

Perth and Kinross Council Privacy Notice

Name of Processing Activity – Safer Schools

Date notice written - 2024/08

1. Why is this information being processed?

Perth & Kinross Council use an online App called Safer Schools, provided by Zurich Municipal and INEQE Safeguarding Group, to help school communities to better protect themselves in the Digital World, through delivering contemporary and contextual safeguarding information to teachers, pupils, parents and carers

The personal data collected will include:

- Teachers: name, role, PKC email address.
- Pupils: no personal data, unless if on the competition of Digital Tests they require a certificate of completion.
- Parents/carers: name, email address.

2. Who is processing this information?

The personal information you've provided will be processed by Perth and Kinross Council, 2 High Street, Perth, PH1 5PH, enquiries@pkc.gov.uk, 01738 475000.

3. Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way because it is in the public interest for it to allow use of an App that promotes the safeguarding of school communities.

Formally, the processing of personal data provided to us for this purpose satisfies Article 6 (e) of the UK General Data Protection Regulation - *Processing shall be lawful...to the extent that processing is necessary for the performance of a task carried out in the public interest.*

In this case the legislation is The Children & Young People (Scotland) Act, which places a duty on schools and local authorities to safeguard and promote the welfare of all children.

4. Will any sensitive personal information (Special Category Data or information about criminal convictions etc.) be processed?

No

If so, why is it lawful for the Council to process this information?

n/a

5. Will this information be shared?

The Safer Schools Portal stores data on Microsoft Azure servers located in Europe (Dublin).

Where data is processed outside of the UK, we take steps to make sure they provide an adequate level of protection in accordance with UK data protection laws.

6. How long will this information be kept for?

INEQE Safeguarding Group shall delete or otherwise destroy all personal data processed for purposes of using the Safer Schools App once the contract to provide same is fulfilled.

In addition, where a data subject requests deletion of their data, this will be completed on an individual basis.

7. Personal Information Rights

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [Personal Information Rights](#) on our website or by contacting the Council's Information Governance team at the address below.

8. Data Protection Officer

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact; Data Protection Officer, 2 High Street, Perth, PH1 5PH, DataProtection@pkc.gov.uk, 01738 475444.

9. Information Commissioner's Office

If you want to complain about how the Council has processed your information you have the right to contact the Information Commissioner's Office (<https://ico.org.uk/> 0303 123 1113).

10. Information Governance Team

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance team;

Information Governance

Legal and Governance Services

2 High Street

Perth

PH1 5PH

Email: DataProtection@pkc.gov.uk

Telephone:01738 477933