



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**Virtual Meeting held on
Tuesday 29 August 2023 at 9.30am
MS Teams**

MINUTE

Present:

Bill Atkinson, Independent Chair, Child Protection Committee	(BA)
Paul Boath, T/Detective Chief Inspector, Police Scotland	(PB)
Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside	(BC)
John Cunningham, Locality Reporter Manager SCRA	(JC)
Ross Drummond, Child Protection Inter-Agency Coordinator, P&K	(RD)
Grace Gilling, Chief Nurse, Public Protection, NHS Tayside	(GG)
Sharon Johnston, Head of Education and Learning, ECS, PKC	(SJ)
Susie Turner, Inclusion Manager / Principal Educational Psychologist, PKC	(ST)
Alison Fairlie, Service Manager, HSCP – Mental Health, PKC	(AF)
Hazel Robertson, Head of Services for Children, Young People & Families, PKC	(HR)
Lesley Sharkey, Director of Midwifery, NHS Tayside	(LS)
Claire Wilson, Children Services Manager, Barnardo's Scotland	(CW)
Mary Willis, Communications Officer, Corporate and Democratic Services	(MW)
Michelle Nicol, ECS Child Protection Learning & Development Officer	(MN)
Deborah Lally, Head of Student Experience, Perth College / UHI	(DL)
Julie Hutton, Chief Executive Officer, Independent Advocacy Perth & Kinross (IAPK)	(JH)

In Attendance:

Winnie Burke, Link Inspector, Care Inspectorate	(WB)
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Apologies:

Sharon Cooper, Service Manager, Services for Children, Young People & Families, PKC	(SC)
Elaine Ritchie, Head of Housing Services, Communities, PKC	(ER)

Minute:

Claire Gray, Management Assistant, Services for Children, Young People & Families, PKC	(CG)
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	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting. Introductions were made and apologies noted.		
2	Minutes of Previous Meeting, Action Points and Matters Arising		
	The Minute of 6 June 2023 was approved as an accurate record. Action Points 1 to 3 – Completed / Agenda Items. <i>Action 3: Ross Drummond to circulate the dates for the CPC Poverty Workshop in June 2023 and seek nominations to participate. Members to send their nominations to Ross Drummond / Claire Gray – liaising with Margaret Lynch to agree a date for a joint workshop in November 2023. Action Completed.</i>		
i)	LGBTi+ Inclusive Practice Developments – Following the input at the last CPC meeting there has been a series of meetings between key individuals involved – it was agreed the course developed in Edinburgh is a viable course to bring to P&K as a one-off multi-agency session online and look at identifying 2-3 people for a train the trainers approach to sustain the course. It would be a targeted course to pilot and there would also be the offer of two places to Dundee / Angus with the view of a consistent approach across Tayside. RD to follow up with colleagues in Edinburgh. Noted there will be a coordinated and a sensitive approach taken.		
ii)	Reflective Practice Sessions Survey – RD provided a verbal update; noting there has been a number of meetings of the SLWG and a staff survey has now been developed to establish a baseline around learning from reviews.		

	What	Who	When
	<p>It is a targeted survey particularly for those working in CP services and working to keep CYP safe. It was agreed to send the survey out via CPC members, who will send it on to the appropriate staff in their service / agency and encourage a good multi-agency response. The survey will run from 1 September 2023 – 29 September 2023.</p> <p>Once the survey closes, the results / report produced will help inform the reflective practice sessions engaging staff. Noted this could also link to the Tayside Priorities for Practice.</p>		
Action 1	Ross Drummond to follow up with colleagues in Edinburgh in terms of the LGBTi+ Inclusive Practice Course.	RD	By Next Meeting
Action 2	Ross Drummond to send the Reflective Practice Sessions Survey to CPC members with clear instructions for CPC members to share the survey with key staff in their service or agency.	RD / All	Complete
3	National Guidance for Child Protection in Scotland: CPC Self-Evaluation Toolkit		
i)	<p>Further Guidance from CPCScotland – Noted the CPC QAWG were tasked with this on behalf of the CPC. Timescales to get the CPC response back to the Scottish Government is 20 October 2023. Members noted the additional guidance (x2) received from CPCScotland.</p> <p>Noted RD is coordinating responses / inputs from single services and agencies (Health, Police, Social Work, Education and SCRA) and this will be factored in, where appropriate, to the CPC Self-Evaluation as supporting statements / documents. Once all submissions have been received, RD to bring back to the CPC for discussion / approval before it goes to the SG. Members agreed to hold an extraordinary meeting of the CPC. CPC QAWG will also be looking at this submission.</p>		
Action 3	Ross Drummond to bring back the completed CPC Self-Evaluation to the CPC for discussion / approval. Extraordinary CPC meeting to be arranged to take this forward.	RD	By 20/10/2023
4	Refreshed P&K Interim CPC Inter-Agency CP Guidelines 2023		
	<p>Members noted the Interim CPC Inter-Agency Guidelines 2023, which follows the National Guidance for Child Protection in Scotland 2021 (future proofed against the 2023 Update). Members noted updates to the National Guidance are expected imminently.</p> <p>Members discussed and suggested some changes to the Guidelines:</p> <ul style="list-style-type: none"> • Context – (page 7) add in that this is a change to the old guidelines. • Risk of Suicide – to be referenced when talking about harm (page 14), and then also in the Responding section, including general presentation (page 23). • Equal Protection Legislation – to be added. • Recognition – bruises (page 23) – RD to agree with GG. <p>Approved subject to minor amendments and final comments by 8 September 2023. Thereafter to be published as approved Guidelines (remove interim). Members agreed.</p>		
Action 4	Members to provide final comments on the Refreshed P&K CPC Inter-Agency CP Guidelines 2023 to Ross Drummond by 8 September 2023. Ross Drummond to make the final changes and publish on the CP Website as soon as possible.	RD / All	By 08/09/2023 Complete
5	P&K CPC Risk Register		
	<p>Members noted BA / RD have been working with colleagues to update the CPC Risk Register. To be approved for the next COG meeting on 7 September 2023 – high level risks for consideration by the COG.</p> <p>1.3: Third Sector – more work to be done re connection with Third Sector Interface (TSI). BA meeting with PKAVS CEX to explore this further.</p>		

	What	Who	When
	2.3: Suicide Ideation / Self-Harm – Steve Sweeney has since submitted an update to the existing controls / mitigations in place. Members discussed the risk rating; noting some challenges and what the ask would be of COG. Agreed BA / RD to consider the updates from Steve Sweeney and consult with health / education colleagues to see if we can reach agreement on the risk rating.		
Action 5	Bill Atkinson / Ross Drummond to consider the CPC Risk Register updates from Steve Sweeney and consult with health / education colleagues to see if agreement can be reached on the risk rating for 2.3 prior to submission to the COG on 7 September 2023.	BA / RD	By 07/09/2023 Complete
6	P&K CPC Standards & Quality Report and Improvement Plan 2023		
	RD provided a verbal update. Noted submissions are starting to come in from partners. RD will progress this work over the next 6-8 weeks and bring back to the CPC for approval before it goes to Police, Health, Councillors etc for sign off.		
7	Other Ongoing National Developments		
	i) Bairns Hoose – Members noted a Tayside bid has been submitted – expecting to hear if we have been successful early October 2023.		
	ii) Scottish Child Interview Model (SCIM / JIIT) – HR / PB provided verbal updates. Noted the training is resource intensive. PB planning to bring a paper to the next CPC meeting to confirm timescales etc.		
	iii) Transitions 16-17 Year Olds / CARM – RD / SC are leading on this work. SC is leading a SLWG looking at 16–18-year-olds – national issue. RD is leading a SLWG looking at CARM guidance – will bring to the CPC once available.		
Action 6	Grace Gilling to share the Bairns Hoose Tayside Pathfinder Bid with members for information.	GG	By 31/08/2023 Complete
8	Group Updates		
	i) CPC Practice Improvement Working Group – last met 22 August 2023; Steve Sweeney provided a comprehensive update re suicide ideation and contagion; updates re the CPC Improvement Plan – 3 priorities: Fathers, Partners and Significant Others; Effective Case Recording; and Supervision.		
	ii) CPC Quality Assurance Working Group – last met 8 August 2023; discussions around the CPC Self-Evaluation work; the Reflective Practice Sessions Survey; Third Sector / Data representation on the QAWG.		
	iii) Independent Schools Child Protection Group – the group has not met since the last CPC meeting; an update will be provided at the next CPC meeting.		
9	AOCB / Papers for Noting		
	i) Independent Child Trafficking Service – (Guardianship Scotland) – Members noted the paper for information.		
	ii) Hearings System Working Group (HSWG) Re-Design Report and SCRA Partner Briefing – Members noted the papers. Members to be aware of possible far-reaching changes within the Children’s Hearing System. Agreed to bring this back as an agenda item once there has been a response from the SG.		
	iii) NHS Tayside CP Policy – Members noted the paper for information. Noted it links to earlier discussions around the CPC Inter-Agency CP Guidelines.		
10	Meeting Dates 2023		
	All meetings Tuesday 09:30 – 12:30: Extraordinary Meeting (LR and CPC Self-Evaluation) – 10 October 2023 (MS Teams). 24 October (In-person) and 5 December 2023 (MS Teams).		