



**Perth & Kinross Adult Protection Committee  
Minute**

Friday 9<sup>th</sup> September 2023 10 am at Pullar House, Perth.

**ATTENDEES**

Alison Fairlie (AF)	Service Manager, Social Work, PKC
Andy Park (AP)	Independent Advocacy
Bill Atkinson (BA)	Independent Convener
Christopher Lamont (CL)	Strategic Lead for Mental Health, NHS
Grace Gilling (GG)	Chief Nurse, Public Protection, NHS Tayside
Graeme Templar (GT)	DI, Risk and Concern hub, Police Scotland
Iain Wilkie (IW)	Adult Protection Coordinator, P&K HSCP
Julie Wyllie (JW)	Manager, RDM Care Home
Kenny Ogilvie (KO)	Interim Head of Service, HSCP
Sheila McCole (SM)	Councillor, Perth City South
Susan Hunter (SH)	Independent Vice-Convener
Susan Torrance (ST)	ASP Adviser, NHS
Susan Netherington	ASP Admin, PKC

**APOLOGIES**

Erin Wilson	Capability Scotland
Amanda Welch	Care Inspectorate
Angie McManus	AHP Lead P&K HSCP
Dave Henderson (DH)	Independent Sector Lead, P&K
Julie Hutton (JH)	CEO, Independent Advocacy (AP in attendance)
Karyn Sharp	Service Manager, Social Work, PKC
Michelle Dow (MD)	Service Manager, Housing, PKC
Christopher Jolly (CJ)	Service Manager, Business Planning and Performance

**Correspondence Members**

Alyson Paterson	Mental Welfare Commission
Brian Hutton	Improvement Officer, ECS
Gordon McNelis	Mental Welfare Commission
Daniel Smith	GP, NHS
Ewan Baird	Scottish Fire & Rescue Service
Deborah Lally	Perth College
Jacqueline Pepper (JP)	Chief Social Work Officer
Jennifer McOmish	VAW Coordinator, Perth & Kinross Council
Valerie Davis	Lead Nurse
Louis Ford	Team leader, SAS
Raymond Birnie	Police Scotland
Sarah Rodger	Legal Manager, Legal & Governance Services, PKC
William Young	Scottish Ambulance Service
Winnie Burke (WB)	Care Inspectorate

1	<p><b>Welcome and Apologies</b></p> <p>BA welcomed all to the meeting and apologies were noted as above.</p>	
3	<p><b>Minute of Adult Protection Committee (23.06.2023)</b></p> <p>BA discussed the minute from the last ASP committee. No concerns were raised therefore this was approved.</p>	
4	<p><b>Joint Inspection overview – phase 1</b></p> <p>IW provided a presentation overviewing the information provided within the joint inspection of Adult Support and Protection overview report - June 2023. Both BA and IW attended a session with the Care Inspectorate regarding the findings from this report and IW is hosting a Tayside event on Monday where Ian Kerr from the Care Inspectorate will share these findings.</p> <p>Phase 2 is due to commence soon which Dundee has been included in. GG confirmed that Dundee inspection has already started.</p> <p>BA said that the overview report highlights that Perth and Kinross is performing well in relation to how is deliver adult support and protection and particularly, in the governance arrangements that support this.</p> <p>IW highlighted page 10 of the report, which provides a summary. It was found that</p> <ul style="list-style-type: none"> <li>• most partnerships did initial inquiries promptly, competently and effectively.</li> <li>• generally partnerships ensured there was a clear delineation between inquiry and what was an ASP investigation.</li> <li>• Few partnerships routinely held IRDs at the initial enquiry stage. Also within the report, on page 17, it makes specific reference to Perth and Kinross’ IRD process as being evidence of sound practice.</li> <li>• Chronologies was highlighted as an improvement for PKC and nationally which was an area we were aware of. IW is part of the national improvement chronology work, there is a lot of small effective changes that PKC can do.</li> </ul> <p>Key themes were</p> <ul style="list-style-type: none"> <li>• Adult Protection investigations were collaborative prompt and effective.</li> <li>• Health and Police Officers made an invaluable contribution to ASP discussions.</li> <li>• Police Scotland’s comprehensive system showed a high level of consistency and professional standards.</li> <li>• Health professionals provided good treatment, care and support of adults at risk of harm.</li> <li>• Social works are a pivotal role for Adult Support and Protection work.</li> </ul>	

	<ul style="list-style-type: none"> <li>Independent Advocacy provided invaluable guidance to adults at risk of harm.</li> </ul> <p>IW noted within the report it states that partnerships, APC and chief officers group exercised sound collaborative leadership. AP committees are regularly well designed and executed multiagency audits of the records of the adults at risk of harm, generated critical info of the quality of ASP.</p> <p>BA advised that learning from this report has been cross-referenced within the Perth &amp; Kinross ASP improvement plan.</p>	
5	<p><b>Investigation into the death of AB – MWC report</b></p> <p>IW provided overview of the Metal Welfare Commission report regarding the Learning Review for AB. This is a new publication, and a 7-minute briefing will be created which can be shared with the APC. IW is working on this with a colleague from the NHS AP team.</p> <p>IW reassured the APC that Perth &amp; Kinross is in a strong position in relation to each of the recommendations made within this AB report and that Perth &amp; Kinross currently has a live case where the learning from this review resonates with some of the challenges being faced with safeguarding an adult in a similar position.</p> <p>The legal support practitioners get is it regularly available. AF advised that legal when invited are almost always in attendance to provide the professional support and advice.</p> <p>GG advised that they are going to complete a self-evaluation against 6 recommendations to give assurance that this could not happen within the 3 local authority areas or highlight the areas for improvement. GG notes that G20 is very different cases but similar themes.</p> <p>SM refers to page 48, regarding the lack of Welfare Guardianship and the granting of a power of Attorney. SM said that very often those with a learning disability may present well, but their capacity to understand what they are doing is not there. SM asked if there is learning from this.</p> <p>IW said that capacity should not be seen as an all or nothing concept and capacity is often fluctuating. IW noted decisional capacity is where the client can make the decision to do something, and executional capacity is whether they are able to follow these decisions through. This is evident with someone who hoards. Adults who hoard will often understand their position and agree to make changes, but due to having distorted attachments to all of the belongings within the property, feel unable to dispose of any items.</p> <p>Some of the challenges practitioners are facing is that some of the medical practitioners who are asked to provide capacity assessment are not familiar</p>	

	<p>with the nuance differences in capacity, and therefore, has the potential to leave the adult at risk of harm if incapacity is not established.</p> <p>IW is doing work with the Mental Welfare Commission and the Scottish Government around this and is also looking to influence how we view capacity within Perth and Kinross.</p> <p>A discussion around POA and the complexities, and the weaknesses in it being granted. Work is being completed regarding POA and how that benefits the adult.</p> <p>JW notes that sometimes people that hold the POA do not understand how or when they can use it. JW had a case where there were challenges and she was unsure if it was activated or not, she spoke with GP practice, and they did not help. The Mental Welfare Commission then provided information needed.</p> <p>GG said ST and the team are doing work off the back of an LSI within another area of Tayside, and that is to encourage staff to obtain sight of the POA. GG said that people could be making decisions unaware of the powers in place.</p> <p>AP wanted to highlight that within the report there was not mention of Independent Advocacy and is confident in Perth &amp; Kinross a referral would come for several if not all investigations.</p>	
6	<p><b>Annual APC report – infographic.</b></p> <p>The Bi-Ennial report summary was discussed. No concerns or questions were raised about this.</p> <p>JW raised a question around the location of harm, care homes 44%, hospitals 3%. JW asked if this is accurate or if it is more about awareness and report.</p> <p>GG said that whilst health have come a long way, there is still a lot more to be done. GG is confident that harm is recognised when people come into hospital, whether that it from a home setting or care home. She agrees that harm happens in the hospital, this could be due to patients being misplaced or due to late discharge and she is not confident that it is being recognised as well and further work needs to be completed on that. As part of the phase 2 over the next couple of years changes around this should be noticed.</p> <p>IW agreed, there is harm being recognised in the hospital, which is reported appropriately such as financial harm etc, however this is harm that has occurred out with the hospital. The new MOSIAC system should be able to provide more data regarding this.</p>	

7	<p><b>National Improvement work</b></p> <p>IW is involved in the national chronology work and BA is involved in national work regarding the views of carers. BA advised that it has not progressed as much as he would have hoped due to the complexities of the work which other committees are also finding. Once that work develops it will be shared with the committee.</p> <p>IW feels that Perth &amp; Kinross is not far from being considered very effective in its application of key ASP process. He thinks that this is more about being consistent in our practice and within our recording of our practice.</p> <p>IW said there is evidence of good, well recorded chronologies but this is not always consistent. Migrating to MOSAIC recording system and using the chronology module should support this work. IW has also changed the language on the ASP forms to encourage improvement in chronologies, advocacy and give greater focus on the principles of the Act. IW has drafted a medical examination protocol that is currently with health to contribute to.</p> <p>Audit work is seeing a reduction in the number of inquiries being completed and an improvement in IRDs. GT is leading on another IRD review within Perth and Kinross. There is also an increase in LSIs therefore we have secured funding to ensure Independent Advocacy is available to all adults implicated in ASP work.</p> <p>Once annual report approved, IW will complete the multi-agency audit that has just been completed. The focus of this has been changed to be more outcome focused and person centred and looking at human rights approach. Then he hopes to write a report regarding how we support practice improvement that will take Perth &amp; Kinross from being effective in its key processes to very effective.</p>	
8	<p><b>Dates of APC in 2024</b></p> <p>Dates for the Adult Protection Committee will remain at 5 meetings per year. Due to the success of the in-person meeting, 3 of those will be in person.</p> <p>Dates will be issued prior to the next AP committee meeting in November.</p>	
9	<p><b>NHS Update – GG</b></p> <p>GG advised that within health they are developing an LSI protocol, including health being the second worker and the involvement of the NHS ASP team, just overall to strengthen that process and raise further awareness with staff.</p> <p>The medical examination pathway has been drafted and will be with the medical director soon to get it approved.</p>	

	<p>ST and the team are doing around chronologies, within a health setting. It is being moved to new systems as currently it is on paper form.</p> <p>ST and the team have completed a single agency audit. ST said that since the last time, it is noticed the massive increase of ASP being mentioned therefore the team is definitely having an impact. There is a lot of systems that do not talk to each other. Some learning. This will be brought to APC.</p> <p>Jackie Jenson, Public protection no-exec champion has been appointed for NHS Tayside. This role will help raise the profile of public protection within health further.</p> <p>GG has also a change title, she is now Chief Nurse, Public Protection, NHS Tayside. ST will take on GG's role within the Adult Protection NHS team.</p>	
<p>10</p>	<p><b>Police Scotland Update – GT</b></p> <p>GT provided the following update:</p> <p><u>Training</u> ASP Policy delivered a CPD Day for officers across Police Scotland on 26<sup>th</sup> August 2023, covering a Social work perspective on ASP and LSIs, as well as relevant case studies.</p> <p><u>Staffing</u> Kerry Reid is Perth and Kinross ASP however will be seconded to Dundee to support with the inspection due to her experience.</p> <p>The Risk and Concern Hub is reviewing all commitments, following a national instruction to review capacity and demand across the organisation.</p> <p><u>Concern Report backlog</u> Concern reports have increased therefore the sharing of reports has been impacted. The reports are being triaged so that most severe are shared first. Additional staff have been identified to assist with reducing the backlog. Backlog is going down and by the end of September it is hoped that it will be gone. The increase has been duplicated nationally, it is believed increased hours of daylight, increased alcohol consumption and possibly school holidays has caused the spike. GT is going to analyse to understand the causes and will bring the information back to the committee when completed.</p> <p><u>IRD review</u> IRD review meetings completed have been positive which shows learning has been taken. Similar themes have been seen such as the right people around the table. Team leaders within social work have been attending this which was implemented due to feedback that not everyone felt involved in ASP improvement work, so they were invited, and 4 team leaders have</p>	

	accepted to be involved. IW notes it is now the decision makers that are carrying out the reviews.									
<b>FYI</b>	Appropriate Adult – Annual Report 2022/23									
<b>AOB</b>	<p><b><u>Development Session</u></b></p> <p><b>Attendees</b></p> <table border="0"> <tr> <td>Iain Wilkie</td> <td>Bill Atkinson</td> </tr> <tr> <td>Sheila McCole</td> <td>Grace Gilling</td> </tr> <tr> <td>Julie Wyllie</td> <td>Susan Hunter</td> </tr> <tr> <td>Andy Park</td> <td>Graeme Templar</td> </tr> </table> <p><b>The development session focussed on what it considers the APC does well and what areas it could improve on.</b></p> <p>It considered that the level of work contained with the various audit reports, annual report and learning reviews was considered an area of strength and this allowed the APC an opportunity to dive deeper into how it is that we safeguard adults at risk of harm in Perth &amp; Kinross.</p> <p>It was noted that the APC could improve by:</p> <ul style="list-style-type: none"> <li>- More in-person meetings as it encourages discussion</li> <li>- More practitioner involvement to share front line practice</li> <li>- Encourage involvement by Scottish Fire and rescue and Ambulance service</li> <li>- Tapping into the community knowledge, potential resource and support. This could be achieved by using the national AP day on 20 Feb to communicate the message of adult protection, facilitating Stalls such as farmers markets. In Angus, the APC has funded the protecting people brand on pens, bags etc shared with the public.</li> <li>- Person with lived experience attend? – the pace, business matters etc means unable to understand.</li> <li>- Briefing to councillors to ensure that they are aware of the most up-to-date position in relation to protecting adults.</li> </ul>	Iain Wilkie	Bill Atkinson	Sheila McCole	Grace Gilling	Julie Wyllie	Susan Hunter	Andy Park	Graeme Templar	
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