

Job ID:	REGTP	Grade:	TAS4	Job Family Level:	4
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Regulatory, Technical & Property Job Family

Job Family Summary: The Regulatory, Technical & Property Job Family provide services of a technical or specialist nature to internal and external customers on behalf of the Council. The roles covers a variety of activities related to design, construction, inspection, planning, maintenance and management of buildings, roads infrastructure, grounds, school/campus technical support, regulatory and enforcement activities within the Perth and Kinross area. This job family will be responsible for applying and ensuring national standards and legislation are adhered to.

Role Summary: A typical role will provide technical & specialist support to internal and external customers, which requires knowledge of activities/projects within their team. Roles will work within well-defined processes however, will be expected to operate with more autonomy in terms of planning, dealing with enquiries and financial understanding. Access to a supervisor is available as necessary.

Knowledge & Skills	Behaviours
<ul style="list-style-type: none"> • Knowledge and ability to support effective service delivery by undertaking a range of technical/specialist/design tasks and inspections to the required standard • Ability to assist with investigations/inspections/surveys • Ability to monitor approved schedule of works/projects and ensure targets met, with assistance from others • Organisational skills to plan, prioritise and schedule own workload ensuring attention to detail • Knowledge in the use and care of specialist/technical equipment • Communication skills to deal effectively with generally similar enquiries and requests by providing technical/specialist advice and information which may require investigation, research and explanation • Numeracy skills to carry out relevant calculations within area of work • Digital skills to operate and maintain relevant systems and equipment necessary for completing assigned tasks • Knowledge and understanding of financial processes and where appropriate, transactions to undertake financial activities • Ability to instruct, guide, allocate and check the work of others, where appropriate 	<ul style="list-style-type: none"> • Committed to delivering high quality services in accordance with PKC Customer Service Standards • Demonstrate confidentiality and integrity of all Council information • Committed to treating colleagues and customers with dignity and respect in line with the Employee Code of Conduct • Committed to promote and act as a role model on the Council's values on equality and diversity • Demonstrate a commitment to learning, improvement and innovation • Demonstrate a flexible approach to change and adapting to new ways of working • Committed to being part of a safe working environment for themselves and others by observing safe working practices and the Council's Health and safety Policies and Procedures

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<ul style="list-style-type: none">• Knowledge, understanding and ability to apply relevant Council policy and procedures and as appropriate, external regulations to area of work• Ability to co-operate and comply with the Council's health and safety policy and arrangements• Ability to co-operate and comply with the Council's civil contingencies policy and follow emergency plans	<ul style="list-style-type: none">• Committed to being part of a team which considers and implements actions to tackle climate change in their activities
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