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**Perth & Kinross Council Nature Restoration Fund**

**Application Form and Project Plan**

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| This fund is for **capital projects** only. Please read the NRF Advice Form before completing this application form. All projects or project phases must be completed and funds spent by **31 March 2025.**Please complete all sections of the form and send your completed form and any required evidence to naturefund@pkc.gov.uk as soon as possible and by 18th August 2024 at the latest. For assistance completing this form please contact naturefund@pkc.gov.uk. For further information, please visit: [www.pkc.gov.uk/naturefund](http://www.pkc.gov.uk/naturefund) |

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| **Office Use Only** |
| Date Received:  | Status: Approved/Declined |
| NRF24 Ref: | Funded Sum:  |

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| 1. **Contact Details**
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| **Name of Project** |  |
| **Project Location** |  |
| **Organisation** |  |
| **Main Contact Name** |  |
| **Contact Email** |  |

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| 1. **Organisation Details**

Please note, unconstituted community groups must provide evidence of at least 12 months of activity such as a bank statement.   |
| **Please indicate the organisational status below:**[ ]  Company limited by guarantee[ ]  Constituted group[ ]  Public body[ ]  Charity[ ]  SCIO (Scottish Charitable Incorporated Organisation) [ ]  Private [ ]  Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **VAT Registration Status** |
| **Is the organisation VAT registered?** *VAT that can be reclaimed is not eligible for NRF funding and should not be included in the project costs.* | [ ]  Yes - VAT can be reclaimed from HMRC and therefore should not be include in the project costs.[ ]  No - VAT cannot be reclaimed from HMRC and therefore should be included in the project costs. |
| **If the organisation is VAT registered, please provide the VAT number** |  |
| **If you are you reclaiming VAT related to the project from HMRC, please provide any relevant details such as exemptions.** |  |

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| 1. **Project Details**
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| 1. Please select the theme(s) your project is fulfilling:
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| [ ]  **Habitat and species restoration** – management for enhancement and connectivity. *For example, creating or restoring native flower-rich habitats and grassland, extended hedges and field margins, planting native trees, and restoring or creating new ponds.*[ ]  **Freshwater restoration**, including restoration of natural flows in rural catchments. *For example, reconnecting rivers to floodplains, bank works to increase habitats and/or reduce flow, erosion, sediment wash out, and increasing lowland ponds and other water and wetland habitats*.[ ]  **Coastal and marine initiatives** which promote restoration, recovery, enhancement or resilience. *For example, seagrass restoration.*[ ]  **Control of invasive non-native species** (INNS) impacting on nature. Focusing on key species including Rhododendron, Japanese knotweed, Giant hogweed, Himalayan balsam, and American skunk cabbage. *For example, working in partnership to bring an entire population of INNS under control across a large geographic region.*[ ]  **Urban**: Enhancing and connecting nature across, and between, towns and cities. *For example, creating “stepping stone” habitats for pollinators and nature-rich blue green infrastructure.* |
| 1. Please provide a project summary, explaining how your project aligns with the funds’ strategic themes, its desired outcomes, and how it aims to fulfil them.
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| 1. Please describe how your project contributes to the delivery of a Nature Network (if applicable). *A Nature Network connects areas protected for biodiversity, other nature-rich sites, through a series of areas of suitable habitat that act as habitat corridors or stepping-stones.* [Map of nature rich areas within Perth and Kinross](https://perth-kinross.maps.arcgis.com/apps/instant/basic/index.html?appid=2998a1d0d2124d7f9885098d82ef7d35)

*For example, creating a buffer around a SSSI, creating wildflower meadows along Buglife’s B-Lines; connecting nature rich woodland habitats through planting of native hedgerows and trees; enhancing riparian habitat along designated rivers and burns; connecting nature rich parks and greenspaces with green corridors or stepping stones such pollinator friendly green roofs or rooftop gardens.* |
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| 1. Please explain the positive biodiversity impacts the project will have.
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| 1. Please outline how the project contributes towards actions within the [Tayside Local Biodiversity Action Plan 2016-2026](https://www.taysidebiodiversity.co.uk/action-plan/action-plan-new-lbap-2015/)
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| 1. Please describe how the project contributes to climate change mitigation and/or adaptation.
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| 1. **Project Area**
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| 1. Please provide details regarding land ownership, such as whether you own the land, have a lease agreement in place, or have obtained landowner consents. *Please provide written evidence of landowner permission - this must be in place before a grant is awarded.*
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| **Landowner Name**  |  |
| **For projects that span multiple landowners, has every landowner been contacted:** | [ ]  Yes [ ]  No [ ]  N/A |
| **Has the landowner agreed to the project in this location?**  | [ ]  Yes [ ]  No  |
| 1. Please confirm whether the project location is within a designated area e.g. SSSI, SAC, SPA. If so, have you acquired planning permission or statutory regulatory consents?
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| 1. Please add a map showing where actions or improvements will take place and include photos of the project area. If necessary, you can send the photos via email separately.
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| 1. **Description of Activities**
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| 1. Please describe the work required to achieve your goals stated above. What needs to be done, including species to be planted or removed, and who will do it.
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| 1. Please provide an activity plan setting out how the project will be delivered including activities, timescales and milestones. Projects (or phases) must be completed by 31 March 2025.
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| **Proposed Start Date:** **Proposed Completion Date:**  |
| **Month** | **Milestone / Task** |
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| 1. **Community Support, Participation and Benefit**
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| Please tell us about any community support for the project including reference to any existing agreements or management plans. Detail the names of any groups or community organisations that will be involved and what their role will be.  |
| 1. **Does the project have the support of the local community?** *Have you engaged in outreach activities such as community meetings, surveys, and consultations to gather input? Are you planning on collaborating with local organisations?*
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| 1. **Are there opportunities for the local community to participate in your project?** *Opportunities could include hosting volunteer events such as tree planting, organising educational sessions, inviting community input for project planning, and collaborating with local schools or organisations for joint projects or initiatives.*
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| 1. **What benefits will the local community derive from the project?** *Consider community health and wellbeing, access to nature, improved air and water quality, benefits for people with varying needs or education objectives.*
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| 1. **Maintenance and monitoring**
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| Please describe what maintenance and monitoring will be required to ensure the project will be a permanent feature for biodiversity and the community into the future, including who will maintain the project following implementation. Maintenance plans should cover the 10-year post grant compliance period. Note that maintenance costs cannot be met by the Nature Restoration Fund.  |
| **Maintenance** |  |
| **Have the maintenance requirements been agreed by the landowner?** | [ ]  Yes [ ]  No |
| **Monitoring**  |  |
| **Have the maintenance & monitoring requirements been agreed by those who will carry it out?**  | [ ]  Yes [ ]  No |

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| **8. Cost Breakdown** |
| 1. I understand that only [native trees](https://www.nature.scot/doc/trees-and-shrubs-native-scotland) will be purchased (except for fruit trees as part of a pollinator corridor) and other plants must be native wherever possible or otherwise on the [RHS plants for pollinators list](https://www.rhs.org.uk/science/conservation-biodiversity/wildlife/plants-for-pollinators): [ ]  Yes [ ]  No
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| 1. Please provide an estimated cost breakdown of expected items. If your organisation is not VAT registered, VAT should be included in the project costs. Please note NRF cannot fund contingency costs. Only items listed in the application are eligible for reimbursement.
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| **Budget Heading** | **Item** | **Cost** |
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|  **Total NRF Project Cost** | **£** |
| **Is VAT included in these costs?** | [ ]  Yes [ ]  No |
| 1. Please explain how project costs have been determined to inform the application. *For example, quotations, tenders, market research, previous experience, advice from professional services/other organisations.*
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| **9. Match Funding and In-Kind Support** |
| 1. **If applicable, please describe any other funding received or match funding for this project.** *Match funding must be confirmed before you start the project and evidence provided.*
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| **Name of funder** | **Date awarded** | **Amount £** |
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| **Total match funding**  | **£** |
| **NRF requested**  | **£** |
| **Total project cost**  | **£** |
| 1. **Will the project involve any "in-kind" support?** *This could include project management time or equipment loans. However, the value of in-kind contributions should not be included in the project budget or considered as match funding.*
 |
| [ ]  Yes [ ]  No**If yes, please provide further detail:** |

HOW WE USE YOUR PERSONAL INFORMATION

The information provided by you will be used by Perth & Kinross Council to contact you with regards to the project including with regards to acceptance of the application, project monitoring and finance arrangements.

The Council may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties or share your information with them in order to verify its accuracy, prevent or detect crime, protect public funds or where required by law.

For further information, please look at our website www.pkc.gov.uk/dataprotection; email dataprotection@pkc.gov.uk or phone 01738 477933