



**PERTH & KINROSS COUNCIL  
EDUCATION & CHILDREN'S SERVICES**

**Highland Perthshire Learning Partnership**

**THURSDAY 21 NOVEMBER 2019  
HELD IN PITLOCHRY HIGH SCHOOL  
9.30am**

**Present:** Carol Taylor (CT) (Chair), Elaine Liney (EL), Julie Wrightson (JW), Lorna Libreri (LL), Terry Young (TY), Catherine Etri (CE), Gordon Laidlaw (GL), David Johnston (DJ), Judith Dingwall (JD), Isobel Millar (IM), Susan Campbell (SC), Rachael Simms (RS) (Minutes)

**Apologies:** John Beveridge (JB)

**In Attendance:** None

	<b>WHAT</b>	<b>WHO</b>	<b>WHEN</b>
<b>1.</b>	<p><b>Apologies</b> Apologies are noted above.</p>		
<b>2.</b>	<p><b>Introduction and Remit</b></p> <p>Carol welcomed the group, introduced the attendees and ran through the remit for the Property Sub Group.</p> <p>A high level plan needs to go to the Lifelong Learning Committee in January which means that the action plan needs agreed at the Steering Group on Monday 25<sup>th</sup> November.</p> <p>See attached presentation.</p>		
<b>3.</b>	<p><b>Current Situation</b></p> <p>See attached presentation.</p> <p>Carol confirmed that the focus of the group is on the improvements that can be made to the accommodation in the short to medium term. Priorities were noted as follows:</p> <ul style="list-style-type: none"> <li>1) Nursery, Primary and Secondary Provision</li> <li>2) ASN</li> <li>3) HPLP and Partners including Perth College UHI</li> <li>4) Wider community</li> </ul> <p>There have been substantial infrastructure works started in the secondary school and works will continue into next year. In addition, there are works in the pipeline relating to improved Wi-Fi and AV provision, CCTV and upgrades to Technical, Science and HE areas. These works will be progressed taking into account the requirements identified by HPLP.</p>		
<b>4.</b>	<p><b>Education Overview and Pupil Perspective</b></p> <p>Gordon and Elaine shared the feedback gathered so far. A pupil focus group had taken place in order to inform the pupil perspective.</p>		

	<p>Key areas for improvement include dining, social space and parking.</p> <p>The children had highlighted that there used to be two serveries and it would be good to reinstate this. Elaine explained that this had changed as Tayside Contracts did not have the capacity or facilities to run two serveries and prepare food for other sites.</p> <p>Parking – It was asked if parking could be a quick win opportunity. RS advised meeting with Property team next week and will establish what would be required to move this forward. E.g. surveys.</p> <p>Playing field – bumpy field was discussed as a quick win. It is thought the issues have possibly been caused by drains. Investigation required.</p> <p>See presentation and handout.</p>	RS	Nov 19
5.	<p><b>College, Community, Commercial</b></p> <p><b>College –</b> Catherine took the group through how the college establishes which courses would be best to offer.</p> <p>This could include an online offering which a blend of online learning and f2f time.</p> <p>They are currently reviewing the demographics of pupils who left and what they went on to do to gather information to support that.</p> <p>The group agreed that supporting the transition of S4 pupils was the priority. In addition, it would be ideal if college courses could be open to all to provide upskilling opportunities for the whole community.</p> <p><b>Commercial –</b> Raised at steering group and David discussed with the group that whilst there may be capital budget to improve the site the revenue side could be supplemented through commercial opportunities.</p> <p>As the school is closed more than it is open there may be more opportunities to utilise it especially with 73 local groups. Small businesses could also utilise it as a community hub. We shouldn't, as a community, be constricted by the fact that it is a school.</p> <p>Judith highlighted that the Pitlochry Theatre festival provides links that could be utilised.</p> <p>Carol advised that the school is already used a lot for lets outwith school hours. The commercial element would have to fit within Council policy, however there are already examples of use of PKC buildings by communities, although potentially not sharing, The Council is looking at becoming more entrepreneurial and this would definitely fit with that agenda.</p> <p>It was agreed that it might then be a case of better marketing of the available facilities.</p> <p>Elaine and Julie agreed that they would review the marketing to look for opportunities to increase lets.</p> <p><b>Community –</b> Terry spoke about his role and the current programme for reviewing assets across Perth and Kinross.</p>	EL, JW	Jan 20

	The group discussed that there were a number of opportunities in Pitlochry to better utilise local facilities (inc Town Hall) in a coordinated way.		
<b>6.</b>	<p><b>Action Planning</b></p> <p>The purpose of the group is to ensure the building is utilised in the best way to deliver educational and community requirements.</p> <p>It was agreed that high levels needs have been identified. Carol explained that these would need to be developed into a brief for Property who will then undertake feasibility studies.</p> <p>Carol proposed that the next two meetings of this group would focus on</p> <ul style="list-style-type: none"> <li>• Reviewing and agreeing brief for Property</li> <li>• Reviewing feasibilities and prioritising activity based on requirements</li> </ul> <p><b>Short term</b> With transition identified as a priority it was agreed that there was a need to quickly identify a temporary solution to accommodate the college from Aug 2020.</p> <ul style="list-style-type: none"> <li>• Identify what needs to be done to start offering College courses in Aug 2020. E.g. Timetabling and using space differently to accommodate college.</li> <li>• Any changes impacting timetabling need to be clear by Jan 20 when options go out to pupils and timetabling is done. Elaine and Julie will need to know what space they have to run in.</li> </ul> <p><b>Long term</b> Consider the opportunity to develop the school as a community hub. (note – this may sit out with the remit of this group)</p>	<p><b>CT/RS</b></p> <p><b>Jan 20</b></p> <p><b>EL/JW/CE</b></p> <p><b>Jan 20</b></p>	
<b>7.</b>	<p><b>AOCB</b></p> <p>The group was keen that it was made clear that the focus of the HPLP, and this group, was to provide more opportunities for children.</p>		
<b>8.</b>	<b>Date of Next Meeting – TBC, RS to schedule next meeting in mid January 2020.</b>	<b>All</b>	All

## Action Plan

Action	Who	By When	Status
Identify high level requirements	Property Sub Group	End of Nov	Complete
Develop brief for Property	Carol Taylor/Rachael Simms	Jan 20	
Review and Agree brief for submission to Property	Property Sub Group	Jan 20	
Complete feasibility work based on brief	Property Team	TBC	
Review feasibilities and agree priorities	Property Sub Group	TBC	
Discuss parking and playing field with Property and agree steps to progress	Rachael Simms	Dec 19	
Review current marketing for commercial lets	Elaine Liney/Julie Wrightson	Jan 20	
Agree short term plans for accommodating college from Aug 20	Elaine Liney/Julie Wrightson/Catherine Etri	Jan 20	