



**Perth & Kinross Adult Protection Committee
Minute**

Friday 11th December 2020

14:00

Microsoft Teams

ATTENDEES

Bill Atkinson	Independent Convener
Mary Notman	Adult Protection Coordinator, P&K HSCP
Susan Hunter	Independent Vice-Convener
Colin Paton	Team Leader, P&K
Councillor Sheila McCole	Councillor – Perth City South
Alex Goodall	Carers representative
Diane Fraser	Head of Adult Social Work & Social Care, P&K HSCP
Grace Gilling	ASP Lead, NHS Tayside
Julie Wyllie	Manager, RDM Home
Michael Rumgay	Scottish Fire and Rescue Service
Jacqueline Pepper	Depute Director, Education & Children's Services
Kate Bell	Head of Service Change and Transformation, NHS
Jackie Daly	Adult Protection advisor, NHS
Daniel Dutton	Community Integration Officer, PKAVS
Michelle Dow	Service Manager, SW P&K
Sarah Brow	Police Scotland
John Skouse	Strategic Inspector, Care Inspectorate
Alison Fairlie	Service Manager, SW PKC
Susan Netherington	Admin Support (minute taker)

APOLOGIES

Jenni Keenan	Team Leader, PKAVS
Angie McManus	AHP Lead P&K HSCP
Amanda Welch	Care Inspectorate
Deborah Lally	Perth College
Raymond Birnie	Police Scotland
Maureen Berry	NHS Scotland
Nicola MacCallum	Kincarrathie House
Ewan Baird	Group Manager, Scottish Fire & Rescue Service
Clare Gallagher	CEO, Independent Advocacy
Pablo Vilar	Operations Manager, Balhousie Care Group

1	Welcome and Apologies	
	BA welcomed all to the meeting and apologies were noted as above.	

2	<p>Minute of Meeting of the Adult Protection Committee (30th Oct 2020)</p> <p>An overview of the previous minutes was provided and an update on any actions taken.</p>	
3	<p>Mental Health Tayside – Look, Listen & Change – Kate Bell</p> <p>KB discussed the Tayside-wide Mental Health Wellbeing strategy which is currently going through an endorsement and approval process.</p> <p>BA suggested a workshop event to allow people to come along and study the 100 page document in more detail and to review the implications it has on each area. JP said that she would welcome a workshop and congratulated KB on the progress so far. It could not be better timed with the current events and would ask that the strategy is disseminated further.</p> <p>MD raised her interest in the workshop from a housing point of view and how they can increase their grasp on hard to reach groups.</p> <p>KB welcomed the workshops and confirmed by Jan/Feb the completed document should be available.</p> <p>SM is involved with the Community Justice Partnership and one issue she would like to highlight is of people who end up in the criminal system due to mental health issues. Within the CJP meeting an ADHD support organisation provided a presentation and from this Tayside Police liaised with the organisation to provide training to their Officers on how to distinguish between antisocial behaviour that requires arrest, or a mental health issue that requires care and she would be interested to see how this is featured within the strategy.</p> <p>KB has worked with Tayside Police and there is a dedicated section within the strategy. There is currently a paramedic car being piloted that will signpost to NHS 24, who now have a mental health hub.</p> <p>KB noted that not everyone wants to read a lengthy document and they may be more suited to the webpage that holds more digestible information via videos and newsletters etc: https://www.nhstayside.scot.nhs.uk/OurServicesA-Z/MentalHealthandLearningDisabilityServices/PROD_342608/index.htm</p> <p>BA is keen to extend the invitation for the workshop to CGA partnership, ADP, and also the Child Protection Committee. JP and MN to arrange workshop in the new year. SM offered her assistance also.</p>	<p>JP MN</p>
4	<p>ASP national inspection position statement – Colin Paton</p> <p>CP provided an overview of the position statement and the progress so far. He asked of the committee to reflect on the document in its draft form and</p>	

	<p>where improvements can be made to let him know so that he can take forward.</p> <p>BA asked if JS had an update on the inspection programme.</p> <p>JS confirmed 6 inspections were carried out a year ago and the government was keen to spread that across the rest of the country. Obviously due to the pandemic this has been hard to complete and there are no clear timescales at the moment on when they will be completed as it continually changes depending on the restrictions implemented by the government.</p> <p>JS is very aware of the burden when scrutiny is carried out and how hard the pandemic has been on partnerships and local authorities. As Adult Support and Protection, Child Protection and Mental Health are going to be under much pressure during the winter months between December to February, JS would not expect the inspection to take place before Easter.</p> <p>GG provided reassurance to CP that JD and herself will be spending Monday updating the position statement from an NHS perspective.</p> <p>GG said that during the last National ASP NHS Network group, members of the group including the Care Inspectorate and Police discussed the capacity of health to support the revised methodology. One of the partner boards, Ayrshire and Arran completed a test, for each partnership there will be 50 records and 15 contingencies, but they completed a test on only 2 records. To complete the full process it took one week, which included getting records, mix of electronic paper, reviewing, adapting them, scanning, uploading. One patient had over 500 pages of relevant records. On the back of the meeting another is being arranged with Health Records and Digital Strategy to look at a process and capacity, so that when we do get notification of an inspection, we are clear on what we are doing.</p> <p>JS understands the challenge and the burden it places. The lack of contact with people makes it much more difficult and are reworking the methodology and come up with something that provides value but is proving to be very arduous.</p> <p>CP thanked JS for the update but wanted to confirm that this is an opportunity to carry out a self-audit of our own processes and raising the ASP profile. So, whilst it is in preparation of an inspection it is also an opportunity to taking learning.</p> <p>JS confirmed an inspection is not solely about scrutiny but also about potential for improvement and support for improvement from the Care Inspectorate.</p> <p>JP is pleased that the Care Inspectorate is recognising that the front line delivery of protecting people is more important than scrutiny at this point in time. Arrangements made are focused on protecting people from the off set back in March and back on 1st April the ASP Executive Group was set up that</p>	
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	<p>BA has steered us through for the last 9 months. And whilst the position statement is not there and more is to be added, it is a dynamic document that will continue to evolve. All credit to all those working on it and those who continue to deliver essential services over the last 9 months.</p> <p>BA concluded that Health, Social Work and Police have been heavily involved right down to practitioner level, but it is important to look at the wider audience, voluntary sector, independent sector and those that are not involved in statutory agency and how it reflects and resonates in their area. CP would welcome any comments as it needs to be owned by the whole committee.</p> <p>BA asked if CP would return to the committee as a standing shorter piece which CP welcomed.</p>	
<p>5</p>	<p>AP/VPR audit update</p> <p>MN provided an introduction on why the audit was required and the key issues that were noted. The audit showed that while the decision making was appropriate, fuller explanations of why the decisions were made is required. In relation to lack of feedback to the individual, all 6 cases had a welfare guardian who was actively involved in the process</p> <p>The wording on the audit form has since been changed as it was an inaccurate representation of the information found.</p> <p>MN advised that online training will be provided on Chronologies that will be recorded and used going forward as and when it is required.</p> <p>MN confirmed that there are 2 audits a year, the Multiagency which is LSI and cases that progress to APC and a lower level audit on referrals from Tayside Police and Adult Protection concerns which is to ensure the correct action is taken at entry level.</p> <p>This audit was an online survey completed by front line practitioners with a variety of experience. It was ensured that social work officers/council officers did not audit any they were previously involved in or within their area.</p> <p>BA asked for clarity, that it is due to recording of information rather than malpractice. MN confirmed that this was the case for the feedback but feels there is a need for more work to be carried out on the documentation therefore sessions with teams have been arranged. Service Managers have also amended their internal audits, so these areas are captured.</p>	
<p>6</p>	<p>Service user & carer engagement update</p> <p>MN discussed the Service user and Carer engagement paper and the actions taken following the last discussion and welcomed any comments.</p> <p>SM expressed that this is a positive step forward and is glad the leaflets are</p>	

	<p>going out which she will have first-hand experience with very soon. MN welcomed feedback if the leaflet is not provided.</p> <p>AG offered his help if there are no answers from Carers Voice.</p> <p>BA has asked that this action plan is brought back to the Committee to ensure each action is completed.</p> <p>As both JP and SM attend the Community Justice Partnership and have a link into the community safety partnerships, JP suggested that they will be able to take this away as an action.</p>	SM JP
7	<p>ASP investigation to APCC conversion rates external audit</p> <p>MN read through the findings of the audit and welcomed comments from the Committee.</p> <p>SM would be curious to see what investigation Angus would do when they have such a high conversion rate as it seems to be that different places have different methodologies. SM agreed with the feedback provided regarding the area of good practises in evidence of service users views and wishes are considered. However, very often adults at risk of harm or are in harmful situations due to mental health, age or learning disabilities, have advocates such as guardians and family members whose views or input are not considered enough.</p> <p>SM asked if any of the situations reoccurred? MN confirmed that there was one case that reoccurred, and the lady was ongoing under AWI and the local authority was Welfare Guardian.</p> <p>BA said that it has been a positive piece of work, enhancing the strong links and relationships across Tayside. And it is good to hear not only of areas of improvement but of our high standards.</p>	
	<p>Tabled for information and noting only:</p> <ul style="list-style-type: none"> • Minutes of the previous APC Sub-Group • Tayside ASP stats • APC Risk Profile (in new format) 	
	<p>Confidential Items</p> <ol style="list-style-type: none"> 1. ICR Report 2. SCR Report Presentation 	
Date of next meeting:	Friday 5 March 2021 10am-12md on Teams	