



## PERTH & KINROSS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

15 JANUARY 2016

### APPOINTMENT OF ADDITIONAL MEMBERS AND ATTENDEES

Report by Chief Officer

#### **PURPOSE OF REPORT**

This report considers the proposals for appointment of additional members to the Board, and also the arrangements for those in attendance at the Integration Joint Board who are not members. (Appendix 1) The report should be read in conjunction with the paper on appointment of carer and service user representatives to the Board.

#### **1. BACKGROUND**

- 1.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Regulations 2014 set out the arrangements for membership of the Board. The Board is to be made up of a mixture of voting and non-voting members. The non-voting members are a mixture of professional advisers, stakeholder representatives and other members appointed by the Board, but allows local flexibility to add additional appointments at the discretion of each Board.
- 1.2 At the first meeting of the Board on 6 November 2015, the Board noted the appointment of the voting members nominated by the Council and NHS Tayside. A number of professional advisers were also appointed.
- 1.3 It was noted at that meeting that further work was required to progress the appointment of additional members beyond the statutory minimum. The Chief Officer was tasked with identifying suitable additional members (if any). Progress in respect of this task was to be reported back to the Board.

#### **2 VOTING MEMBERS**

- 2.1 The Integration scheme sets out that Perth and Kinross Council and NHS Tayside will each nominate four voting members. These nominations were noted by the Board at its meeting in November 2015. (Appendix 1 section A).
- 2.2 Voting members are entitled to nominate a Proxy in their absence (Appendix 1 Section B).

### **3 NON-VOTING MEMBERS**

#### **Professional Advisors**

- 3.1 A number of professional advisors are to be non-voting members of the Board. These are set out in Appendix 1 Section C. Three of those advisors are non-voting members by virtue of the office they hold; these are the chief Social Work Officer of the Council, the Chief Officer and the Chief Financial Officer. The other advisor members are registered medical Practitioners and a Nurse. These members must be determined by the NHS Tayside Board. The appointment of these members was noted at the Board's meeting in November 2015. This list has now been updated to reflect the appointment of the Chief Finance Officer.

#### **Additional Members**

- 3.2 Two additional members are proposed by virtue of their roles and strategic contribution to the Board. The Director of Public Health is responsible to ensure delivery of public health strategy across Perth and Kinross. Dr Alistair Noble has been a member of the P&K Pathfinder Board and has agreed to continue as an external advisor for an initial period of one year.

### **4 NON-VOTING MEMBERS**

#### **Stakeholder Representatives**

- 4.1 The Board is required to appoint stakeholder members who are non-voting members. These comprise at least one representative of the following groups, all of which must be operating within the area of the Integration Joint Board; staff working within an integrated function, third sector bodies carrying out health or social care activities, service users and unpaid carers. Proposed arrangements for the appointment of the service user and unpaid carer members are set out in a separate report to be considered by the Board at its meeting on 15 January 2016.
- 4.2 Staff representatives are set out in Appendix 1 Section E. Two representatives are required to reflect the differences in staff engagement processes across the NHS and Council. These members were appointed at the Board's meeting in November 2015.

### **5 Attendance of Officers who are not Members of the Board**

- 5.1 Professional Staff working within the Partners' organisations have a role in advising and supporting the Board. Such Officers would be expected to attend for any Board matter that is directly or indirectly relevant to their role and where they can provide advice or support to the Board. A list of these officers is set out in Appendix 1 Section G.
- 5.2 Services hosted by Perth and Kinross on behalf of the other Tayside Boards are represented by Professional Staff and Managers who are listed as officers in attendance. Though their influence is Tayside wide, their accountability to the Perth

and Kinross Board requires their presence at the Board for any matter pertaining to their Service. These officers are listed at Appendix 1 Section G.

- 5.3 Services hosted by Dundee or Angus on behalf of the Perth and Kinross Board will be invited to the Board for matters pertaining to their Services. A memorandum of Understanding between Boards is in development to ensure a clear understanding of duties and responsibilities.

## **6 TERMS OF APPOINTMENT**

- 6.1 The terms of appointment for all board members are to be finalised and will be presented to the Board at a future meeting. All Board members will be asked to accept the Terms of Appointment as a condition of their continued membership of the Board.

## **7 RECOMMENDATIONS**

It is recommended that the Board:

- (a) Notes the progress made in identifying Board members;
- (b) Agrees the updated list of members in Appendix 1 and in particular the appointment of the Chief Financial Officer and additional members;
- (c) Agrees the arrangements for the attendance at Board meeting by Officers who are not Board members.

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Appendix 1

Perth and Kinross Integration Joint Board membership Proposal – January 2016

Section	Name	Organisation	Role and Remit	Category
Section A	Clr Dave Doogan (Chair)	PKC	PKC Councillor	Voting members
	Clr Kate Howie	PKC	PKC Councillor	
	Clr Ian Campbell	PKC	PKC Councillor	
	Clr Peter Barratt	PKC	PKC Councillor	
	Ms Linda Dunion (V Chair)	NHST	Non Executive Director	
	Ms Judith Golden	NHST	Non Executive Director	
	Ms Sheila Tunstall-James	NHST	Non Executive Director	
	Mr Stephen Hay	NHST	Non Executive Director	
	Ad Hoc	NHST/PKC	Voting members to identify their own proxy	
	Mr Robert Packham	NHST/PKC	Chief Officer	
Section B	Ms Jane Smith	NHST/PKC	Chief Financial Officer	Professional Advisors
	Mr Bill Atkinson	PKC	Chief Social Work Officer	
	Dr Neil Prentice	NHST	Medical Practitioner non GP	
	Dr Morag Martindale	Independent Contractor	Medical Practitioner GP	
Section C	Mr Jim Foulis	NHST	Associate Nurse Director	Proxy Members
	Dr Drew Walker	NHST	Director of Public Health	
	Dr Alistair Noble	Independent retired GP	SACH and external advisor to the Board <i>Role to be reviewed March 2017</i>	
Section D	Mr Raymond Marshall	NHST	Staff Organisations	Additional Members
	Mr Grant Mackie	PKC	Staff Organisations	
	Ms Helen McKinnon	PKAVS	Third Sector representative	
	Vacancy x 2	Service User	Named alternate Service User - broaden input and cover absence	
	Vacancy x 2	Carers	Named alternate Carer - broaden input and cover absence	
Section E	Scott Hendry	PKC	Team Leader Committee Services	Stakeholder members
Section F				Administration

The following members are proposed to be in attendance as required depending on the Agenda. Heads of Services Hosted by P&K IJB must attend for business material to their services

Section	Name	Organisation	Role and Remit	Category	Comments
Section G	Dr Karen Ozden	NHST Hosted	Mental Health In Patient Services	Hosted Services	
	Morag Curnow	NHST Hosted	Public Dental Services		
	Bill Troup	NHST Hosted	In Patient Learning Disability Services		
	Dr Tim Elworthy	NHST Hosted	Substance Misuse Services		
	Jillian Galloway	NHST Hosted	Prisoner Healthcare		
	Jane Dernie	NHST + Hosted Podiatry	Allied Health Professions	Members in Attendance	
	Mr John Walker	PKC	Deputy CEO		
	Mr Bill Nicoll	NHST	Director of Communities		
	Karen Melville	NHST	Pharmacy		
	Lorna Cameron	PKC	Head of Housing & Care Commissioning Strategy		
	Diane Fraser	PKC	Head of Community Care		
	Colin Johnston	PKC	Head of Community Care		
	Evelyn Devine	NHST	Interim General Manager P&K CHP		
	Sarah Rodger	PKC	Legal Services Department		
	Gillian Taylor	PKC	Democratic Services		
	Alison Wood	NHST	Corporate Support		
	John Gilruth	PKC	Health and Community Care		
	Mr Colin Crawford	PKC	Interim Chief Financial Officer	3 Temporary appointments	
	Mr Sandy Berry	CFO Angus IJB	Interim CFO cover for NHST		
	Mr Arthur Andrews	P&K CHP	Service User		
					Retires march 2016
					Will hand over to Jane Smith CFO by 1 <sup>st</sup> April 2016
					Interim arrangement until IJB Service user identified