



PERTH AND KINROSS INTEGRATION JOINT BOARD

6 November 2015

APPOINTMENT OF CHIEF FINANCE OFFICER

Report by Chief Officer

PURPOSE OF REPORT

To consider the proposed arrangements to ensure the Integrated Joint Board has a proper officer discharging the “Chief Finance Officer” role for the responsibility for the administration of its financial affairs.

1.	BACKGROUND
1.1	Section 13 of the Public Bodies (Joint Working) (Scotland) Act 2014 amends the Local Government (Scotland) Act 1973, by extending the application of Part 7 of the 1973 Act (with the exception of sections 101A and 105A) to Integration Joint Boards. Accordingly, the Integration Joint Board requires appointing a proper officer who has responsibility for the administration of its financial affairs in terms of s.95 of the 1973 Act. That proper officer will be the Chief Finance Officer of the Integration Joint Board.
1.2	The Chief Finance Officer is accountable to the Integration Joint Board for the planning, development and delivery of the IJB’s financial strategy, is responsible for the provision of strategic financial advice and support to the Integration Joint Board and Chief Officer and for the financial administration and financial governance of the Integration Joint Board. The Chief Finance Officer is the Accountable Officer for financial management and administration of the Integration Joint Board. The Chief Finance Officer’s responsibility includes assuring probity, sound corporate governance and responsibility for achieving Best Value.
1.3	The Chief Finance Officer is responsible for developing the financial strategy of the IJB and must be actively involved in, and able to bring influence to bear on all material business decisions to ensure immediate and longer term financial implications, opportunities and risks are fully considered and aligned with the Integration Joint Board’s financial strategy. The Chief Finance Officer must lead the promotion and delivery by the Integration Joint Board of good financial management so that public money is safeguarded at all times and used appropriately,

	economically, efficiently and effectively. The Chief Finance Officer is responsible for creating, in conjunction with those responsible for finance in the Council and Health Board, a collaborative arrangement with business partners and associated Chief Financial Officers within Perth and Kinross.
2	RECRUITMENT PROCESS FOR THE CHIEF FINANCE OFFICER
2.1	It is intended that both partner organisations will advertise the post according to their normal process. It has been agreed that NHS Tayside will take the lead role for the recruitment process. A panel comprising of senior representation from the Finance functions of both organisations , a Human Resources representative as well as the Chief Officer will form the appointment panel. Under its Organisational Change principles NHS Tayside has identified one member of staff who will be interviewed along with other shortlisted applicants.
3	INTERIM ARRANGEMENTS FOR THE PROPER OFFICER ROLE
3.1	As highlighted in the background section of this report the Integration Joint Board requires a proper officer who has responsibility for the administration of its financial affairs in terms of s.95 of the 1973 Act. While the Chief Finance Officer post remains vacant the Integrated Joint Board will require arranging an interim arrangement to discharge the duties. The Chief Officer has been in discussions with NHS Tayside and Perth and Kinross Council to identify the range of options to resolve the immediate gap. It is requested to the Board that they agree to delegate authority to the Chief Officer to negotiate an interim arrangement with the Partners until the officer recruited to the Chief Finance Officer post commences.
4	CONCLUSION AND RECOMMENDATIONS
4.1	It is recommended that the Integration Joint Board:-
	<ol style="list-style-type: none"> 1. Note the recruitment process for the Chief Finance Officer for the Perth and Kinross Integration Joint Board. 2. Delegate to the Chief Officer the authority to introduce interim arrangements for the discharge of the role of proper officer for the Perth and Kinross Integration Board until the Chief Finance Officer is appointed

Contact Officer: Colin Crawford
Address of Service: Pullar House, 35 Kinnoull Street, Perth
Date of Paper: 30 October 2015