



**Perth & Kinross Adult Protection Committee
Minute**

Friday 3rd February 2023 10:00 am
Microsoft Teams

ATTENDEES

Alison Fairlie (AF)	Service Manager, Social Work, PKC
Bill Atkinson (BA)	Independent Convener
Christopher Lamont (CL)	Strategic Lead for Mental Health, NHS
Dave Henderson (DH)	Independent Sector Lead, P&K
Grace Gilling (GG)	ASP Lead, NHS Tayside
Graeme Templar (GT)	DI, Risk and Concern hub, Police Scotland
Iain Wilkie (IW)	Adult Protection Coordinator, P&K HSCP
Isla Syme (IS)	Adult Protection Adviser, NHS
Jacqueline Pepper (JP)	Chief Social Work Officer
Julie Hutton (JH)	CEO, Independent Advocacy
Julie Wyllie (JW)	Manager, RDM Care Home
Kenny Ogilvie (KO)	Interim Head of Service, HSCP
Michelle Dow (MD)	Service Manager, Housing
Susan Hunter (SH)	Independent Vice-Convener
Sheila McCole (SM)	Councillor, Perth City South
Susan Netherington (SN)	Senior Admin for ASP, HSCP
Winnie Burke (WB)	Care Inspectorate
Christopher Jolly (CJ)	Service Manager (Business Planning and Performance)

APOLOGIES

Amanda Welch	Care Inspectorate
Angie McManus	AHP Lead P&K HSCP

Correspondence Members

Alyson Paterson	Mental Welfare Commission
Brian Hutton	Improvement Officer, ECS
Ewan Baird	Scottish Fire & Rescue Service
Daniel Smith	GP, NHS
Deborah Lally	Perth College
Erin Wilson	Capability Scotland
Jenni Keenan	PKAVS
Jennifer McOmish	VAW Coordinator, Perth & Kinross Council
Louis Ford	Team leader, SAS
Raymond Birnie	Police Scotland
Sarah Rodger	Legal Manager, Legal & Governance Services, PKC
William Young	Scottish Ambulance Service

1	<p>Welcome and Apologies</p> <p>BA welcomed all to the meeting and apologies were noted as above. BA mentioned that there were some new attendees to the meeting: Isla Syme (shadowing), Chris Jolly and Dave Henderson.</p>	
2	<p>Minute of Adult Protection Committee (23.09.2022)</p> <p>BA provided an overview of the Minutes of previous meeting.</p> <p>IW advised that the APC 2022-2022 Bi-Ennial report is due to be shared at the full Council meeting next week and to IJB the week after.</p> <p>IW commented that updates to the APC Improvement plan would be provided at every second meeting and as such would be discussed in the next Committee meeting.</p> <p>There were no other comments made by Committee members and these were agreed.</p>	
3	<p>Minute of the Adult Protection Committee – Subgroup (19.01.2023)</p> <p>IW provided an overview of the Minutes of previous meeting.</p>	
4	<p>National Adult Protection Day</p> <p>IW highlighted that Monday 20th February is Adult Protection Day and provided an overview of the activities proposed.</p> <ol style="list-style-type: none"> 1. Elected members briefing 2. Press statement 3. Narrative for social media to support Bridge lights 20 Feb 4. Some social media messages to share 5. A link to the national ASP video just shared by the Scottish Gov Seen something? Say something: help keep people safe from neglect on Vimeo 	
5	<p>Angus Inspection Report</p> <p>BA highlighted that Angus APC was inspected recently. GG and GT were involved in the Angus inspection and can share some aspects of shared learning with our colleagues across Tayside.</p> <p>GG provided an overview of the report. Key messages were positive in terms of the partnership, in particular highlighting the work around the Financial Abuse Support team, and the role of the early screening group as part of their key processes.</p>	

	<p>It also highlighted the benefit of the implementation of the Tayside Capacity Assessment Pathway (which was also recognised in the PKC report) and recognised the contribution of Health staff and the role of the Adult Protection team. Areas for improvement included the recording of Adult Support & Protection (ASP) practice, particularly in Social Work case records, and in Chronologies, specifically how Chronologies were being used at case conferences to inform discussion in Risk Management. Thirdly, around quality assurance framework which requires more work around the input from Front-line staff.</p> <p>Angus has a substantial improvement plan, and the Inspection team recognised that it had to be simplified to make it easier to manage and to reflect any change and improvement.</p> <p>The publication of the Angus inspection report means that 19 of 26 reports have now been published by the Care Inspectorate. GG has reviewed all 19 reports and provided a slide detailing multi-agency improvement themes. GG is preparing a paper which she will share with members of this committee.</p> <p>JH noted that there was reference to dedicated teams in AP and that there were teams that were not always allocated to AP cases. She asked where PKC stood in relation to this.</p> <p>KO responded and advised that the pros and cons had been considered for a long time in PKC as what works in a city may not work for us due to the large rural areas. However, there are advantages to having the social worker involved who knows the situation and their area. KO noted that PKC have been improving the dedicated support to Care Homes, which is where a lot of the AP referrals come from. A dedicated social worker deals with the AP concerns and reports from Care Homes. KO said that this is a topic for ongoing discussion, and that we will continue to review the information from inspection reports and discuss with other areas.</p> <p>WB commented on the approach to the Inspection and asked if there were substantial differences. The approach should always be the same, so if there are any points to be considered WB asked that they are shared with them.</p>	GG
6	<p>Care Inspectorate Report Triennial Review (2019-22)</p> <p>The report shared is the first Tri-ennial Report on Learning Reviews. These were previously referred to as Initial Case Reviews and Significant Case Reviews.</p> <p>Every three years a report provides an analysis of learning reviews and the learning points from other areas on their experiences in relation to conducting these reviews and what the issues have been. This has successfully been adopted by Child Protection and will now be used in Adult Protection.</p>	

7	<p>National Improvement Programme</p> <p>P&K APC is represented on 3 national workstreams</p> <p>Participation & Involvement – BA stated that this covered two aspects of participation and involvement of service users and carers. The first was about their involvement with the care planning for their family member and the second on how we involve them with the strategic planning and development of services</p> <p>The Group uses a self-improvement model framework to identify the main drivers on the areas to be worked on and he expects to see some examples of what is happening across the country in relation to this at the next meeting. Involvement of service users and carers has been a problem for PKC, but BA is hopeful that involvement with this group will enable all to pick up on positive examples from across the country.</p> <p>Chronologies: IW is part of the national chronology workshop. Whilst there is evidence that PKC uses chronologies, these are not always used consistently. Our own audit work and the findings from inspection supports this. The national workstream is not yet in a position to offer a panacea in relation who to make the recording and the use of chronologies more consistent. IW will continue to participate in these to consider what learning can be used from this group in our own improvement work.</p> <p>In addition, questions from the National Data Set are now including reference to Chronologies which will assist in making this an integral part of recording details not only in AP but in Adult Social Work too.</p> <p>Self-Evaluation: GG is co-chair of this workstream. Several sessions have taken place and although this involves people from across the country, it also makes it difficult to gain agreement on what the priorities should be. The group has started to identify 2 or 3 key areas that are common to all, along with a work plan. Team members have shared templates for different Self Evaluation activities which have been helpful.</p> <p>The three areas are:</p> <ul style="list-style-type: none"> • A toolkit to support self-evaluation activities • How we undertake themed audits across geographical boundaries on key areas, for example the Transition age for children and young adults • Trauma informed organisations and how that ties in with our Adult Protection self-evaluation activities 	
8	<p>Impact of the Cost of Living</p> <p>BA asked if, in view of the cost-of-living crisis affecting the country, whether there was anything the committee should be doing from an AP point of view.</p>	

	<p>IW commented that this could be similar to the impacts of COVID in that it might not be immediately apparent but take some time before the effects are known.</p> <p>SM commented that it is difficult to assess the impact right now, but she has seen from work with community groups that there is an increase in the need for warm spaces and community larders.</p> <p>There is also the risk of vulnerable groups being more adversely affected by increasing costs in both food and heating.</p> <p>SM then suggested that we could use the Adult Protection Day communications to highlight that vulnerable groups could be struggling and provide information to signpost where assistance can be provided.</p> <p>KO advised that with heating your home being a priority at this time of year, along with Housing colleagues, they have identified some funding and is scoping out criteria for distribution. It had been thought that vulnerable people would be more likely to be admitted to hospital, but in fact, the majority of calls to the Access team have come from tenants who have suffered burst pipes due to the cold weather and being unable to heat their homes adequately and who are struggling to buy food. Support has been given by including pre-paid meter cards and food parcels.</p> <p>Front line workers and carers are also looking for signs that people are not eating properly or heating their homes and flagging this up, as necessary. However, the cumulative effect of this may not become apparent for 3-6 months yet and we will have to be aware of that.</p> <p>IW advised that the three-point test will still apply to someone who has not been able to safeguard themselves against the cost-of-living crisis. The Act will be used to safeguard someone if required. There are supports in place and IW has visited community groups to highlight that there is support available and how it can be obtained. Feedback has shown that this has been extremely useful in getting the message out to the community.</p>	
<p>9</p>	<p>NHS Update – GG</p> <p>GG provided a brief update and advised that it highlights the range of activities that NHS Tayside are taking forward. GG also advised that her role has changed recently and now includes a public protection role.</p> <p>BA thanked GG for her update and commended the public protection approach by NHS Tayside.</p>	
<p>10</p>	<p>Police Scotland Update – GT</p> <p>GT advised that there had been an increase in the volume of policing since the Christmas break and noted the increase in the volume of emotionally unstable personality disorder related concerns in young adults.</p>	

	<p>GT noted that some cases have been left to the Criminal Justice Service when protection measures have been exhausted. GT expects to see an increase in this in the coming 2 years.</p> <p>The ongoing review of IRD reports has highlighted ongoing themes to focus on: e.g. audits, quality assurance & continuous professional development. There have been delays in arranging IRDs and this is something that should be resolved. In addition we need to be clear about who should be invited to an IRD and try to avoid having too many involved which may overcomplicate matters. GT said it has been a very worthwhile task and is something that should be rolled out across the regions.</p> <p>GG agreed, and it is something she wishes to roll out across Dundee & Angus.</p> <p>IW advised that they plan to arrange a development session with those involved in calling an IRD to clarify the reasons for setting up an IRD and tightening up the criteria.</p>	
AOB	BA thanked everyone for their attendance and contribution and confirmed the next meeting is due to be held on 21 st April.	
Date of meetings in 2023:	3 rd February 21 st April 23 rd June 8 th September and 17 th November	