



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**Virtual Meeting held on
Tuesday 5 December 2023 at 9.30am
MS Teams**

MINUTE

Present:

Bill Atkinson, Independent Chair, Child Protection Committee	(BA)
Sharon Cooper, Service Manager, Services for Children, Young People & Families, PKC	(SC)
Paul Boath, T/Detective Chief Inspector, Police Scotland (<i>represented by DI Templar</i>)	(PB)
Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside	(BC)
John Cunningham, Locality Reporter Manager SCRA	(JC)
Ross Drummond, Child Protection Inter-Agency Coordinator, P&K	(RD)
Grace Gilling, Chief Nurse, Public Protection, NHS Tayside	(GG)
Claire Wilson, Children Services Manager, Barnardo's Scotland	(CW)
Susie Turner, Inclusion Manager / Principal Educational Psychologist, PKC	(ST)
Hazel Robertson, Head of Services for Children, Young People & Families, PKC	(HR)
Julie Hutton, Chief Executive Officer, Independent Advocacy Perth & Kinross (IAPK)	(JH)
Corin Beattie, Head of Learning & Engagement, Perth Theatre and Concert Hall	(CB)
Michelle Nicol, ECS Child Protection Learning & Development Officer	(MN)
Sarah Sinclair, Chair of Independent Schools Child Protection Group	(SS)

In Attendance:

Winnie Burke, Link Inspector, Care Inspectorate	(WB)
James Chiles, Performance Officer, ECS Research Analysis & Performance	(JC)
Debbie Reilly-Davidson, Child Protection Duty Team Leader	(DRD)

Apologies:

Lesley Sharkey, Director of Midwifery, NHS Tayside	(LS)
Sharon Johnston, Head of Education and Learning, ECS, PKC	(SJ)
Alison Fairlie, Service Manager, HSCP – Mental Health, PKC	(AF)
Elaine Ritchie, Head of Housing Services, Communities, PKC	(ER)

Minute:

Claire Gray, Management Assistant, Services for Children, Young People & Families, PKC	(CG)
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	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting, and extended a particular welcome to Corin Beattie, who is a new Corresponding Member. Apologies were noted as above.		
2	Minutes of Previous Meeting, Action Points and Matters Arising		
	<p>The Minute of 24 October 2023 was approved as an accurate record. Action Points 1 to 9 – Completed / Agenda Items.</p> <p><i>Action 2: Ross Drummond to reconvene the LGBTi+ SLWG to look at the next steps in terms of a LGBTi+ Inclusive Practice Course – Agenda Item. Reconvening the LGBTi+ Working Group to explore developing our own course. Action Completed.</i></p> <p><i>Action 4: Bill Atkinson / Ross Drummond to reconvene the Reflective Practice SLWG to look at further analysis of the survey results and the next steps – Agenda Item. Noted the group met last week and have a clear position to build on; it will be discussed further at the CPC QAWG and will bring back a proposal to the CPC. Action Completed.</i></p> <p><i>Action 6: Roddy Ross to be invited to a future CPC meeting to provide an update on the PREVENT Strategy – Agenda Item for a future meeting. Action Completed.</i></p>		

	What	Who	When
	<i>Action 8: Ross Drummond to email the Child Protection and Poverty Workshop invitees (copy to the CPC) confirming the date / arrangements etc for the Workshop on 23 November 2023 – Agenda Item. Noted the workshop was facilitated by the Child Poverty Action Group and Margaret Lynch (ML) will attend the next CPC meeting to provide an update / presentation. Noted the balance of public debt / accrual of debt – work to be approved and validated going forward; recognition that the Welfare Rights Team is the best resource to maximise income etc – RD to factor into discussion with ML. Action Completed.</i>		
	i) LGBTi+ Inclusive Practice Developments – Discussed at Agenda Item 2.		
	ii) Reflective Practice Sessions Survey – Discussed at Agenda Item 2.		
	iii) CPC Poster Campaign 2024 – Following the last CPC meeting and support from the CPC, a restricted print of the previous CP posters and the new CPCScotland posters have been ordered. A supply will be available for the next CPC meeting in 2024 to be distributed via CPC networks.		
3	P&K CPC Standards & Quality Report 2022 – 2023 and Improvement Plan Update 2023		
	Members noted the papers which were presented at the Children, Young People and Families Partnership (CYPFP) on 1 December 2023 and goes to Council Scrutiny on 11 December 2023. It will then go to Full Council in March 2024 along with the APC Annual Report and Chief Officers Report. Noted the S&Q Report has been signed off / approved at Chief Executive Level for Police, NHS Tayside and PKC.		
	i) Changes to the CPC Improvement Plan – Members noted this is a 3-year plan and is a strong evidence-based report; highlighting that it was only published in June 2023 and updated in October 2023. Noted there has been discussions around the capacity of the CPC PIWG and it was agreed to extend some of the timescales to the end of March 2024 recognising the progress already made. Members approved as an updated Improvement Plan attached to the S&Q Report.		
4	Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)		
	Bairns Hoose – GG provided a verbal update on the successful Tayside bid, which has been circulated to members previously. Noted there was a Development Event on 20 November 2023 for successful partnerships to attend. Funding bid available for 2023-2024, which the Tayside Group are working on and will submit to the SG by 8 December 2023, and will be advised formally by 18 December 2023. GG will bring back an update at the next meeting around the model and priorities etc. SCIM – Following on from the update at the last CPC meeting, PB provided a verbal update. Tayside Implementation Group established. Noted the recruitment has now finished – 6 SW / Police from across the 3 Local Authorities. Noted it will be a soft boarder approach. It will be a critical point early 2024 losing staff to training and a critical period in the first half of 2024 trying to meet the demands. Noted medicals will be part of the implementation group discussions going forward. Hope in the longer term to have a positive impact on children and families. Bairns Hoose / SCIM to remain a Standing Agenda Item.		
5	P&K CPC Risk Register		
	Noted a small working group met to bring the RR up to date and to make it more concise (split into strategic and operational risks). Noted new risks have been identified – 16–17-year-olds; also relates to CARM; SCIM; Bairns Hoose; succession planning; Third Sector – how ensure feedback back to TSI; staff vacancies / sickness etc. 2.2 – increased from 12 to 16 – high level risk; need more controls – flexibility to deploy staff to ensure core CP work covered.		

	What	Who	When
	<p>HV – not aware of challenges; no decision has been made to limit any HV reviews; currently being discussed and explored; any final decision will be communicated.</p> <p>Police – increase in volume as opposed to vacancies.</p> <p>Third Sector Interface (TSI) – less resource for early intervention. CW and IAPK looking to improve sharing messages with TSI. CW / IAPK to link with RD / SC.</p> <p>Noted the Risk Register is to remain a Live document that is meaningful. Noted high level concerns will be reported to the PPCG and COG where necessary.</p>		
6	Group Updates		
	i) CPC Practice Improvement Working Group – last met 28 November 2023; making some progress with the Improvement Plan; agencies want to be involved but pressures on services; discussed training etc.		
	ii) CPC Quality Assurance Working Group – meeting tomorrow; looking at reflective practice discussion, S&Q, identifying multi-agency audit activity for 2024.		
	iii) Independent Schools Child Protection Group – last met on 14 November 2023; RD and education colleagues continue to support the group; trying to seek a member of the group to become the new chair as SS steps down early 2024.		
7	AOCB / Papers for Noting		
	i) Child Protection and Poverty Workshop – 23 November 2023 – Members noted discussion at Agenda Item 2.		
	ii) RASAC Trauma Informed Practice Training and Support 2022 – 2023 Report – Members noted the papers – useful evidence of the impact of the training. Noted this was the third year RASAC were commissioned to deliver the training. Iain Wilkie to bring to the attention of the APC; Caroline Mackie to bring to the attention of the MH Partnership etc.		
	Noted the proposal not to fund this training again because it will overlap with the work the Trauma Approach Coordinator is doing.		
	iii) AP Learning Review: Margaret Fleming Significant Case Review published - Inverclyde Council – GG gave an input at the last APC meeting. Noted there are implications for CP as well. Agreed to bring back to the next CPC meeting and consider whether to do something on a Tayside region basis. GG to do a sense check against the assumption of what is in place now – individuals with LD and diagnosis and service input. Agreement of how we take this forward would be helpful.		
	iv) Care Inspectorate – meeting with SG at the end of January 2024 to discuss aligning CP / AP – WB to update at the next CPC meeting.		
8	Proposed Meeting Dates 2024 – Confirmed		
	<p>All meetings Tuesday 09:30 – 12:30:</p> <p>6 February (MS Teams); 26 March (MS Teams); 4 June (in person); 27 August (MS Teams); 29 October (in person) and 3 December 2024 (MS Teams).</p> <p>CPC Development Day – 30 April 2024 (in person)</p>		