



# Community Asset Transfer

## Expression of Interest Form

We would encourage you to contact the Community Planning Team on 01738 475000 or [CommunityPlanningPartnership@pkc.gov.uk](mailto:CommunityPlanningPartnership@pkc.gov.uk) before completing this form.

### The Asset

<b>Name of Asset</b> <i>(if known)</i>	
<b>Location of Asset</b> <i>(address if possible)</i>	
<b>Please briefly set out the reasons for your interest in this asset; the purposes you would use the asset for; and the benefits you think the community would receive.</b>	

**You have the right to request full ownership of the asset; a lease for the asset; or management rights. Please indicate your preferred type of request.**

*(You can change your mind before submitting a full CAT request)*

**Please select one of the following options**

*Full ownership*     *Lease*     *Other Management Rights*

**Please provide any other information you feel is relevant regarding the type of request you are looking to make.**

## Your Organisation

**Please provide contact details for your group, so that we can get in touch once we have considered your Expression of Interest.**

**Your Group's Name**

**Contact Name**

**Contact Address**

**Email Address**

**Telephone Number**



Please provide the following details, to help us determine your group's eligibility to apply for a Community Asset Transfer.

*(Please attach any relevant documentation, including a constitution when you submit this form)*

### The aims and objectives of your group

### The main activities that your group is involved in

### Your group's legal structure *(please select one of the following options)*

- Unincorporated Association**  
*(You have a constitution, but no other legal status)*
- Charity**                      *Charity Number:*
- SCIO**                              *SCIO Number:*
- Limited Company**              *Company Number:*
- Community Benefit Society**      *Registration Number:*



## For Office Use Only

<b>Date this Expression of Interest was received</b>	
<b>The following services are to receive a copy of this Expression of Interest</b>	<p><b>Corporate &amp; Democratic Services</b></p> <p><i>Communities and Community Planning Team (to be notified in all cases)</i> <input type="checkbox"/></p> <p><i>Legal Services (to be notified in all cases)</i> <input type="checkbox"/></p> <p><i>Finance (to be notified in all cases)</i> <input type="checkbox"/></p> <p><b>Housing &amp; Environment</b></p> <p><i>Community Greenspace</i> <input type="checkbox"/></p> <p><i>Customer &amp; Community Engagement</i> <input type="checkbox"/></p> <p><i>Estates (to be notified in all cases)</i> <input type="checkbox"/></p> <p><i>HCC Finance</i> <input type="checkbox"/></p> <p><i>HCC Property</i> <input type="checkbox"/></p> <p><i>TES Property (to be notified in all cases)</i> <input type="checkbox"/></p> <p><i>TES Finance</i> <input type="checkbox"/></p> <p><b>Education &amp; Children's Services</b></p> <p><i>ECS Property</i> <input type="checkbox"/></p> <p><i>ECS Finance</i> <input type="checkbox"/></p> <p><b>Where the Asset is managed by a third party on the Council's behalf</b></p> <p><i>Live Active Leisure</i> <input type="checkbox"/></p> <p><i>Culture Perth &amp; Kinross</i> <input type="checkbox"/></p>
<b>These services are required to provide the Single Point of Contact with any information pertinent to the Request by close of business on:</b>	

### How We Use Your Personal Information

The information provided by you will be used by Perth & Kinross Council to allow the Council to process your application, contact you with any questions, and advise you of any decision. The information will not be disclosed to third parties except as described below.

The Council may check information provided by you, or information about you provided by a third party, with other information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website [www.pkc.gov.uk/dataprotection](http://www.pkc.gov.uk/dataprotection) or email [DataProtection@pkc.gov.uk](mailto:DataProtection@pkc.gov.uk) or telephone 01738 477933.

If you or someone you know would like a copy of this document in another language or format, (on occasion, only a summary of the document will be provided in translation), this can be arranged by contacting the Customer Service Centre on 01738 475000.

You can also send us a text message on 07824 498145.

All Council Services can offer a telephone translation facility.

[www.pkc.gov.uk](http://www.pkc.gov.uk)

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