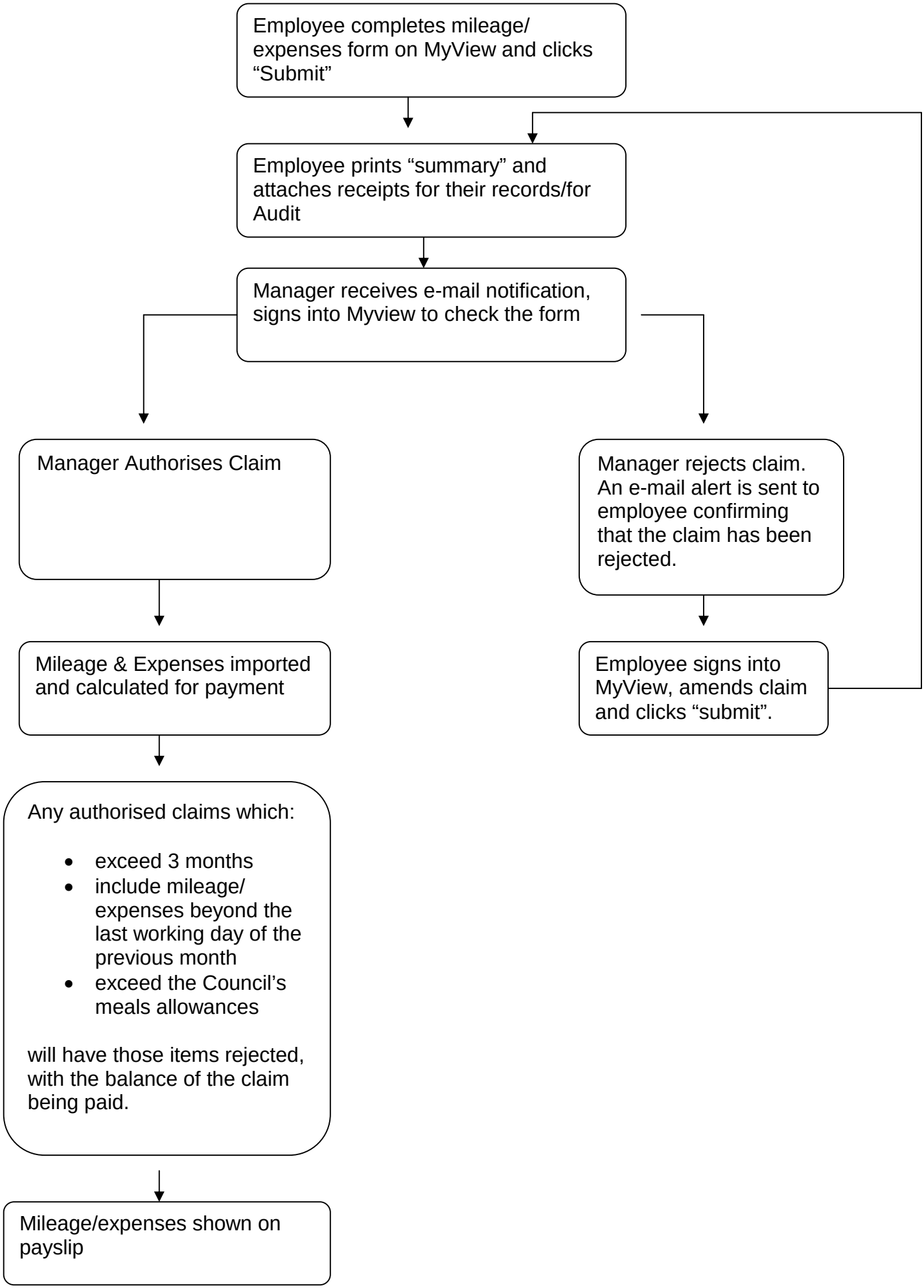MyView Car Mileage/Travel Expenses Claim Process