



Education & Children's Services
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Leaflet 10a: As a parent what can I ask for?

You can discuss any concerns you have about your child's needs with the staff at their Early Learning and Childcare (ELC) setting or school. Your views will be listened to and taken into account when decisions are made relating to your child.

If you have parental rights for the child you can request:

- the ELC setting or school staff to investigate the needs of your child
- a specific type of assessment and/or examination, which may be educational, psychological, a medical assessment, or any combination of these
- a meeting to discuss and record the needs of your child in a Child's Plan (see leaflet 4: What is a Child or Young Person's Plan meeting?)
- a supporter (someone to come with you), or an advocate, (someone to speak for you) to come to any meetings
- the school to identify the level of planning to be considered for your child, which may include a Co-ordinated Support Plan (see leaflet 3: What type of plan might my child need?)
- a placement for your child in a specified school (see leaflet 8: Placing Requests)
- help to resolve any disagreements (see leaflet 9: How does the Law support children, young people and parents?)

How do I do this?

Please contact your child's ELC setting or school in person, by phone, or in writing. It is likely that you will be invited to a meeting to discuss your child's needs and any plans to support them.

Any request for further assessment will be discussed and recorded in the Child's Plan (see leaflet 3: What type of plan might my child need?). Before any assessments are agreed, it is important to understand what additional information this would give and how this would benefit your child.

All Placing Requests should be made in writing (see leaflet 8: Placing Requests).

Leaflet 10b: As a young person what can I ask for?

You can discuss anything you are concerned about with the staff at your school. Your views will be listened to and taken into account in any decisions relating to you.

From the age of 12 you can request:

- For the school to look at your needs
- A specific type of assessment and/or examination, which may be an educational, psychological, a medical assessment, or any combination of these.
- A meeting to discuss and record your needs in a Young Person's Plan (see leaflet 4: What is a Child or Young Person's Plan meeting?)
- A supporter (someone to come with you), or an advocate, (someone to speak for you) to come to any meetings
- The school to look at the level of planning to be considered for you, which may include a Co-ordinated Support Plan (see leaflet 3: What type of plan might my child need?)
- A placement in a specified non-residential school (see leaflet 8: What can I do if I don't want my Child to go to their local school? and 8: Placing Requests)
- Help to resolve any disagreements (see leaflet 9: How does the Law support children, young people and parents?)

How do I do this?

Talk to a member of school staff in person, by phone, or in writing. It is likely that you will be invited to a meeting to discuss your needs and any plans to support them.

Any request for further assessment will be discussed and recorded in your Child's Plan (see leaflet 3: What type of plan might my child need?). Before any assessments are agreed, it is important to understand what additional information this would give and how this would benefit you.

All Placing Request should be made in writing (see leaflet 8: Placing Requests).

Further information is available from:

- Staff in the school or Early Learning and Childcare (ELC) setting who know your child
- The Inclusion Service in Perth and Kinross Council (ASN@pkc.gov.uk or Customer Service Centre 01738 475000)
- Getting It Right <https://www.gov.scot/policies/girfec/principles-and-values/>
- Enquire Helpline on 0845 123 2303, www.enquire.org.uk or info@enquire.org.uk
- <http://www.legislation.gov.uk/asp/2009/7/contents>
- Other leaflets in this series - links