



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

**Virtual Meeting held on
Tuesday 26 March 2024 at 9.30am
MS Teams**

MINUTE

Present:

- Bill Atkinson, Independent Chair, Child Protection Committee (BA)
- Sharon Cooper, Service Manager, Services for Children, Young People & Families, PKC (SC)
- Arun Singh, Strategic Lead – Children, Families and Justice Service / CSWO, PKC (AS)
- Paul Boath, T/Detective Chief Inspector, Police Scotland (PB)
- Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside (BC)
- John Cunningham, Locality Reporter Manager, SCRA (JC)
- Lisa Sutherland, Locality Manager SCRA (LSu)
- Julie Baker, Child Protection Inter-Agency Coordinator, P&K (JB)
- Susie Turner, Inclusion Manager / Principal Educational Psychologist, PKC (ST)
- Claire Wilson, Children Services Manager, Barnardo's Scotland (CW)
- Michelle Nicol, Child Protection Learning & Development Officer, PKC (MN)
- Mary Willis, Communications & Design Co-ordinator, Corporate Communications Team, PKC (MW)
- Michelle Smith, Head Teacher, Coupar Angus Primary School, PKC (MS)

In Attendance:

- Roddy Ross, Team Leader, Safer Communities, PKC (RR)


Apologies:

- Ross Drummond, Child Protection Inter-Agency Coordinator, P&K (RD)
- Grace Gilling, Chief Nurse, Public Protection, NHS Tayside (GG)
- Sheena Devlin, Strategic Lead – Education and Learning, PKC (SD)
- Alison Fairlie, Service Manager, HSCP – Mental Health, PKC (AF)
- Elaine Ritchie, Strategic Lead – Housing and Communities, PKC (ER)
- Christine Couser, Depute Head Teacher Support, Bertha Park High School, PKC (CC)
- Lesley Sharkey, Director of Midwifery, NHS Tayside (LS)

Minute:

- Claire Gray, Management Assistant, Services for Children, Young People & Families, PKC (CG)

	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting and extended a particular welcome to new members in attendance, Michelle Smith and Lisa Sutherland. BA also acknowledged Christine Couser and Sam Watson are also new members. Members noted this would be the final meeting for John Cunningham. Apologies were noted as above.		
2	Prevent Strategy		
	BA introduced Roddy Ross (RR), who provided members with an input around the Prevent Strategy. Noted Prevent (people susceptible to being drawn into terrorism) is one part of Contest, the UK Counter Terrorism Strategy that we have a small part to play in. Noted RR is the local authority SPOC for Prevent and works closely with Sandy Robertson, Safer Communities Coordinator, Christy Stevenson in Education, the Police etc. Noted they do WRAP training (Workshop to Raise Awareness on Prevent) to highlight the risks of people becoming susceptible to being drawn into terrorism / serious organised crime; combined with county lines and cuckooing from the drugs world. Noted the referral process goes to Police to decide whether it needs to go to the Prevent Multi-Agency Panel chaired by Derek Mortimer.		

	What	Who	When
	<p>Noted there has been some new developments recently – independent review of Prevent by Lord Shawcross; new duty guidance for Prevent, Home Office Advisor based in Scotland etc.</p> <p>Noted governance is at an operational level. Safer Communities Partnership etc involving multi-agency partners. RR chairs the Contest Board for Tayside which is well attended etc.</p> <p>RR spoke about some of the local experiences they have had around Prevent.</p> <p>RR encouraged members to get in touch if their staff group needs training / more information around this or any other general enquiries / queries around prevent – RRoss@pkc.gov.uk or Safer Communities Team SCT@pkc.gov.uk.</p> <div style="text-align: center;">  CONTEST PREVENT </div>		
3	UNCRC Update		
	Agreed to defer to the next meeting. SR to prepare a briefing note and join the next meeting to give an update.		
Action 1	Sarah Rodger to prepare a briefing note and join the next CPC meeting on 4 June 2024 to give an update on any implications on the latest update on UNCRC.	SR	Next Meeting 04/06/2024
4	Minutes of Previous Meeting, Action Points and Matters Arising		
	<p>The Minute of 6 February 2024 was approved as an accurate record.</p> <p><i>Action: 1 Margaret Lynch to provide the CPC with a further update once the Poverty Social Needs Screening work is ready to be piloted in Perth and Kinross – Future Meeting. Action Ongoing.</i></p> <p><i>Action 2: Roddy Ross to be invited to provide an update on the PREVENT Strategy – Agenda Item. Action Completed.</i></p> <p><i>Action 3: Bill Atkinson to provide an update on the CPC SLWG: LGBTi+ Inclusive Practice – The SLWG met and are going to explore the possibility of running a training course on the basis of the experience at the Edinburgh course; further meetings to take place; MN and others will offer assistance. Action Completed.</i></p> <p><i>Action 4: Michelle Nicol to request nominations through the CPC and PIWG to attend the first CPC Community of Practice (CoP): Reflective Practice Session – scheduled for the afternoon of 30 April 2024 in 2 High Street; request for nominations to attend being circulated – looking for nominations from first line practitioners across multi-agency services to engage with reflective practice; the thematic topic for the first session is Professional Curiosity. Action Completed.</i></p> <p><i>Action 5: Members, on receipt of the envelope containing the CP Posters and CP Information Z Cards, to accept these and distribute / display them across their estate buildings – any further supplies can be obtained via CG – Action Completed.</i></p> <p><i>Action 6: Paul Boath to provide an update report on the work of the Scottish Child Interview Model (SCIM) – Agenda Item. Action Completed.</i></p> <p><i>Action 7: Bill Atkinson / Ross Drummond and others to review and update the CPC Risk Register, in particular risk 2.2 – Risk Register updated and discussed at PPCG; no red risks that required escalation to the COG. Action Completed.</i></p> <p><i>Action 8: Ross Drummond to circulate the draft Joint CPC and APC Protocol: Transitions Paper to members for feedback / comments. Ross Drummond will make the changes and bring back for approval – Agenda Item. Action Completed.</i></p> <p><i>Action 9: Ross Drummond to circulate the P&K CPC Joint Protocol: Care and Risk Management (CARM) to members for initial feedback / comments before it is</i></p>		

	What	Who	When
	<p><i>presented at the next CPC meeting for approval – Agenda Item. Action Completed.</i></p> <p><i>Action 10: Grace Gilling to provide an update in relation to a possible Tayside Event / Joint Working with APC re the published Significant Case Review for Margaret Fleming – A Tayside group is looking at all the recommendations with a view to bring back a series of proposals for rolling out further work on this across Tayside. Action Completed.</i></p> <p><i>Action 11: Members to send any outstanding / updated Membership Profiles to Claire Gray – CG to circulate the most up to date version. Action Completed.</i></p> <p><i>Action 12: Ross Drummond to alert the CP Duty Team and Access Team that the CPCScotland Campaign is now underway and send them on the related materials with a short narrative from Bill Atkinson – Action Completed.</i></p> <p><i>Action 13: Sarah Rodger to prepare a briefing note and give an update on any implications for the CPC on the latest UNCRC update – Deferred to next meeting. Action Ongoing.</i></p>		
i)	CPC Standards and Quality Report 2022 – 2023 – Members noted the final S&Q Report.		
Action 2	Margaret Lynch to provide the CPC with a further update once the Poverty Social Needs Screening work is ready to be piloted in Perth and Kinross.	ML	TBC
5	Joint CPC and APC Protocol: Transitions		
	<p>Members noted the Protocol, which is presented as Guiding Principles for approval in principle. Noted the Protocol is still to be operationalised and the CPC will need to work closely with multi-agency partners to take that forward.</p> <p>BA provided an update on the national work; noting we are further ahead than the picture nationally. Noted the APC are at the same stage and have seen the paper with it going back to the next APC meeting for further discussion / approval – Iain Wilkie has been involved.</p> <p>PB happy to approve as version 1 as it will be fluid / updated as we go. Noted we need collective agreement around how we come to decisions on a case-by-case basis. PB to bring to the Tayside Priority Group 5 for discussions / learning from good practice etc.</p> <p>ST noted it is well written and helpful for a difficult area but would want recognition of the role other agencies play; uncomfortable that it has not highlighted the multi-agency needs in these situations.</p> <p>JC noted SCRA are happy to approve on the basis that it will evolve over the next 12 months – UNCRC, Care and Justice Bill etc to be bedded in. Noted the Lord Advocate Guidelines re YP offenders – conflict re how the legislation works. It is good to have broad guiding principles but more work to come.</p> <p>MN is thinking about how we bring staff along with us and how we put it into practice – thinking about workshops to engage staff; some case scenarios we could use to think about the complexities etc.</p> <p>SC noted this is the beginning of our journey. Noted the Care and Justice Bill and increased responsibilities – who will pick up 16–18-year-olds – mindful that resources / services / budgets etc are not structured for it.</p> <p>AS suggested the sentence – <i>applies to all agencies whether statutory or third sector, public or private</i> – needs to be more explicit. Happy to approve in principal and review in a year.</p> <p>Members approved on the basis that the Guiding Principles will be adaptable and flexible to change according to legislation and statutory guidance.</p> <p>Members noted the proposal that JB will look to create an Operational Framework that sits under the Guiding Principles to tease out through scenarios etc and will bring people together in the next couple of months to take this forward.</p>		

	What	Who	When
	Members agreed to keep the Joint CPC and APC Protocol: Transitions as a standing agenda item for the next 2 or 3 meetings to see how it develops.		
Action 3	Julie Baker to finalise the changes to the Joint CPC and APC Protocol: Transitions.	JB	Next Meeting
6	P&K CPC Joint Protocol: Care and Risk Management (CARM)		
	<p>Members noted this sits alongside the previous discussion around transitions. Noted CARM is primarily used as risk to others, but P&K has made the decision to use this protocol for risk to others and risk to themselves. Noted this differs across Tayside and other areas.</p> <p>Noted P&K CPC are seeking approval of the CARM Protocol in principle so we can move to develop operational guidance.</p> <p>PB supports the approach P&K are taking. Noted the age range is up to 25 but wanted to clarify 12-17 will be the main focus for us. In terms of Tayside work, it would be helpful to have a similar process and thresholds but appreciate there will be local deviances in terms of approaches – keen to share learning, good practice, quality assurance and evaluation etc Tayside wide.</p> <p>ST queried the extent to which this will cover suicide ideation – is this going to be the route where there is suicide ideation (without sexual or violent behaviour). Noted a draft suicide prevention risk management is being piloted with education staff and has been shared with SW managers and colleagues. ST to bring the suicide prevention risk management piloted in education to the CPC.</p> <p>BA noted the CARM operational guidance needs to dovetail / complement others. It is important when we move to the next stage of this that we can articulate to staff clearly where one stops and the other starts etc. Members noted JB will take this forward on behalf of the CPC – JB to have discussions with ST / education colleagues around work already going on re suicide prevention etc.</p> <p>SC suggested making the chairing arrangements more general and change improvement officer / specific team to a manager.</p> <p>AS noted the importance of section 5, which addresses some of the comments around this not being a separate process but a continuum / natural progression of the GIRFEC approach.</p> <p>JC noted in terms of the people that would be invited to CARM, independent advocacy would be invited but it is not explicit that it is representation for the child, and would this be extended to the child if they had a solicitor. Noted the disagreement / dissent is only extended to professionals but not children – what about their rights – should they be extended a similar offer.</p> <p>Members agreed to approve in principle with the caveats of progressing the CARM protocol.</p>		
Action 4	Susie Turner to bring back an update around the suicide prevention risk management work being once it has been piloted with education staff.	ST	TBC
Action 5	Julie Baker to finalise the changes to the P&K CPC Joint Protocol: Care and Risk Management (CARM).	JB	Next Meeting
7	National CP Guidance – CPC Self-Evaluation Findings		
	<p>Members noted the National Analysis by CELCIS. BA took members through the presentation which includes a summary reflection and highlights areas of progress etc. BA suggested the QAWG could look at some of the areas of progress to see how we compare and whether there is learning we can take from other areas etc – JB to do some further work around this and prepare a comparison paper for consideration / discussion at the QAWG.</p>		
8	Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)		

	What	Who	When
	<p>Members noted the papers which were circulated and provide an overview of SCIM – PB advised these can be circulated within your organisation. Members noted SCIM is well advanced and the go live date is 13 May 2024.</p> <p>Noted the links with SCIM feeding into the Bairns Hoose. Tayside recently had a successful funding bid for Bairns Hoose and the next steps will be looking at the aims and drivers and creating something sustainable (funding short term).</p> <p>PB noted the work that was previously undertaken by TRIC PG5 – PB is the new chair and looking to reinvigorate this group (outcome group focused on child protection) looking at Tayside collaborative and oversight of the work – share learning, quality assurance etc. Noted the four main areas for PG5 going forward will be SCIM, Bairns Hoose, CARM and vulnerable adolescent approaches.</p> <p>Noted Tayside is one of the last areas to implement SCIM and there has been discussions / learning from the other areas. BC noted some feedback nationally from a CP consultants meeting – there was a questionnaire suggesting some YP preferred the SCIM model; concern in some areas the interview is delayed and that doctors have been asked to do the examination before the interview.</p> <p>PB noted there has been Tayside-wide discussions around medicals and how that will work in Tayside. AS noted his involvement with SCIM in another local authority area – it is a very different type of model – relation based practice – medicals are done during business hours.</p> <p>PB working on an update paper for the Bairns Hoose and will be able to circulate to the CPC for information.</p> <p>Members agreed to keep the Bairns Hoose and SCIM on the CPC Agenda.</p>		
Action 6	Paul Boath to share the Bairns Hoose update paper for Tayside.	PB	Next Meeting
9	Group Updates		
i)	CPC Practice Improvement Working Group – last met 12 March 2024; continuing to progress the Actions / Tasks from the CPC Improvement Working Group – working with fathers and male carers; multi-agency supervision etc. Next meeting 21 May 2024.		
ii)	CPC Quality Assurance Working Group – last met 13 February 2024; productive meeting; discussions around representation and succession planning (changes in membership); identifying individuals from key agencies to become a working group to develop a position statement; AS agreed to take over as chair from BA; identifying multi-agency audit topics going forward etc. Next meeting 9 April 2024.		
iii)	Independent Schools Child Protection Group – last met 13 January 2024. Sam Watson has taken over the chair from Sarah Sinclair. Next meeting 14 May 2024.		
10	AOCB / Papers for Noting		
i)	Letter – Serious Organised Crime Taskforce (SOCT) – Looked After Children and Criminal Exploitation – Members noted the letter which dovetails into the safer communities work. RR to take the lead and look at that for us.		
ii)	NHS Tayside Public Protection Annual Report 2022-2023 – Members noted the annual report.		
iii)	Edinburgh Toolkit for Contextual Safeguarding – Members noted the paper which links into the earlier discussions around contextual safeguarding.		
11	Meeting Dates 2024		
	<p>All meetings Tuesday 09:30 – 12:30:</p> <p>4 June (in person); 27 August (MS Teams); 29 October (in person) and 3 December 2024 (MS Teams).</p> <p>CPC Development Day – 30 April 2024 (in person)</p>		