



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**Virtual Meeting held on
Tuesday 6 December 2022 at 9.30am
Via MS Teams**

MINUTE

Present:

Bill Atkinson, Independent Chair, Child Protection Committee	(BA)
Jayne Smith, Lead Nurse Child Protection, NHS Tayside (Vice-Chair)	(JS)
Ray Birnie, Detective Chief Inspector, Police Scotland	(RB)
David Barnes, Chair, Independent Schools Child Protection Group/Children’s Hearings Representative	(DB)
Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside	(BC)
Ross Drummond, Child Protection Inter-Agency Coordinator, P&K	(RD)
Rhona Corbett, Communities and Learning, Culture Perth & Kinross	(RC)
Hazel Robertson, Head of Services for Children, Young People & Families, PKC	(HR)
Lesley Sharkey, Associate Director of Midwifery, NHS Tayside	(LS)
Alison Fairlie, Service Manager, HSCP – Mental Health, PKC	(AF)
Sharon Johnston, Head of Education and Learning, ECS, PKC	(SJ)
Susie Turner, Inclusion Manager / Principal Educational Psychologist, PKC	(ST)

In Attendance

Sarah Sinclair, Independent Schools Child Protection Group Representative	(SS)
James Chiles, Performance Officer, ECS – Research Analysis & Performance	(JCh)
Steve Sweeney, Suicide Prevention Co-ordinator, ECS	(SSw)

Apologies:

John Cunningham, Locality Reporter Manager SCRA	(JC)
Elaine Ritchie, Head of Housing Services, PKC	(ER)

Minute:

Claire Gray, Management Assistant, Services for Children, Young People & Families, PKC	(CG)
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	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting, and extended a particular welcome to Sarah Sinclair, Glenalmond College Independent School, who will be taking over from David Barnes as Chair of the P&K CPC Independent Schools Child Protection Group Representative. Apologies were noted as above.		
2	Minutes of Previous Meeting, Action Points and Matters Arising		
	The Minute of 25 October 2022 was approved as an accurate record. Action Points 2 to 7 and 9 – Completed / Agenda Items. <i>Action 1: Bill Atkinson / Hazel Robertson / Sharon Johnston / Elaine Cruickshank / Ray Birnie / John Cunningham / Ross Drummond to complete their discussions in relation to the increase in demand on services / agencies and report back to the next meeting of the CPC on 6 December 2022 – Members noted the group met and agreed to focus on 2 particular areas, and whether there is anything we can do on a multi-agency basis whilst making best use of existing resources – the issue around MH and early screening of CCRs. Further discussions to take place to see how these items can realistically move forward. BA / RD to keep the CPC updated on these matters. Action Completed.</i> <i>Action 5: John Cunningham / Hazel Robertson to review the agency referral rates to SCRA and report back on their findings at the next meeting of the CPC on 6 December 2022 – HR met with JC and confirmed there has been very little change in referrals over the last 2 years. Action Completed.</i>		

	What	Who	When
	<p><i>Action 6: Ross Drummond to make final amendments to the CPC Standards and Quality Report 2021 and 2022 following today's meeting of the CPC – Noted the S&Q has been to Scrutiny and the CYPFP and goes to Full Council on 21 December 2022. Action Completed.</i></p> <p><i>Action 7: Ross Drummond / Bill Atkinson to obtain a copy of the Child Poverty Action Group Report recently presented to the Housing & Social Wellbeing Committee – RD to circulate to members following the meeting today. Action Completed.</i></p> <p><i>Action 8: Ross Drummond to ask if Elaine Ritchie could provide an update on Ukrainian and other Displaced Persons for circulation to the CPC as soon as possible – RD to follow up with ER. Action Ongoing.</i></p> <p><i>Action 9: Lesley Sharkey to have a discussion with the NHS Tayside Child Health Commissioner and confirm how the refreshed GIRFEC guidance is to be taken forward across Tayside – LS has had discussions within NHST and is due to meet with the NHST Children's Commissioner next week. LS is also meeting with HR / SJ / Sheena Devlin from a multi-agency perspective. Action Completed.</i></p> <p><i>Action 10: Bill Atkinson to confirm via the Children, Young People & Families Partnership who is to be P&K GIRFEC Lead and how the refreshed GIRFEC guidance is to be taken forward across Perth and Kinross – Noted this was raised at the CYPFP, however the lead and how this will be progressed is still to be determined. Noted there is an action in the CPC Improvement Plan around a Tayside approach to GIRFEC – RB / BA / RD to raise this at TRIC PG5. Action Completed.</i></p>		
Action 1	Ross Drummond to ask if Elaine Ritchie could provide an update on Ukrainian and other Displaced Person for circulation to the CPC as soon as possible.	RD/ER	ASAP
i)	PKC Exclusion Guidance for Schools and ELC – Members noted the Exclusion Guidance, which was updated as a result of a number of changes nationally e.g. The Promise and Additional Support for Learning (ASL) Act etc. Noted there is a greater need to work together around alternatives to exclusion for CYP with protective characteristics etc. Action Completed.		
3	CPC Restructuring and Priorities for 2023		
	<p>Members noted the proposal paper which is based on previous meetings / discussions. Noted there is some urgency for the CPC Inter-Agency Guidelines to be refreshed, progressing actions in the CPC Improvement Plan and looking at other approaches to learning from LRs etc.</p> <p>CPC Quality Assurance Working Group – Noted there is an evidence base to re-establish the QA group; BA / RD will approach members to join this small group; there is an offer from the Link Inspector etc; plan to get the group up and running in early 2023.</p> <p>CPC PIWG – Chaired by HR; increasingly dominated by QA; need to look at refocussing this group back to practice improvements.</p> <p>CPC CRWG – RB has just been appointed as the Chair and Graeme Templar as the Vice Chair.</p> <p>BA / HR / RD are due to meet on 9 December 2022 and will review the membership of the CPC Sub Groups and finalise the proposal – members to return any feedback to RD by the end of the week.</p>		
Action 2	Members to return any feedback on the CPC Proposals paper to Ross Drummond by 9 December 2022.	ALL	By 09/12/2022
4	Group Updates		
i)	Practice Improvement Working Group – HR advised the CPC PIWG last met on 29 November 2022 – reviewing co-production workstreams from TRIC PG5; suicide intervention input; discussed the school exclusions policy; updates around		

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	workforce development; looking at CPC PIWG priorities for 2023 – single / multi-agency assessment of children’s planning, GIRFEC, FRAME etc.		
ii)	Independent Schools Child Protection Group – Noted the Group last met on 15 November 2022 – suicide intervention and GIRFEC inputs. Sarah Sinclair (Glenalmond) is now Chair of the Group and Stuart Provan (Seamab) Vice Chair.		
iii)	Tayside Regional Improvement Collaborative Priority Group 5: Safeguarding and Child Protection (TRIC PG5) – RB noted the last meeting was cancelled due to availability and the next meeting is taking place tomorrow.		
5	AOCB / Papers for Noting		
i)	NHS Public Protection Accountability and Assurance Framework NHS public protection accountability and assurance framework - gov.scot (www.gov.scot) – Members noted the paper. NHS are currently working towards benchmarking and this will be the format for future reporting.		
ii)	Public Health Scotland Health Inequalities in the Gypsy, Roma and Traveller Community – BC highlighted the link for further information https://publichealthscotland.scot/our-blog/2022/june/health-inequalities-in-the-gypsy-roma-and-traveller-community-how-we-are-making-change-happen/ . Noted there is a plan to bring out some E-Learning.		
iii)	Police Scotland P&K Local Police Plan 2023 – 2026 – Members noted the paper.		
iv)	Multi-Agency Trauma Informed Practice Training 2022 – 2023 – Members noted the flyer. RASAC have been commissioned by the CPC and APC to deliver TIP Training – mixture of face to face / online sessions from November 2022-April 2023.		
v)	NHS Tayside ICON Pilot – JS advised this formally launched on 30 November 2022. Further information can be found on the website NHS Tayside (scot.nhs.uk) . JS will be making contact with key multi-agency partners early 2023 about sharing information widely across parents.		
6	Meeting Dates 2023		
	All meetings Tuesday 09:30 – 12:30: 31 January 2023; 28 March; 6 June; 29 August; 24 October and 5 December 2023. Half Day Development Session – 25 April 2023		