address: https://www.pkc.gov.uk/media/20416/Guidance-on-Structuring-of-Classes-in-the-Primary-School-Information-for-Parents/pdf/23_02_22_Guidance_on_Structuring_of_Classes_in_Primary_Schools.pdf?m=638151764187800000

Health Care

Routine medical tests and dental inspections take place at school once a year including the annual flu immunisation programme. Any medical condition suffered by a pupil should be made known to the Headteacher. If any course of medication is being taken, we will ask you to complete the appropriate Administration of Medicine Form which can be obtained from the School Office. All such information will be treated in strict confidence. In emergency, accident or illness, the parents/carers or emergency number will be contacted.

Arrangements for Emergency Closures

If there is a planned school closure parents/guardians will be informed by email beforehand. If the school is to close for any unplanned reason during the school day, the first contact will be a message sent to emergency contacts.

In all instances of school closure due to severe weather, there will be notification on Perth and Kinross Council website if the school is closed. This information will also be broadcast on Radio Tay (AM 1584 or 1161 and FM 96.4 or 103.8). In the rare event that all schools in Perth and Kinross are closed, an announcement will be made on Radio Tay at 7am. There is also a Perth and Kinross Council information line on 0845 3011100. Pupils will not be sent home during the school day without prior notification. If it is necessary for the school to have an unplanned early closure, parents will be informed by telephone. This will also be made public on the council website and the school X (formerly Twitter) account.

Emergency contact information will be required on registration and this should be kept current.

School Term Dates

The most up to date calendar of term dates can be found at:

<https://www.pkc.gov.uk/schoolholiday>

Name of Child Protection Officer

A member of staff in each school has been appointed to be responsible for Child Protection matters and the Authority has provided special training.

In our school, that person is Ms Jacqui Sinclair (Designated Officer – Child Protection).

Should you wish to talk further about Child Protection and the safety of children, please feel free to contact the school. As a school, we have good contacts with School Medical Officers, Social Workers and the Police, any or all of whom may be involved if abuse is suspected. We will always ensure that you are informed and participate in any action, which we may initiate regarding your child.

GIRFEC

Getting it right for every child (GIRFEC) is the Scottish Government's approach to promoting the wellbeing of children and young people. Wellbeing is described by 8 'indicators':

Safe	Healthy	Achieving	Nurtured	Active	Respected
Responsible	Included				

These eight words help everyone to understand wellbeing in the same way and use the same language to talk about it. Sometimes the initials of the words are used, and the wellbeing indicators are referred to as SHANARRI.

The vast majority of Scotland's children and young people get all the help and support they need from within their families and their wider, local communities. But at times a child, young person or family might need extra help or support. The GIRFEC approach aims to make it as easy as possible for any child or young person (and their parents) to get the help or support that they need. Within schools, key staff are available to children, young people and their parents/carers to provide help, advice or support should they choose to make use of it.

The Child or Young Person's Plan is one single plan which coordinates all the services and agencies involved in supporting a child/young person, will help ensure that everyone works together to deliver better outcomes for the child or young person who needs additional support and their family.

Nursery

We are fortunate to have a fantastic Nursery in our school.

Each Nursery provision will have a defined locality which may not be the same as the primary school catchment area. Localities are agreed and registered with the Education Services. Parents of children attending Nursery should be aware that a place in the same school when enrolling for Primary School is not guaranteed if not within the catchment area. Entitlement to Primary School is determined by the child's home address.

The designated Nursery provision for this school is a morning and an afternoon session. The Nursery can cater for up to 20 pupils. All places are allocated according to the Perth and Kinross Council criteria, which gives preference to local pre-school children.

When the Nursery registration is oversubscribed, not all applicants are guaranteed a place but will be offered a place in another Perth and Kinross supported Nursery. A separate booklet is issued to parents of potential Nursery pupils.

Full details of Nursery provision in Perth and Kinross are available in the Council's "Policy and Guidelines for Admission to Nursery Schools and Classes for School", which can be accessed on the Perth and Kinross Council website: <https://www.pkc.gov.uk/nurseryregistration>