



APPLICATION UNDER SECTION 89 FOR PERMISSION TO USE A RAISED STRUCTURE

Please complete in BLOCK LETTERS

For Official Use

Ref No

BS15/_____

Please read the guidance notes in Section 7 when completing this form

I/ We* hereby make application under section 89 of the Civic Government (Scotland) Act 1982 for permission to erect a temporary raised structure as detailed below

1. Name and address of person making the request

Name			
Address			Postcode
Email			Telephone

1.2 If applicant is a firm, company, etc state the address of the Registered or Company office

Address			
			Postcode

2. Event Details

2.1 Title of the event			
2.2 Address/ Location of event			Postcode
2.3 Nature of the event			
2.4 Has this event been held previously at this location?		Yes	No
2.5 If Yes	Are structures identical		Yes
	Date when last held here		No
2.4 Date(s) of event			
2.5 Date/ time structure will be ready for inspection (see note 1)	Date		Time

3. Details of proposed raised structure (If more than one, please use appendix)

Nature of the structure? <i>i.e. stage, seating, etc</i>	
Maximum number of persons allowed on the structure?	
Is access on to the structure controlled? (<i>i.e. stewarded, artists only or free public access</i>)	

4. Declaration			
			Tick to confirm
I / We* hereby declare that the details provided in this form by me are true and correct.			
I / We* enclose the relevant details and certification for the structure			
I / We* understand that the structure must not be used until such time as this application has been approved and the structure has been inspected.			
Signed		Dated	

5. Address to which you should send this application
<p>Building Standards Perth & Kinross Council Pullar House 35 Kinnoull Street PERTH PH1 5GD</p> <p>E-mail: <i>Buildingstandards@pkc.gov.uk</i> Telephone: 01738 475300</p>

6. How we use your personal information	
<p>The information provided by you and by other relevant parties will be used to help determine whether the Section 89 Certificate should be issued. Your application will be processed by employees of Perth and Kinross Council in consultation with other service providers as appropriate.</p> <p>The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law</p> <p>For further information,</p> <ul style="list-style-type: none"> • please look at our website www.pkc.gov.uk/dataprotection: • email dataprotection@pkc.gov.uk or phone 01738 477933 	
<p>If you or someone you know would like a copy of this document in another language or format this can be arranged by contacting Customer Service Centre on 01738 475000</p>	<p>You can also send us a text message on 07824 498145</p>
	<p>All Council Services can offer a telephone translation facility.</p>

7. Notes of guidance to assist you in making this application:

- 1. The application must be submitted as far in advance of the event as is possible and certainly no less than 14 days prior to the event.**
- 2. If the structure is to remain in place for a period of more than 28 days in any 12 month period, you will require to apply for a building warrant.**
- 3. A detailed plan, elevations and cross section through the structure together with a location plan must accompany this application.**
- 4. The plans must be accompanied by a specification to show sizes and types of materials used in the structure, the details of escape routes including widths of passage, gangways and seatways, stair details (rise, going, pitch, handrails etc)**
- 5. If seated, specify type of seating i.e. fixed or tip up**
- 6. The plans must be accompanied by structural certification relating to the strength and stability of the structure**
- 7. The plans must specify the nature of the ground on which the structure is to be sited, how loading is to be spread and where appropriate the bearing capacity of the surface**
- 8. Where appropriate detail provisions being made for people with disabilities**
- 9. The plans must also in the case of a music event provide details of front of stage barrier provision.**
- 10. The permit will be issued following completion of a successful inspection of the completed structure.**
- 11. Failure to obtain a permit is an offence against the Act and may result in a report being submitted to the Procurator Fiscal.**

8. Appendix - Details of proposed raised structures (continued from Section 3)

Nature of the structure? i.e. stage, seating, etc	Supplier	Maximum number of persons allowed on the structure?	How will access on to the structure be controlled? <i>i.e. artists only, free public access, stewarded, etc</i>