## **REQUEST FOR INFORMATION ON PARENTAL LEAVE**

Name of Employee: .....

Please complete the following to detail the breakdown of the amount of leave taken for each child. Please also include any parental leave taken with any previous or secondary employer, if known.

| Name of Child<br>and<br>Date of Birth | Date(s)<br>of Leave | Amount of Leave<br>Taken<br>(hours/days/weeks) | Hours of Work<br>Per Week | Employer |
|---------------------------------------|---------------------|--|---------------------------|----------|
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