PERTH & KINROSS COUNCIL
EDUCATION & CHILDREN'S SERVICES

**HIGHLAND PERTHSHIRE LEARNING PARTNERSHIP
(HPLP) STEERING GROUP**
First Meeting – Wednesday 23rd October 2019
Room 415, 2 High Street, Perth, 1.00pm

MINUTES

Present
1. **Ian Fraser** (IF) – Chair, External
2. **Andy Charlton** (AC) – Chair Pitlochry Parent Council
3. **David Johnston** (DJ) – Pitlochry Parent Council
4. **Lynsey Hurley** (LH) – Co-chair Breadalbane Parent Council
5. **Eleanor Laurie** (ELa) – Co-chair Breadalbane Parent Council
6. **Catherine Etri** (CE) – Associate Principal Perth College UHI
7. **Sharon McGuire** (SM) – Sector Manager Sport and Fitness Perth College UHI
8. **Sharon Johnston** (SJ) – Acting Head of Education PKC
9. **Elaine Liney** (ELi) – Headteacher Pitlochry High School PKC
10. **John Devine** (JD) – Headteacher Breadalbane Academy PKC
11. **Donald MacLeod** (DM) – Acting Service Manager (Secondary) PKC
12. **Eleanor Paul** (EP) – DHT Perth Academy former QIO Highland Perthshire PKC
13. **Carol Taylor** (CT) – Service Manager Resource Management PKC

Minutes
- **Andrew Magee** Assistant Asset Management Officer PKC

1.	Welcome

Note – A message was received that LH & ELa will arrive late to the meeting due to traffic issues.

- SJ – welcomed everyone to the first meeting of the Highland Perthshire Learning Partnership (HPLP) Steering Group. She informed the group that she was attending this first meeting only to start the process off, but was delighted to introduce IF, external consultant, as chair of the steering group going forward. The reason for asking Mr Fraser to take on this role was in response to the request from the Deputations at Lifelong Learning Committee that an independent chair be appointed.

2.	Opening remarks by Chair

- IF – introduced himself, followed by introductions round the table.
- Each member of the group was offered a chance to share their hopes for the steering group as summarised below:
  - To move forward;
  - Focus on getting the best educational outcomes for children;
  - Ensure all options are explored;
  - Develop something that benefits children in Highland Perthshire;
  - For schools, communities and further education to work in partnership;
  - For the college to have a similar offering in Highland Perthshire to the more urban areas of P&K;
  - To develop something that is sustainable for the future;

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	o To enhance the offer for Highland Perthshire so that everyone feels that there has been an improvement. • IF – The purpose of this group will be to make an action plan for LLC January 2020.
3.	**Note the decisions by LLC (4 Sep 2019)**
	• ALL – the steering group reviewed the decisions made by LLC on 4 Sep 2019. • ALL – agreed with the Terms of reference for the Steering Group and the decision to form 2 working groups – Learning sub group & Property sub group. • IF – This steering group will set out the Scope of work and Membership of the two subgroups.
4.	**HPLP – Learning sub group**
	A discussion took place about **membership** of the Learning sub group. Suggestions were put forward regarding additional members: • A representative from Perth College UHI; • The Digital Learning & Technology Officer – PKC. • ALL – agreed that parent council reps will also represent the views of their respective communities. • IF – Keep the group small, focussed & get the work done. [LH & ELa – entered meeting] – recap over points covered. LH & ELa – in agreement with discussion so far. • ELa – raised point about associated/feeder schools being involved in meetings. IF – these groups need to be small and focussed. It is the responsibility of Parent Council reps, HT's and the Council to keep relevant stakeholders updated. • IF – suggested that a newsletter could be produced. A discussion took place regarding the **remit** of Learning sub group (summary below). • Look at the senior phase, learning in broadest sense; • Things that could be delivered jointly across the two schools; • Adult learning in Highland Perthshire – look beyond the school; • Where school staff access learning; • Transition in the two schools – working with both pupils & parents; • Learning pathways across the schools; • Transport; • Explore ideas from other places; • Use of digital technology; • 1 Higher candidates. • ASN provision.

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	• ELa – asked for definition of detriment. SJ – detriment is a wide term. From a Council perspective, we would not consider making less of a curricular offer at either school than there is at the moment. • CE – noted, historically low uptake to Perth College UHI from Highland Perthshire – The College would like to widen access to courses for people in rural areas.
5.	**HPLP – Property sub group**
	A discussion took place about **membership** of the Property sub group. • The group will include: HT from Pitlochry HS, DHT from Breadalbane Academy; pupil rep from Pitlochry High School; Perth College UHI; Pitlochry HS Parent Council/parent rep; Community Council rep; Property Services; Corporate Asset Management Transformation Officer and the Officer for the Tayside Regional Improvement Collaborative (TRIC). • ALL – agreed both sub groups will consult with relevant experts as appropriate (i.e. early years provision). • DJ – added suggestion about the possibility for commercial use of facilities. • CT – confirmed there is no requirement to replace Pitlochry High School in the next 15 years and no funding in the capital programme for the next 10 years.
6.	**Future dates of Steering Group**
	The following dates & times were agreed for the next 2 meetings of the Steering Group: • 25th November 2019 – 1pm – 3pm – at Pitlochry High School • 17th December 2019 – 1pm – 3pm – at Breadalbane Academy
7.	**ACTIONS**
	The following actions were agreed by the Steering Group: 1. Send out minute of meeting. 2. Book next 2 meetings of Steering Group as detailed above. 3. Setup first meetings of sub groups. 4. Michael Conlon (Digital Learning & Technology Officer) to work with the learning partnership to look at how digital learning can be used to enhance curriculum.