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|  | **License No. VL/PK/**  **PERTH & KINROSS COUNCIL DEER (SCOTLAND) ACT 1996**  **APPLICATION FOR A LICENCE/RENEWAL**  **OF A LICENCE TO DEAL IN VENISON** |
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**PLEASE COMPLETE IN BLOCK CAPITALS AND BLACK PEN ONLY.**

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| **1.** | **To be completed if applying as individual (not a company or partnership)** |  | | |
| A | First Name |  | | |
| B | Middle Name |  | | |
| C | Surname |  | | |
| D | Home Address |  | | |
| E | Telephone Number |  | | |
| F | Mobile Number |  | | |
| G | Email Address |  | | |
| H | Business Address |  | | |
| I | Telephone Number |  | | |
| J | Mobile Number |  | | |
| K | Email Address |  | | |
| L | Age, Place and Date of Birth | Age | Date of Birth | Place of Birth |
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| O | Is applicant to carry out day-to-day management of dealing in venison?  If no, give full, name, address, telephone number, email address and date of birth of any employee or agent responsible for management. | **YES / NO (delete where applicable)** | | |

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| **2.** | **To be completed if application for Company or partnership** |  |
| A | Name of Company |  |
| B | Address of Principal Registered Office |  |
| C | Full names, private addresses, telephone numbers, email addresses and dates of birth of directors, partners or other persons responsible for management of company, etc |  |
| D | Full name, address, telephone number, email address and date of birth of employee or agent responsible for day-to-day management of dealing in venison |  |
| **3.** | Address of premises in or from which dealing in venison is to be carried out on. |  |
| **4.** | Address of premises where venison is to be stored. |  |
| **5.** | Do you hold or have you previously been granted a venison dealer’s licence.  If YES, by which authority and when? | **YES / NO (delete where applicable)** |
| **6.** | Have you ever applied for and been refused a venison dealer’s licence?  If YES, by which authority? | **YES / NO (delete where applicable)** |
| **7.** | Have you ever been convicted of any crime or offence, including contravention of Byelaws, Road Traffic offences and Environmental Health/Food Hygiene offences?  If so, subject to the provisions of the Rehabilitation of Offenders Act 1974, give particulars overleaf. | **YES / NO (delete where applicable)** |

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|  | **Date Court** | **Offence** | | **Sentence** |
|  | Signature of Applicant: |  | Date: |  |

**Please return completed application form to:**  
Food Health & Safety   
Housing & Communities

Perth & Kinross Council  
Pullar House

35 Kinnoull Street

Perth

PH1 5GD

Alternatively, the completed form can also be emailed to [ComBusinessSupport@pkc.gov.uk](mailto:ComBusinessSupport@pkc.gov.uk).

**Payment**

Application will not be processed until appropriate application fee of **£211.00** is paid as detailed in covering letter. Payment can be made by one of the following options:

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| **Credit/Debit Card -** | by calling Perth & Kinross Council Customer Service Centre on 01738 476476. Please quote the type of licence you are applying for, and if renewing an existing licence, quote your licence no. detailed above and on your covering letter. |
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| **By EBACS -** | Please quote the licence type and your licence no. as reference:  **Account Name - Perth & Kinross Council Main Account**  **Sort code - 83-47-00**  **Account No - 11571138** |
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| **Cheque -** | made payable to Perth & Kinross Council. Please return cheque with application form to Food Health & Safety, Housing & Communities, Perth & Kinross Council, Pullar House, 35 Kinnoull Street, Perth, PH1 5GD |

Please note the fee charged is for the processing of the Licence. No refund will be given if an application is refused or is withdrawn.

The licence is issued for the period **1 June to 31 May**, or the remainder of the year if the application is made part the way through the year. There will be no reduction in application fee for applications received part way through the year.

**HOW WE USE YOUR PERSONAL INFORMATION**

The information provided by you will be used by Perth & Kinross Council to fulfil our statutory obligations for consideration & processing of your Licence Application. The information will be shared with Police Scotland and Scottish National Heritage as part of our assessment process and they will both be advised when a licence is issued. The Scottish Fire & Rescue Service will also be notified when a Licence is issued.

The information may also be shared with Food Standards Scotland for Food Law Enforcement Purposes and with the NHS for relevant investigations for the purposes of ensuring public health.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

*For further information, please look at our website* [*www.pkc.gov.uk/dataprotection*](http://www.pkc.gov.uk/dataprotection)*; email* [*dataprotection@pkc.gov.uk*](mailto:dataprotection@pkc.gov.uk) *or phone 01738 477933.*