



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**Virtual Meeting held on
Tuesday 28 March 2023 at 9.30am
MS Teams**

MINUTE

Present:

Bill Atkinson, Independent Chair, Child Protection Committee	(BA)
Sharon Cooper, Service Manager, Services for Children, Young People & Families, PKC	(SC)
Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside	(BC)
John Cunningham, Locality Reporter Manager SCRA	(JC)
Ross Drummond, Child Protection Inter-Agency Coordinator, P&K	(RD)
Grace Gilling, Chief Nurse, Public Protection, NHS Tayside	(GG)
Sharon Johnston, Head of Education and Learning, ECS, PKC	(SJ)
Lesley Sharkey, Director of Midwifery, NHS Tayside	(LS)
Susie Turner, Inclusion Manager / Principal Educational Psychologist, PKC	(ST)
Mary Willis, Communications Officer, Corporate and Democratic Services	(MW)

In Attendance

Jennifer Reid, T/Detective Chief Inspector, Police Scotland	(JR)
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Apologies:

Paul Boath, T/Detective Chief Inspector, Police Scotland (represented by JR)	(PB)
Elaine Ritchie, Head of Housing Services, PKC	(ER)
Alison Fairlie, Service Manager, HSCP – Mental Health, PKC	(AF)
Claire Wilson, Children Services Manager, Barnardo's Scotland	(CW)
Hazel Robertson, Head of Services for Children, Young People & Families, PKC (represented by SC)	(HR)

Minute:

Claire Gray, Management Assistant, Services for Children, Young People & Families, PKC	(CG)
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	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting. Introductions were made and apologies noted.		
2	Minutes of Previous Meeting, Action Points and Matters Arising		
	The Minute of 31 January 2023 was approved as an accurate record. Action Points 1 to 4 and 6 – Completed / Agenda Items. <i>Action 5: Grace Gilling to liaise with Dr Jane Bray and invite her to attend a future CPC meeting or bring the recent report on needs assessment for further discussion – GG has made Jane aware of the CPC meeting dates and will try and secure a date. Action Ongoing.</i>		
	i) School Exclusion Rates – Members noted the updates from education.		
	ii) Joint Investigative Interview Training in Tayside – Noted a Pan Tayside meeting has taken place with the National JIIT Team from COSLA who are leading on SCIM. Noted further discussions to take place around how to implement; hoping to get an input from Northeast colleagues; work ongoing to build on the good practice already established. Noted issues with training timescales / specialism / retaining staff trained.		
Action 1	Grace Gilling to liaise with Dr Jane Bray and invite her to attend a future CPC meeting or bring the recent report on needs assessment for further discussion.	GG	Next Meeting

	What	Who	When
3	Main Agenda Item: CPC Priorities for 2023		
i)	<p>CPC Improvement Plan – Members noted the refreshed CPC Improvement Plan for 2023-2026. RD to work with Chairs of the CPC Working Groups and key others to agree targets / timescales etc. Discussed key aspects.</p> <p>Action / Task 1.2: Online bullying via social media / new and emerging technologies – final wording to be agreed. Possibly ask CPC PIWG to look at this Action / Task – multi-agency aspect and noted the work ongoing in schools that we can learn from. RD to work with SJ / SC.</p> <p>Action / Task 1.3: Gender dysphoria – feedback from national colleagues etc to approach it as a much wider issue – multi-agency inclusive practice approach to support LGBT+ young people. Continue to develop a resource bank of information and make available to people. Members agreed.</p> <p>Action / Task 4.1: GIRFEC – Health / Education Joint Chair of P&K GIRFEC Group – no current resource for group / capacity issues – discussions across P&K partnership to determine what they are going to agree on.</p> <p>Action / Task 4.2: Poverty – acknowledged potential challenges around this for the CPC and the role of the CPC.</p> <p>CPC Improvement Plan 2023 – 2026 approved subject to final adjustments.</p>		
Action 2	Ross Drummond to work with the Chairs of the CPC Working Groups and key others and bring back the updated CPC Improvement Plan to the CPC Development Day on 25 April 2023.	RD	By 25/04/2023
ii)	<p>CPC Risk Register – Members noted the Risk Register. Noted the CPC were asked by the COG to put this in place; reporting high level risks to the PPCG / COG. Noted the linkage across to the new CPC Improvement Plan and ongoing Self-Evaluation Programme.</p> <p>BA noted the importance of the CPC having ownership and understanding of this and having an opportunity to contribute to the existing controls and risk ratings etc. Members suggested changes to the risk ratings. RD to update the RR and circulate to members. Members noted the high-level risks will go to the next PPCG / COG.</p> <p>Risk 1.2 – no change – leave until after LR published.</p> <p>Risk 2.1 – no change – upward trend for CCRs and UBBs – significant pressure at front end / impact on practice.</p> <p>Risk 2.2 – reduce risk rating – reduction in numbers but still significant resource implications.</p> <p>Risk 2.3 – reduce risk rating and change wording of description – more in place now / work ongoing.</p> <p>Risk 2.4 – increase risk rating – staffing / recruitment issues.</p> <p>Risk Register approved subject to final adjustments.</p>		
Action 3	Ross Drummond to update the CPC Risk Register and circulate to members.	RD	Complete
iii)	<p>CPC Development Day – 25 April 2023 – Members noted this will take place in person with no hybrid facility. Members to return any comments to BA / RD in terms of any themes for the session. A programme will be issued in due course.</p> <p>It was suggested a discussion about the purpose / role / core priority of the CPC etc, what is working well, what is not working well and what could work better.</p>		

	What	Who	When
	<p>Noted the potential to also consider the CPC Improvement Plan in terms of prioritising work – what are the big-ticket issues? Also implementing the National Guidance for Child Protection in Scotland – what are the challenges?</p> <p>Noted RD is working with MW on a public information campaign.</p>		
4	National Guidance for Child Protection in Scotland – Implementation by 21 September 2023		
i)	<p>Progress Update – CPC and Services / Agencies – Members provided updates.</p> <p>NHST are progressing well – they have a SLWG leading on it – main issue around the new definitions and reflecting this in guidance. Medical examination guidance to be updated.</p> <p>SCYPF prepared a gap analysis re practice – subgroup around what they can implement and when – some concerns around the 16-18 years old, discharge planning meetings etc. National discussions with midwifery council.</p> <p>Police taking this forward on a national level. SCRA no major issues. Education has no major issues.</p> <p>Members noted there will be further discussions at the CPC Development Day.</p> <p>Noted RD is drafting the CPC Inter-Agency Child Protection Guidelines which should be ready by Summer 2023.</p> <p>Members agreed to keep this (National Guidance) on the agenda.</p>		
ii)	<p>CPC Self-Evaluation Toolkit – RD advised that the SG are finalising a CPC National CP Guidance Implementation Self-Evaluation Toolkit for use by CPC and partners, and this is expected April / May 2023. Understood that this will provide us with an implementation evidence based for SG and future Inspections.</p>		
5	Group Updates		
i)	<p>CPC Practice Improvement Working Group – Noted SC has assumed the role of chair from HR and there has been proposals around the Vice Chair; the group last met on 7 March 2023; updates around training; IRD module demo; updates around the Tayside IRD guidance; discussions around the National Guidance and CPC Improvement Plan etc.</p> <p>On advice from the Link Inspector, it was agreed to start sharing approved minutes from the Working Groups with CPC members going forward.</p>		
ii)	<p>CPC Quality Assurance Working Group – Noted the first meeting took place 21 February 2023; discussions around how they could use the CI QI Framework in terms of self-evaluations and improvement; agreed to invite someone from the CI to speak about the new scrutiny and inspection model at the next meeting end of April 2023.</p>		
iii)	<p>Independent Schools Child Protection Group – No meeting / update since the last CPC meeting.</p>		
Action 4	Approved Minutes from the CPC Working Groups to be shared with CPC members going forward from today.	RD / CG	Complete
6	AOCB / Papers for Noting		
i)	<p>CPC Drop-In Sessions – Members noted the powerpoint presentation for information. Noted we need to make best use of the resources we have to raise awareness and understanding of the work of the CPC. BA / RD meeting with the PKC Comms and Design Team to discuss further. BA / RD would be happy to provide inputs on the work of the CPC to anyone that wishes.</p>		
ii)	<p>CPCScotland #speakup campaign – MW provided an update; noting the overall response to the short media campaign was very positive from the public.</p>		

	What	Who	When
iii)	CPC Member Profiles – Members noted the paper. Members to send in any updated / new profiles to CG – to be made available for the CPC Development Day.		
Action 5	Members to check the CPC Member Profiles and send any new or updated profiles to Claire Gray for collation.	ALL	By 18/04/2023
7	Meeting Dates 2023		
	All meetings Tuesday 09:30 – 12:30: 6 June; 29 August; 24 October and 5 December 2023. Half Day Development Session – 25 April 2023		