



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

Wednesday 11 September 2024 at 09:30 – 12:30
(rescheduled from 27 August 2024)

MS Teams

MINUTE

Present:

- Bill Atkinson, Independent Chair, Child Protection Committee (BA)
- Arun Singh, Strategic Lead – Children, Families and Justice / CSWO, PKC (AS)
- Jennifer Reid, Detective Chief Inspector, Police Scotland (JR)
- Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside (BC)
- Lisa Sutherland, Locality Manager SCRA (LSu)
- Julie Baker, Child Protection Inter-Agency Coordinator, P&K (JB)
- Sheena Devlin, Strategic Lead – Education and Learning, PKC (SD)
- Susie Turner, Inclusion Manager / Principal Educational Psychologist, Education and Learning, PKC (ST)
- Claire Wilson, Children Services Manager, Barnardo’s Scotland (CW)
- Lesley Sharkey, Director of Midwifery, NHS Tayside (LS)
- Christine Couser, Depute Head Teacher Support, Bertha Park High School, PKC (CC)
- Michelle Smith, Head Teacher, Coupar Angus Primary School, PKC (MS)
- Mary Willis, Communications & Design Co-ordinator, Corporate Communications Team, PKC (MW)
- Michelle Nicol, Child Protection Learning and Development Officer, PKC (MN)

In Attendance:

- Kerry Lindsay, Senior Nurse Child Protection, NHS Tayside (*on behalf of G Gilling*) (KL)
- Keith Main, Improvement Officer, Children, Families and Justice (*on behalf of S Cooper*) (KM)
- Sarah Rodger, Legal Manager, Legal Services, PKC (*Agenda Item 2*) (SR)
- Margaret Lynch, Project Officer Child Poverty, PKC (*Agenda Item 4iv*) (ML)

Apologies:

- Sharon Cooper, Service Manager, Children, Families and Justice, PKC (SC)
- Grace Gilling, Chief Nurse, Public Protection, NHS Tayside (GG)
- Alison Fairlie, Service Manager, HSCP – Mental Health, PKC (AF)
- Elaine Ritchie, Strategic Lead – Housing and Communities, PKC (ER)

Minute:

- Claire Gray, Management Assistant, Business Support Team, PKC (CG)

	What	Who	When
1	Welcome, Introduction and Apologies		
	BA welcomed those present to the meeting and extended a particular welcome to Jennifer Reid who has joined the CPC. Apologies were noted as above.		
2	UNCRC Update		
	<p>BA handed over to Sarah Rodger (SR) who provided an input on the latest UNCRC update. SR took members through the PowerPoint Presentation which was circulated yesterday; highlighting What it is; What it does; Impact on the CPC and Key points.</p> <p>Comments – Alongside the introduction of UNCRC legislation there is also child friendly complaints coming – how does that work in the context of CP.</p> <p>SR noted the child friendly complaints process was developed by Scottish Public Service Ombudsman who are confident that we are already working in a rights respecting approach. They are also looking at access to Justice for children, that sits alongside complaints. SR suspects there will be ‘carve outs’ for CP scenarios re child complaints and hopefully dealt within the SPSO model. SR can look into that.</p> <p>LS noted Child Health Commissioner leads this work in NHST and the integration of the rights as well, and they have taken an approach that this does not just sit within children’s services. They are considering the linkages of children / adult services (across Tayside) when it comes to children accessing services which are predominantly for adults to ensure a child-based approach.</p>		

	What	Who	When
	<p>SR not aware of discussions in Angus / Dundee specifically about the UNCRC incorporation. It is a council wide issue e.g. housing, transport, climate etc – all effect children and work to be done around that as well as transition between child / adult services space. There are existing groups where UNCRC has been considered prior to the act coming into force. TRIC (Tayside Regional Improvement Collaborative) took on the responsibility of the reporting requirement on local authorities on the progress to children's rights; this will continue to be the approach taken for the duration of the TRIC funding; after which a decision will need to be taken at the TRIC Leadership group.</p> <p>It is important that UNCRC is not separate but should be integral to all we do and be embedded in all existing groups / forums / mechanisms we have.</p> <p>BC noted the Child Friendly Complaints handling Principles (spsos.org.uk) which has a provision at the bottom about CP concerns. BC questioned whether all legislation should now regard children as those under 18 and noted Assisted Dying Bill coming through SG talks about adults as bring over 16 and this has a CP implication. SR noted there will be a children's rights and well-being impact assessment produced along with that Bill. UNCRC applies to children under 18. BA noted links to the discussions around transitions.</p> <p>JB to look at the Improvement Service Self-Evaluation from a CPC perspective in terms of functions / responsibilities etc and bring back to the next CPC to give us a steer as to how compliant we are and areas we need to do further work on.</p>		
Action 1	Julie Baker to look at the Improvement Service Self-Evaluation from a CPC perspective and report back to the CPC.	JB	TBC
3	Minutes of Previous Meeting, Action Points and Matters Arising		
	<p>The Minute of 4 June 2024 was approved as an accurate record.</p> <p><i>Action 1: Sarah Rodger to provide an update on UNCRC – Agenda. Action Completed.</i></p> <p><i>Action 2: Margaret Lynch to provide an update on the Poverty Social Needs Screening work – Agenda. Action Completed.</i></p> <p><i>Action 3: Susie Turner to bring back an update around the suicide prevention risk management work – Next meeting. Action Ongoing.</i></p> <p><i>Action 4: Bill Atkinson to follow up with Iain Wilkie in terms of the next steps for the work relating to the Significant Case Review for Margaret Fleming – Progressing with a seminar, expanding its focus to Margaret's case with learning and development activities; while it is primarily an adult case, it highlights and links to transition issues. Action Completed.</i></p> <p><i>Action 5: Members to get in touch with any ideas for the CPC roadshow / visiting different establishments – Agenda. Action Completed.</i></p> <p><i>Action 6: Members to send in any ideas for inputs on areas of work of interest to the CPC from a multi-agency perspective – Agenda. Action Completed.</i></p> <p><i>Action 7: Sheena Devlin to bring drafts to the CPC around the work / SLWGs ongoing in education – December meeting. Action Ongoing.</i></p>		
i)	CPC SLWG: LGBTi+ Inclusive Practice – SLWG met in July 2024 looking at some of the outstanding tasks. JB going to the LGBTi Group to speak about lived experience perspective etc. Discussions ongoing with JB / MN whether to have a CoP event on the topic.		
ii)	CPC Community of Practice (CoP): Reflective Practice Sessions – Newly established CoP; peer-based learning for front line practitioners; 2 small pilot events for Professional Curiosity and Working with Fathers have been successful with the target audience; plan to do 3-4 a year; the CoP will be supported by an online network.		
iii)	Possible Joint Working with the APC – Margaret Fleming Significant Case Review (Inverclyde) / Transitions – already discussed at Agenda Item 2; noting the planned work and links to transitions.		

	What	Who	When
iv)	<p>Poverty Update – BA handed over to Margaret Lynch (ML) who provided an update on Social Needs Screening (SNS). ML took members through the PowerPoint Presentation. Reminded members of the background; as part of the CPC Improvement Plan to develop SNS pathway; 5 basic questions relating to social needs domain which can routinely be asked of all service users; the questions were developed; tested with the early years biannual parents survey; based on the feedback, it is the right approach; safety question still to be agreed / tested.</p> <p>The SNS approach has been embedded in the Supporting People Addressing Needs (SPAN) programme and secured funding to deliver and support SNS, alongside a suite of projects e.g. Whole Family Wellbeing etc.</p> <p>Comments – it is important this work dovetails back to GIRFEC and the role of the named person / lead professional. JB / GIRFEC Lead to help support ML.</p> <p>JR noted frontline police officers are already gathering detailed information for CCRs – is there something to incorporate from the screening tool – happy to take discussions away with national colleagues.</p>		
Action 2	Susie Turner to bring back an update around the suicide prevention risk management work once it has been piloted with education staff.	ST	Next Meeting
Action 3	Sheena Devlin to bring drafts to the CPC around the work / SLWGs ongoing in education.	SD	Dec 2024
4	Comparison with National CPC Evaluation		
	<p>Members noted the paper; highlighting the 3 areas we have not made as much progress with – Information sharing, UNCRRC and GIRFEC.</p> <p>JB will do the evaluation again in spring to ensure we are on track. The SG indicated they will not be repeating the exercise on a national level, but this is something we will continue to monitor to ensure it is fully implemented.</p> <p>It would be helpful for the CPC PIWG to look at good practice examples from other CPCs and what we can learn from it. Agree remit to PIWG.</p>		
Action 4	Remit the Comparison with National CPC Evaluation to the Practice Improvement Working Group to consider good practice examples from other CPCs and what we can learn from it and report back to the CPC.	SC	TBC
5	CPC Development Day – 30 April 2024 – Progress Report		
	<p>Members note the progress report which sets out some of the suggestions from the development session and how we are building on these.</p> <p>In terms of the Roadshow / Participation / Engagement – discussions ongoing to be more visible particularly for front line staff etc. There have been no suggestions about where to hold physical CPCs next year or inputs on areas of work – members to send in. Discussions ongoing regarding the whole family wellbeing fund thinking about the whole family network. JB will bring back an update to the next meeting.</p> <p>Anyone interested in being involved in making a short film / animation about the CPC to get in touch.</p> <p>Reminder it is important staff have the opportunity to come to the CPC / Working Groups. Members to send deputies / colleagues to observe / shadow – development opportunity.</p> <p>SD suggested a multi-faceted event – short and sharp and linking it with the CPC e.g. world café.</p> <p>ST noted we need to be clear on what we are trying to achieve and what difference it will make, or we want it to make. Noted this links to the work JB is doing in terms of the refocus of the Improvement Plan and will include this in the improvement plan.</p> <p>CPC Improvement Plan – JB provided a verbal update; undertook research around different Improvement Plan models; 3 functions / headings – Continuous Improvement and Quality Assurance; Strategic Planning and Connections; Public Information, Engagement and Participation; need to be clear what we are doing and</p>		

	What	Who	When
	<p>what difference it is making, and JB will include this; part of process over several years.</p> <p>AS noted as part of the QAWG there is a staff survey out consulting with frontline staff based on the Care Inspectorate questionnaire – the feedback will be able to help inform where we need to focus.</p>		
Action 5	Members to send in suggestions about where to hold physical CPCs next year and highlight any areas of work / projects / inputs etc that the CPC can explore further.	All	Ongoing
Action 6	Julie Baker to bring back an update in terms of the CPC Development Day Progress Report	JB	Next Meeting
6	CPC Guiding Principles for the inclusion of Fathers, Male Carers and Social Fathers		
	<p>Members noted this is an ongoing piece of development work. The Guiding Principles were discussed at the CoP event on Working with Fathers. Also at the CPO Network etc. JB has received good feedback and will need to time to incorporate all the comments / feedback. Any additional comments to be sent to JB. JB to bring back to the Dec meeting.</p>		
Action 7	Julie Baker to bring back the CPC Guiding Principles for the inclusion of Fathers, Male Carers and Social Fathers.	JB	Dec 2024
7	P&K CPC Joint Protocol: Care and Risk Management (CARM) and Joint CPC and APC Protocol: Transitions		
	<p>CARM – KM advised the CFJ Improvement Officers are working on operationalising the CARM protocol; discussions around practicalities of meeting minutes / information sharing etc for a coherent process; received helpful input from other Local Authority areas. KM is drafting local adaptations to meet the needs of the protocol and will need time to amend and test the process with staff; aim to conclude in a couple of months. SC to provide an update at the next meeting.</p> <p>Transitions – AS noted the transitions work involves collaboration with colleagues in adult protection. Agreed to finalise CARM and then look at operationalising the transitions protocol toward the end of 2024 / beginning of 2025.</p>		
Action 8	Sharon Cooper to provide an update on CARM at the next meeting.	SC	Next Meeting
8	Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)		
	<p>SCIM – it is a slower process with more extensive planning which may cause a delay / lead to longer term safety planning etc. However, the overall benefits of the SCIM model for children with complex circumstances are significant.</p> <p>The SCIM team have had 2 social workers move on across Tayside which affects capacity. Noted there are delays across Scotland – issue around planning and medical considerations. Ongoing discussions to navigate locally with partners in health. The SCIM model aligns itself to Bairns Hoose.</p> <p>Bairns Hoose – the strategic group have not met for some time due to changes in staffing. The locality groups are ongoing. JR has recently taken over from Paul Boath. Noted there is a Tayside meeting in Oct 2024; Regional meeting end of Oct 2024.</p> <p>Members agreed the CPC will continue to get updates on the Tayside Bairns Hoose / Scottish Child Interview Model (SCIM).</p>		
9	Review of Terms of Reference, Membership and Vice Chair		
	<p>Members noted the updated role and remits, which have been to the individual working groups for approval.</p> <p>Members noted the Vice Chair of the CPC is still vacant / to be agreed.</p>		

	What	Who	When
10	Audit / Self-Evaluation Updates		
	<p>JB to circulate the 3 desktop audits completed this year (CCRs – other; MASH; Core Group Meetings).</p> <p>JB advised the multi-agency audit was complete on 5 Sep 2024 (11–18-year-olds with 3 or more CCRs in a year). Initial feedback has been positive. JB will bring back an evaluation report.</p> <p>JB is in the early stages of creating a 3-year audit plan and thinking about ways to do joint audits with other agencies / partners.</p>		
Action 9	Julie Baker to circulate the desktop audit reports and infographics to members.	JB	Next Meeting
Action 10	Julie Baker to bring back an evaluation report and infographic on the multi-agency audit.	JB	Next Meeting
11	CPC Improvement Plan Refocus		
	Noted discussions at agenda item 5. JB to bring back a draft Improvement Plan to the next meeting and will circulate ahead of time for comment.		
Action 11	Julie Baker to circulate the draft / refresh CPC Improvement Plan in advance of the next meeting for comment.	JB	Next Meeting
12	Group Updates		
	i) CPC Practice Improvement Working Group – last met 20 Aug 2024 – discussed practical aspects of the CPC Improvement Plan; Response to critical incidents etc. Next meeting 1 Oct 2024.		
	ii) CPC Quality Assurance Working Group – last met 12 Aug 2024 – looked at the audits; data report for checks and balances before coming to the CPC etc. Next meeting 15 Oct 2024. SLWG: Self-Evaluation last met 28 Aug 2024 – looked at the staff survey; Governance structure agreed etc. Next meeting 21 Oct 2024.		
	iii) Independent Schools Child Protection Group – last met 11 June 2024. Next meeting 12 Nov 2024. SW to provide an update at the next meeting.		
13	AOCB		
	Annual CPC Standards and Quality (S&Q) Report – JB is finalising the S&Q and will circulate for comments in the next 2-3 weeks. Final comments to be returned prior to the next CPC meeting, with sign off at the meeting before it goes through the Committee cycle.		
Action 12	Julie Baker to circulate the CPC Standards and Quality Report to members for final comments prior to sign off at the CPC meeting on 29 October 2024.	JB / All	Next Meeting
14	Meeting Dates 2024		
	All meetings Tuesday 09:30 – 12:30: 29 October (in person) and 3 December 2024 (MS Teams).		