

Modern Apprenticeship

Job Academy

Non-Appointment/Non-Interview - Justification

Justification for the non-appointment or non-interview of a job ready Modern Apprentice to an entry level post, should be completed and signed by the Interview Panel Chair/Recruiting Manager and returned to HR@pkc.gov.uk.

Vacancy ref	
Post	
Post Location	
Grade, Hours, Perm/Fixed Term	
Brief Overview of Post	
Interview Panel Chair	
Service	
Date of Interview (if applicable)	

Candidate Name	
Reason Not Suitable for Interview/Appointment* (Delete * as appropriate)	

Signed by Interview Panel Chair: _____ Date: _____

Signed by Recruiting Manager (if different): _____ Date: _____

Please note the post will be released for advert by HR@pkc.gov.uk , following receipt of the signed justification. Thank you.