



**Perth & Kinross Adult Protection Committee
Minute**

Friday 6th May 2022

10:00 am

Microsoft Teams

ATTENDEES




Alex Goodall (AG)	Carer's representative
Angie McManus (AM)	AHP Lead P&K HSCP
Bill Atkinson (BA)	Independent Convener
Brian Hutton (BH)	Improvement Officer, ECS
Doreen Reid (DR)	ASP Adviser, NHS
Ewan Baird (EB)	Group Manager, Scottish Fire & Rescue Service
Grace Gilling (GG)	ASP Lead, NHS Tayside
Iain Wilkie (IW)	Adult Protection Coordinator, P&K HSCP
James Fulton	Allied Health Professionals (AHP)
Michelle Dow (MD)	Service Manager, Housing, P&K
Kenny Ogilvie (KO)	Interim Head of Service, HSCP
Sarah Brow (SB)	Police Scotland
Jacqueline Pepper (JP)	Chief Social Work Officer
Julie Wyllie (JW)	Manager, RDM Home
Raymond Birnie	DCI, Police Scotland
Susan Hunter (SH)	Independent Vice-Convener
Susan Netherington (SN)	Senior Admin for ASP, HSCP

APOLOGIES

Julie Hutton (JH)	CEO, Independent Advocacy from 1 st May
Winne Burke (WB)	Care Inspectorate
Lynn Blair (LB)	Independent Sector Lead - Perth and Kinross
Sheila McCole (SM)	Councillor – Perth City South
Christopher Lamont (CL)	Strategic Lead for Mental Health, NHS
Amanda Welch (AW)	Care Inspectorate
Alison Fairlie (AF)	Service Manager, SW (Social Work) PKC

CORRESPONDENCE MEMBERS




Daniel Smith	GP Clinical Lead for P&K
Jenni Keenan	Team Leader, PKAVS (P&K Association of Voluntary Service)
Erin Wilson	Capability Scotland
Pablo Vilar	Operations Manager, Balhousie Care Group
William Young	Scottish Ambulance Service
Sarah Rodger	Legal Manager, PKC
Alisson McPherson	Locality Manager, NHS
Daniel Dutton (DD)	Community Integration Officer, PKAVS
Deborah Lally (DL)	Perth College


1	<p>Welcome and Apologies</p> <p>BA welcomed all to the meeting and apologies were noted as above.</p>	
2	<p>Minute of Meeting of the Adult Protection Committee (25.02.2022)</p> <p>An overview of the previous Adult Protection Committee minute was provided by BA, and comments welcomed.</p>	
3	<p>Minute of Meeting of the Adult Protection Sub-Committee (07.04.2022)</p> <p>IW provided an overview of the previous Sub Committee minute, and comments or questions were welcomed.</p>	
4	<p>Fire Deaths – Thematic review within Dundee</p> <p>The attached documents were provided prior to today’s meeting:</p> <ul style="list-style-type: none"> • Fire Deaths – Summary of Review • Dundee Thematic Review – Aug 2021 <p>GG also provided a presentation regarding the thematic review on fire deaths in Dundee which was shared on the screen during the meeting.</p> <p>The thematic review was instigated due to 3 fire deaths in Dundee with similar themes, significant learning and in relatively quick succession. It was agreed that rather than carry out a Significant Case Review, that a thematic review would allow us to obtain rapid learning.</p> <p>Whilst good practice was identified in the review, the one key area for learning was the lack of a formal, commonly agreed risk assessment or risk management protocol across the multiagency partnerships and there would be merit in developing a shared risk assessment and risk management protocol for people who behave in ways which puts themselves or others at risk.</p> <p>Further good practice and learning are summarised within the presentation attached.</p> <p>EB (Ewan Baird) advised the Community Action Team, who are the specialists that work in the Community Safety department, now have more resource, and are managed centrally in Dundee rather than within locality. EB advised that they have an obligation to complete internal case studies, which is collated centrally in Glasgow. There is also a national report details trends, etc so that we can build a picture of what is happening</p>	<div style="text-align: center;">  4. Fire Deaths - Summary of Reviews </div> <div style="text-align: center;">  4. Dundee Thematic Review Aug 21.pdf </div> <div style="text-align: center; margin-top: 100px;">  Thematic Review presentation.pptx </div>

<p>across Scotland. EB highlights that the information GG has provided is not in isolation and is similar to what is seen nationally.</p> <p>EB said that referral pathways are excellent and probably the best they have ever been. Community Action teams are very well informed by our partners and a lot of the information obtained is shared so that we are aware before we attend, such as home oxygen therapy, mobility issues, dependency on alcohol or smoking etc. This allows for preplanning before the incident also.</p> <p>EB offered to share a report from the Community Safety Team regarding fire fatalities which will provide further information on what is being done currently.</p> <p>IW advised that the learning from Dundee will be taken to inform the work in Perth and Kinross. A report on this will also be shared as part of our inspection also. IW also recognises that not only the content but how it was carried out will also be something Perth and Kinross will learn from and adopt going forward.</p> <p>GG said that it was agreed by the Tayside leads that it would be good to look at each locality to see what actions are needed that could be worked on Pan Tayside. GG also advised that following the P19 SCR (Significant Case Review), a good practice guide on alcohol and safeguarding will be created and shared.</p> <p>AG asks that with the interlink smoke alarms etc, is there something in place, that details if a house has this or not.</p> <p>EB said that with the legislation changing in February that it is early stages however this time next year they will be in a far better position. EB advised that the Scottish Fire and Rescue service will install smoke detectors to the new standard for high risk owner occupied properties. The expectation is that if it is rented it should be brought up to that standard. Local authorities are also working through their properties to ensure they are at that level also. If a property is identified that it does not have the interlink smoke alarms the local authority will be made aware.</p> <p>MD (Michelle Dow) has agreed to investigate this further but is aware that they are working towards all properties being at the standard they need to be where the smoke alarms are interlinked.</p>	<p>EB</p> <p>MD</p>
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	<p>EB said that if there is a fire of any nature within a property owned by Perth and Kinross housing, the Scottish Fire and Rescue Service will make them aware of what has happened.</p> <p>IW has agreed to arrange a focus group to review the thematic report and obtain any actions required in Perth and Kinross which will then be taken forward by Pan Tayside. AM said that she would be interested to be involved in that.</p> <p>AM asked if the pre hospital discharge visit and if that still happens as it is a key factor.</p> <p>JP (Jacqueline Pepper) said that there is a bit of work ongoing around the discharge arrangements and would not want to get that confused with this. And would be concerned if there were anything that would delay a person going home from hospital and the impact that would have.</p>	IW
5	<p>Ukraine update</p> <p>IW provided assurance to the APC that we are sited on the national work being carried out and local work. We have made ourselves available to the local work where required and converted 'What does Adult Support and Protection mean' leaflet into Ukrainian which will be available digitally and handed to key areas.</p> <p>IW advised that there has been some national guidance provided around those arriving in Perth and Kinross from Ukraine. There is also a multi-agency meeting that KO (Kenny Ogilvie) is involved in.</p> <p>KO advised that within the last meeting it was confirmed that 192 visa applications have been received, 112 of those approved. It is believed that 20 Ukrainians will be within the area staying with families, however that figure could be higher. There has been 44 properties checked predominantly by housing colleagues and environmental health, they have been provided ASP information to enhance their awareness of any ASP concerns. KO highlights that this is a public protection concern also and not just Adult Support and Protection.</p> <p>GG was involved in the national sub group specifically around safeguarding where they confirmed there will be 3 process maps being finalised for Scotland and within those it details how it links with public protection arrangements within partnerships. There is also work completed by Disclosure Scotland around a checklist for those undertaking the record checks and home visits. The guidance has been out a few weeks and has already been reviewed due to learning.</p>	

	<p>Learning has been taken Nationally, particularly in Ireland where there has been significant breakdowns in placement, which we are beginning to see here, where either family members are not coping etc.</p> <p>The first ASP referral has been received for a Ukrainian lady in Angus, as her host is not able to cope with the impact on her mental health therefore she has had to go back into the scheme to be matched again. It is early days but nationally we recognise the potential safeguarding risks. GG said that it is early on, and further learning will happen over the coming weeks.</p>	
6	<p>Inspection Update</p> <p>IW provided an update on the up and coming inspection of Adult Support and Protection within Perth and Kinross.</p> <p>Key dates were shared:</p> <ul style="list-style-type: none"> • 20th May – 10th June Staff Survey • 17th June – Files to be updated onto SharePoint • 17th June – Focus group <ul style="list-style-type: none"> ▪ AM – Practitioners ▪ PM – Strategic • 27th June – File reading • 1st August – draft report shared from Care Inspectorate. <p>IW advised of the information requested by the Care Inspectorate such as anonymous cases, position statement and audit work etc. IW agreed to provide the most prevalent papers once redrafted via email for the Committee members.</p> <p>JP is keen to ensure that we are not selling ourselves short regarding mental health and welcomes people's thoughts on any good multiagency practice to ensure it has been incorporated. Details should be past to IW to make him aware.</p> <p><u>Area of Improvement</u></p> <p>The Improvement plan is limited in its ability to share some of the work such as the recent focus group reviewing how the Violence against women agenda and ASP agenda work together. The development session provided some good improvement areas such as the reduction of ASP referrals due to the misunderstanding that capacity was a criteria. Another area for improvement is obtaining feedback from users. IW has spoken with Angie McManus, who supported with a system called Care Opinion, and he has met with independent Advocacy. The ideal would be using the Care Opinion software completed by Independent Advocacy. All which is not included in the current plan which is why IW is meeting with Chris and KO.</p> <p>JW asked where the learning from Significant Case Reviews is taken.</p>	IW

	<p>IW said that recently there was a recent multiagency thematic Review using the same process used in Dundee. The work that is overhanding in that improvement plan is feeding into that wider learning review group along with the work completed in ICRs (Initial Case Reviews) etc. The group will bring the learning together, to learn and share together.</p> <p>BA recognises that whist we share a lot of information within the Committee such as SCR, ICR etc, we may need to get better at showing how that informs our practice and those connections.</p> <p>JP suggested that we would benefit from a small core group to be able to look at that multi-agency approach and how to communicate those connects and outcomes better.</p> <p>Pre COVID, Ross Fiona, and JP visited Aberdeen City for a session and to be involved in a critical friend exercise in relation to self-evaluation and position statement for their Children Services inspection. They are just coming out of an ASP inspection so we could ask them to be a critical friend to provide that objectivity. JP will ask Fiona to do this which BA welcomed.</p> <p>Going forward, BA asks members of the committee to be part of the core group which will continue past the inspection on how we take forward the challenges of the Committee, for them to intimate to BA or IW of their interest.</p>	<p style="text-align: center;">IW</p>
<p>7</p>	<p>NHS – Update</p> <p>BA commended the NHS Tayside annual report which is a helpful document and details all the developments made over the last year.</p> <p>GG advised this is the second annual report, it shows more direction, areas of progression, and where we intend to go. GG asks the committee to share this widely.</p> <p>GG said that one of the major pieces of work her team are doing is undertaking the NESS preparation programme to support us having Student placements in the team. This will allow us to have Student Nurses involved and aware of Adult support and Protection before they qualify and enter a ward. The Practice Education Facilitator (PEF) that GG and her team are working with said they are excited about this as a potential placement.</p> <p>The team have completed their second case file audit, late last year, and the final report will be shared at the next ASP Committee Sub Group.</p>	<p style="text-align: center;">  NHS Draft Annual Report 2022.docx </p> <p style="text-align: center;">  NHST Update Perth APC 270422.doc </p> <p style="text-align: center;">  7. NHST Update Perth APC 270422.pc </p>

<p>8</p>	<p>Police Scotland</p> <p>SB provided a brief prior to today’s meeting explaining the partners intelligence portal. It is a secure and confidential electronic system developed by Police Scotland for partner agencies to submit key information. It can be information in relation to lifestyle habits, employment history, associations, and contact information about perpetrators. This allows Police Scotland to build an intelligence picture to prevent and detect crime, reduce reoffending and to protect an individual or group from harm.</p> <p>SB said that this is not a crime reporting tool and ongoing or recent crimes should not be reported via this. When inputting data into the system it also highlights that if it relates to an Adult Protection concern or Child Protection concern then it needs to be reported immediately to the police. If there is immediate risk of significant harm call 999 or via the normal reporting process 101.</p> <p>SB clarifies that we are not asking staff to obtain information, this is solely a tool to be used if they feel that Police Scotland should be aware of something. It is just like someone providing information via the community officer, 101 or Crimestoppers. It just allows them easier access to provide that information.</p> <p>GG recognises that information is regularly shared with Crimestoppers, and this is not a task that is being asked for people, it is not mandatory and there are safeguarding measures build into the system also. However, they have a meeting with the Information Governance team in NHS Tayside on Monday to ensure we are not putting staff at risk or getting in the way of some of the professional responsibilities that sit with all our staff irrespective of their disciplines.</p>	 <p>8. Police Scotland Tayside Division Part</p>
	<p>Tabled for information only</p> <ul style="list-style-type: none"> • NHS Tayside Annual report • ASP audit – “No protection without support” <p>SB read the ASP Audit tabled for information and asked that IW provide details on the 2 cases that it was suggested should go to IRD (Initial Review Discussion) so that she can ensure her escalation process is correct. SB highlights that there is going to be an automatic escalation process in the future which should help.</p> <p>GG is aware that with the sharing of information situations can be seen from a different lens therefore welcomed the ASP NHS team being able contribute to that screening or sharing of information.</p>	

	<p>IW advised that he would really like to review those referrals that no further action had been taken at the screening process therefore would welcome the support for the team with that.</p> <p>BA agrees that this would be valuable work that GG and IW should follow up together. The more intelligence on the outcomes of intervention or screening etc is important.</p>	IW & GG			
AOB	No further items were discussed.				
Date of meetings in 2022:	25 th Feb	6 th May	15 th July	23 rd Sept	2 nd Dec