

TO BE RETURNED TO:  
Perth & Kinross Council  
Local Taxes  
PO Box 7300  
Perth  
PH1 5WH  
Tel: (01738) 477430, Option 1  
(Mon-Fri 8.45am to 5.00pm)  
Email: [localtaxes@pkc.gov.uk](mailto:localtaxes@pkc.gov.uk)

## Council Tax Disablement Reduction Application



### EXPLANATORY NOTE

To qualify for disablement reduction there must be a substantially and permanently disabled person resident within the property. Also, there must exist within the property, special facilities which are required to meet the needs of and be essential to the wellbeing of the disabled person.

If you qualify you will be charged at the valuation band below the one your home is in. For example, if your home is in band D, the band C rate will apply to your Council Tax bill. You will get a part reduction even if your home is in band A. This reduction applies to your Council Tax, water and sewerage charges.

To be eligible your home must have one of the features below which must be of vital or major importance to the disabled person's wellbeing

- enough indoor space for the disabled person to use a wheelchair, the wheelchair must be used indoors.
- an extra kitchen or bathroom for the specific needs of the disabled person
- an extra room, not a bathroom, kitchen or toilet, that is mainly used by the disabled person and is required to meet their additional needs e.g. therapy or treatment room

Should you require any assistance in completing this form you may telephone a member of staff on (01738) 477430. Alternatively you can visit the Customer Services Point at Pullar House, 35 Kinnoull Street, Perth, PH1 5GD

### Section A; Applicant and Property Details

Name of applicant (this should be the person liable to pay Council Tax)	
Property Address	
E-mail address	
Phone number	
Account Number (if known)	

### Section B; Disabled Person's Details

Name of person with a disability	
Date of birth (if under 18)	
Nature of disability	
Date they became resident	

## Section C; Eligibility Criteria

Please indicate which of the following exist in the property;

1)	A <u>second</u> bathroom which is provided to meet the disabled person's needs (a bathroom must contain a bath or shower facility)	YES / NO
	Date this facility was first used by the disabled person	
2)	A <u>second</u> kitchen which is provided to meet the disabled person's needs	YES / NO
	Date this facility was first used by the disabled person	
3)	Sufficient floor space to permit the use of a wheelchair and a wheelchair is actually used indoors	YES / NO
	Date this facility was first used by the disabled person	
4)	A room, other than a kitchen, bathroom or lavatory, required and used to meet the disabled person's needs (i.e. a treatment or therapy room)	YES / NO
	Date this facility was first used by the disabled person	

Please give as much information as possible to explain how the facilities provided meet the needs of the disabled person;

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**Please note that an officer may request to visit the property to verify the information provided above.  
This office may also contact you periodically to ensure that you remain eligible to this reduction**

## Section D; Declaration

- ✓ I certify that the information supplied is accurate.
- ✓ I understand that to deliberately provide false information for monetary advantage is a criminal offence and that legal action may be taken should false information be given.
- ✓ I agree to inform Perth & Kinross Council immediately regarding any change which may affect entitlement to any exemption or discount (e.g. disabled person moving out of the property).

Name	Signature	Date

**DATA PROTECTION NOTICE:** The information provided by you will be used by Perth & Kinross Council for the billing and collection of local taxes and the recovery of unpaid debts due to the Council. The information may be shared with third party agents employed by Perth & Kinross Council to recover unpaid debts and those organisations with legal right of access e.g. HMRC. This authority is under a duty to protect the public funds it administers and to this end may use the information you have provided for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for those purposes.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please visit our website [www.pkc.gov.uk/dataprotection](http://www.pkc.gov.uk/dataprotection); email [dataprotection@pkc.gov.uk](mailto:dataprotection@pkc.gov.uk) or phone 01738 477933.