

## PERTH AND KINROSS INTEGRATION JOINT BOARD

Minute of Meeting of the Perth and Kinross Integration Joint Board held in the Sandeman Room, AK Bell Library, York Place, Perth, PH2 8EP on Friday 26 August 2016 at 1.00pm.

- Present:** Councillor D Doogan, Perth and Kinross Council (Chair)  
 L Dunion, Tayside NHS Board (Vice-Chair)  
 Councillor P Barrett, Perth and Kinross Council  
 S Hay, Tayside NHS Board  
 J Golden, Tayside NHS Board  
 S Tunstall-James, Tayside NHS Board  
 B Atkinson, Chief Social Work Officer, Perth and Kinross Council  
 R Packham, Chief Officer  
 J Smith, Chief Finance Officer  
 Dr M Martindale, Independent Contractor  
 J Foulis, NHS Tayside  
 Dr N Prentice, NHS Tayside  
 Dr D Walker, NHS Tayside  
 Dr A Noble, External Advisor to Board  
 G Mackie, Staff Representative, Perth and Kinross Council  
 R Marshall, Staff Representative, NHS Tayside  
 H MacKinnon, PKAVS (Third Sector Interface)  
 A Gourlay, Service User Public Partner  
 M Summers, Carer Public Partner (substituting for B Campbell)
- In Attendance:** S Hendry, S Rodger, L Cameron and D Fraser (all Perth and Kinross Council); K Wilson, J Dernie and V Aitken (all NHS Tayside); T Gaskin, N O'Connor and S Boyle, both Audit Scotland; S Cole, Substitute Service User Public Partner; B Benson, Scottish Fire and Rescue Service.
- Apologies:** Councillor K Howie, Councillor I Campbell, B Campbell, E Devine and G Taylor.

Councillor Doogan, Chair.

### 1. WELCOME AND INTRODUCTIONS

Councillor Doogan welcomed all those present to the meeting and apologies were noted as above.

### 2. DECLARATIONS OF INTEREST

There were no Declarations of Interest made in terms of the Perth and Kinross Integration Joint Board Code of Conduct.

### **3. MINUTE OF PREVIOUS MEETING**

The minute of meeting of the Perth and Kinross Integration Joint Board of 1 July 2016 was submitted and approved as a correct record, subject to the following amendments:

- M Summers to be added to the attendance list.

### **4. MATTERS ARISING**

#### **(i) Public Partners (Item 12 refers)**

Following a query by A Gourlay, R Packham and H MacKinnon confirmed that the Engagement Steering Group would be working further with the public partners on future engagement with the Board. It was also agreed that biographies of Board members would be circulated to the Public Partners.

#### **(ii) Transformation Board (Item 6 refers)**

R Packham reported that the first meeting of the Transformation Board was taking place this week. Councillor Doogan suggested that the Communications Sub-Group take this forward and look to issue progress updates.

### **5. CHIEF OFFICER UPDATE**

There was submitted a report by the Chief Officer (G/16/190) providing the Board with an overview and update of work across the Health and Social Care Partnership.

#### **Resolved:**

- (i) The progress on each of the projects listed within report G/16/190 be noted.

### **6. AUDITED ANNUAL ACCOUNTS 2015/16**

There was submitted a report by the Chief Finance Officer (G/16/191), presenting the Board's Audited Annual Accounts for the period to 31 March 2016 and Audit Scotland's Annual Audit Report.

#### **Resolved:**

- (i) The contents of Audit Scotland's Annual Report to Members and the Controller of Audit on the 2015/16 Audit, as detailed in Appendix 1 of report G/16/191, be noted;
- (ii) The Audited Annual Accounts for 2015/16, as detailed in Appendix 2 of report G/16/191, be approved.

## **7. FINANCIAL UPDATE AS AT 30 JUNE 2016**

There was submitted a report by the Chief Finance Officer (G/16/192) updating the Board on financial performance of the Perth and Kinross Health and Social Care Partnership including delivery of savings as at 30 June 2016.

### **Resolved:**

- (i) The year end forecast overspend of £2.43m, of which £452k relates to the core financial position and £1.98m to the forecast gap on savings delivery against targets across health services, be noted;
- (ii) The Executive Summary provided which sets out details of the 2016/17 Savings Programme for budgets devolved by NHS Tayside, as detailed in Report G/16/192, be approved;
- (iii) It be noted that a full finance report setting out the financial position for the IJB (reflecting all hosted services) and for the Partnership will be provided from month 4.
- (iv) A further financial update would be provided at the next meeting of the Board on 4 November 2016.

## **8. STRATEGIC COMMISSIONING PLAN – UPDATE**

There was submitted a report by the Chief Officer (G/16/193) updating the Board on the action plan of the Strategic Commissioning Plan 2016-2019, as part of the regular progress reports to the Board.

### **Resolved:**

- (i) The report on integrated locality working be approved;
- (ii) The Chief Officer be required to submit six monthly progress reports on the implementation of integrated locality teams to the Board.

## **9. HOSTED SERVICES**

There was submitted a report by the Chief Officer (G/16/194) requesting the Board to note the progress in agreeing hosting arrangements between the Perth and Kinross, Angus and Dundee Integrated Joint Boards for the delivery of certain integrated functions.

### **Resolved:**

- (i) The Memorandum of Understanding relating to the hosting arrangements across the Perth and Kinross, Angus and Dundee Integration Joint Boards, as detailed in Appendix 1 of Report G/16/194, be approved, on the basis that it represents a high level framework which will allow the Chief Officer to further develop hosted services along with both the Angus and Dundee Integration Joint Boards.
- (ii) It be noted that the Memorandum of Understanding would be reviewed annually;
- (iii) The Chief Officer be instructed to report back to a future meeting of the Board in relation to progress made in agreeing detailed arrangements for hosted services.

**10. FUTURE MEETING DATES 2016**

Friday 4 November at 1.00pm (Dewars Centre, Perth)

**FUTURE DEVELOPMENT SESSION DATES 2016**

Friday 4 November at 9.00am (Dewars Centre, Perth)