

Job ID:	REGTP	Grade:	TAS5	Job Family Level:	5
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Regulatory, Technical & Property Job Family

Job Family Summary: . The Regulatory, Technical & Property Job Family provide services of a technical or specialist nature to internal and external customers on behalf of the Council. The roles covers a variety of activities related to design, construction, inspection, planning, maintenance and management of buildings, roads infrastructure, grounds, school/campus technical support, regulatory and enforcement activities within the Perth and Kinross area. This job family will be responsible for applying and ensuring national standards and legislation are adhered to.

Role Summary: A typical role requires knowledge and understanding of a range of technical & specialist practices and procedures to support service delivery. Roles will require initiative to make informed decisions and to take necessary action working within established procedures. Roles may be required to allocate, co-ordinate and undertake training for others, as required. Roles will have access to a supervisor for the more difficult problems that arise.

Knowledge & Skills	Behaviours
<ul style="list-style-type: none"> • Knowledge and ability to effective support service delivery by undertaking a range of technical/specialist/design tasks and inspections to the required standard • Ability to assist with investigations/inspections/surveys • Ability to monitor approved schedule of works/projects and ensure targets met • Ability to interpret and implement updates/changes to regulations/legislation within area of work • Organisational skills to plan, prioritise and schedule own workload • Knowledge in the use and care of specialist/technical equipment • Communication skills to deal effectively with generally similar enquiries and requests by providing technical/specialist advice and information which may require investigation, research and explanation 	<ul style="list-style-type: none"> • Committed to delivering high quality services in accordance with PKC Customer Service Standards • Demonstrate confidentiality and integrity of all Council information • Committed to treating colleagues and customers with dignity and respect in line with the Employee Code of Conduct • Committed to promote and act as a role model on the Council's values on equality and diversity • Demonstrate a commitment to learning, improvement and innovation • Demonstrate a flexible approach to change and adapting to new ways of working

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<ul style="list-style-type: none"> • Numeracy skills to carry out relevant calculations within area of work • Digital skills to operate and maintain relevant systems and equipment ensuring the integrity of data/information • Knowledge and understanding of financial processes, where appropriate, to undertake a range of financial activities and ensure others follow the correct processes, procedures and regulations • Ability to allocate and co-ordinate the work of others and provide on the job training, where appropriate • Knowledge, understanding and ability to apply relevant Council Policy and procedures and as appropriate, external regulations to area of work • Ability to co-operate and comply with the Council's health and safety policy and arrangements • Ability to co-operate and comply with the Council's civil contingencies policy and follow emergency plans 	<ul style="list-style-type: none"> • Committed to being part of a safe working environment for themselves and others by observing safe working practices and the Council's Health and safety Policies and Procedures • Committed to being part of a team which considers and implements actions to tackle climate change in their activities
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