

## Perth and Kinross Council Privacy Notice

### Social Prescribers

2019-01

#### 1. Details of process for which personal information is being used:

To help provide information and ideas about opportunities that are available to you in your local area. Social prescribers are here to support you by signposting and helping you to make connections in your local area which are recognised to benefit your overall health and wellbeing.

#### 2. Who is processing this information?

The personal information you've provided will be processed by Perth and Kinross Council, 2 High Street, Perth, PH1 5PH, [enquiries@pkc.gov.uk](mailto:enquiries@pkc.gov.uk), 01738 475000.

#### 3. Why is this information being processed?

The information provided by you will be used by Perth & Kinross Council to provide you with the best support possible through Social Prescribing.

#### 3. Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way because it's necessary for us to do so in order to provide a service that's in the public interest.

The Local Government in Scotland Act 2003 gives *local authorities the power to do anything which they consider is likely to improve its area and persons within that area*; the service provided by Social Prescribers falls within the scope of this Power to Promote Wellbeing.

Formally, the processing of personal data provided to us for this purpose satisfies Article 6 (e) of the General Data Protection Regulation - *Processing shall be lawful...to the extent that processing is necessary for the performance of a task carried out in the public interest*

Some of the information processed may be particularly sensitive, such as details of medical conditions; this is known as Special Category Data.

The Council is allowed to process Special Category Data in relation to individuals involved with Social Prescribers because there is a substantial public interest in providing advice and support where it's appropriate to do so.

Formally the processing of Special Category Data provided to us for this purpose satisfies Article 9 (g) of the General Data Protection Regulation, - *Processing is necessary for reasons of substantial public interest* -with reference to Schedule 1, Section 17 (1)(a) of the Data Protection Act 2018 ...*if the processing is necessary for the provision of confidential counselling, advice or support or of another similar service provided confidentially*

#### **4. Will this information be shared?**

Because you are taking part in the Social Prescribing programme we may, with your agreement share your details with other organisations who can offer you appropriate support.

Your personal information may also be disclosed to third parties if it's necessary for us to do so in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us.

## **6. How long will this information be kept for?**

Personal information held on Perth and Kinross Council systems in relation to Social Prescribing is kept for five years after the last action taken to support an individual. After this it is deleted.

If an adult dies any information held by the Council about Social Prescribing support they've been offered will be deleted three years after their death.

## **7. Personal Information Rights**

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [Personal Information Rights](#) on our website or by contacting the Council's Information Governance team at the address below.

## **8. Data Protection Officer**

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact; Data Protection Officer, 2 High Street, Perth, PH1 5PH, [DataProtection@pkc.gov.uk](mailto:DataProtection@pkc.gov.uk), 01738 475444.