



**PERTH AND KINROSS
CHILD PROTECTION COMMITTEE**

Tuesday 29 October 2024 at 09:30 – 12:30

Room 410, 2 High Street

MS Teams

MINUTE

Present:

- Bill Atkinson, Independent Chair, Child Protection Committee (BA)
- Sharon Cooper, Service Manager, Children, Families and Justice, PKC (SC)
- Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside (BC)
- Lisa Sutherland, Locality Manager SCRA (LSu)
- Julie Baker, Child Protection Inter-Agency Coordinator, P&K (JB)
- Grace Gilling, Chief Nurse, Public Protection, NHS Tayside (GG)
- Sheena Devlin, Strategic Lead – Education and Learning, PKC (SD)
- Claire Wilson, Children Services Manager, Barnardo’s Scotland (CW)
- Susie Turner, Inclusion Manager / Principal Educational Psychologist, Education and Learning, PKC (ST)
- Christine Couser, Depute Head Teacher Support, Bertha Park High School, PKC (CC)
- Michelle Nicol, Child Protection Learning and Development Officer, PKC (MN)
- Julie Hutton, Chief Executive, Independent Advocacy Perth & Kinross (JH)

In Attendance:

- Zoey Pullar, Lead Nurse, Children, Young People & Families, NHS Tayside *(on behalf of L Sharkey)* (ZP)
- Steve Sweeney, Suicide Prevention & Mental Health Coordinator (SS)

Apologies:

- Jennifer Reid, Detective Chief Inspector, Police Scotland (JR)
- Arun Singh, Strategic Lead – Children, Families and Justice / CSWO, PKC (AS)
- Lesley Sharkey, Director of Midwifery, NHS Tayside (LS)
- Michelle Smith, Head Teacher, Coupar Angus Primary School, PKC (MS)
- Alison Fairlie, Service Manager, HSCP – Mental Health, PKC (AF)
- Elaine Ritchie, Strategic Lead – Housing and Communities, PKC (ER)

Minute:

- Claire Gray, Management Assistant, Business Support Team, PKC (CG)

	What	Who	When
1	Welcome, Introduction and Apologies		
	<p>BA welcomed those present to the meeting. Apologies were noted as above.</p> <p>BA advised this will be the last meeting for Sheena Devlin, and on behalf of the CPC, expressed sincere thanks for all her hard work over the years and wished her all the best for the future.</p>		
2	Minutes of Previous Meeting, Action Points and Matters Arising		
	<p>The Minute of 11 September 2024 was approved as an accurate record.</p> <p><i>Action 1: Julie Baker to look at the Improvement Service Self-Evaluation from a CPC perspective and report back to the CPC – JB provided an update explaining that she and Michelle Nicol had looked at the self-evaluation from a CPC angle but it is clearly a document for agencies as a whole to consider their readiness for UNCRC implementation as it focuses on the whole range of functions of a local authority or agency and they were unable to progress further.</i></p> <p><i>Action 2: Susie Turner to bring back an update around the suicide prevention risk management work once it has been piloted with education staff – Agenda Item.</i></p> <p>Action Completed.</p> <p><i>Action 3: Sheena Devlin to bring drafts to the CPC around the work / SLWGs ongoing in education – On track. Action Ongoing.</i></p> <p><i>Action 4: Remit the Comparison with National CPC Evaluation to the Practice Improvement Working Group to consider good practice examples from other CPCs and what we can learn from it – Action Completed.</i></p>		

	What	Who	When
	<p><i>Action 5: Members to send in suggestions about where to hold physical CPCs next year and highlight any areas of work etc that the CPC can explore further – Taking forward the suggestions received. Action Completed.</i></p> <p><i>Action 6: Julie Baker to bring back an update in terms of the CPC Development Day Progress Report – Next meeting. Action Ongoing.</i></p> <p><i>Action 7: Julie Baker to bring back the CPC Guiding Principles for the inclusion of Fathers, Male Carers and Social Fathers – Next meeting. Action Ongoing.</i></p> <p><i>Action 8: Sharon Cooper to provide an update on CARM at the next meeting – SC provided an update that CARM documentation had been approved at Children and Families SMT and will be rolled out imminently. Action Completed.</i></p> <p><i>Action 9: Julie Baker to circulate the desktop audit reports and infographics to members – Action Completed.</i></p> <p><i>Action 10: Julie Baker to bring back an evaluation report and infographic on the multi-agency audit – Agenda Item. Action Completed</i></p> <p><i>Action 11: Julie Baker to circulate the draft / refresh CPC Improvement Plan – Out for comment with the QAWG until 8 Nov 2024; will bring back to the next meeting. Action Ongoing.</i></p> <p><i>Action 12: Julie Baker to circulate the CPC S&Q Report to members for final comments prior to sign off at the CPC – Agenda Item. Action Completed.</i></p>		
i)	CPC Community of Practice (CoP): Reflective Practice Sessions – Next session planned for 25 Nov 2024 on the topic of Responding to Disclosures. Resources will be developed on the back of the session.		
Action 1	Education to bring drafts to the CPC around the work / SLWGs ongoing in education.	ST	Feb 2025
Action 2	Julie Baker to bring back an update in terms of the CPC Development Day Progress Report.	JB	Next Meeting
Action 3	Julie Baker to bring back the CPC Guiding Principles for the inclusion of Fathers, Male Carers and Social Fathers.	JB	Next Meeting
Action 4	Julie Baker to bring back the draft / refresh CPC Improvement Plan.	JB	Next Meeting
3	CPC Development Day (30 April 2024)		
	<p>BA / JB still to do an induction for the new members.</p> <p>In terms of the CPC being more visible, there was a suggestion to hold a CPC at Letham Primary – proposing to do this in April 2025, with a week of events in the school / community – wider focus, activities, meet community reps etc. JB to speak to the HT and anyone else interested in terms of planning. Any further ideas to be sent to JB. Possible opportunity for joint CPC / APC engagement events.</p>		
4	P&K CPC Standards and Quality Report and Executive Summary		
	<p>Members noted the S&Q Report and Executive Summary. Approved by the CPC and will now go to the various Governance Bodies etc.</p> <p>Approved.</p>		
5	Audit / Self-Evaluation Updates		
	<p>Members noted the Quality Assurance Working Group are building the audit activity into a forward planner / schedule.</p> <p>Members noted the findings from the Multi-Agency Audit. Overall, the practice was good.</p> <p>CW highlighted the positive feedback around consistency of the CPPM Chair and noted that the position was mainstreamed earlier this year. Noted Rae Simmons is working on the development of moving to easy read minutes. GG noted some of the comments around health alignment with the work of Bairns Hoose etc.</p>		

	What	Who	When
6	CPC Risk Register		
	Members noted the updated Risk Register for consideration. JB is working with Public Protection colleagues to ensure there is more alignment / links to other partners risk registers, where appropriate. Members to send any feedback to JB. Agreed to bring back to the next meeting for discussion and sign off.		
Action 5	Members to discuss / sign off the updated CPC Risk Register at the next meeting. Members to provide feedback to Julie Baker in the meantime.	All	Next Meeting
	Standing Agenda Items:		
7	Feedback from CPCScotland		
i)	The Children (Care and Justice) (Scotland) Act 2024 – Agreed Lisa Sutherland to provide an input at the CPC meeting in February 2025 on the implementation of the Care and Justice Act.		
ii)	Human Trafficking – led by SG. JB to share the PowerPoint slides from the CPCScotland meeting. Agreed to have an input at the CPC meeting in February 2025. JB to contact Elaine Ritchie to ensure she attends this session. JB to contact the Lead Officer in Angus around an opportunity to share their experiences.		
Action 6	Lisa Sutherland to provide an input on the implementation of the Care and Justice Act.	LS	Feb 2025
Action 7	Julie Baker to share the Human Trafficking PowerPoint Presentation with members. Julie Baker to contact the Lead Officer in Angus (Laura Winter) to share their experiences. Julie Baker to contact Elaine Ritchie to ask that she attends this session / or sends a depute in place.	JB	Feb 2025
8	<u>P&K CPC Joint Protocol: Care and Risk Management (CARM) and Joint CPC and APC Protocol: Transitions</u>		
	Members noted the CARM update at agenda item 2. JB provided an update in terms of Transitions; noting this is being looked at and taken forward by partners. There is a clear driver for under 18's coming through CYP Services, with the new Care and Justice Bill, Adult Protection Framework etc.		
9	Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)		
	GG provided an update on the Bairns Hoose; noting it has been a year since the implementation of the pathfinder; attended a national event last week and met with the founder of Bairns Hoose, who provided positive feedback on the direction Tayside are going. Hub and spoke model in Tayside; focus on speech and language, which has been a feature in P&K for several years and is being tested out across Tayside; therapeutic support is another key area, which has been challenging due to the funding / commissioning and timelines associated with that etc. SC provided an update on the Tayside approach to family support at the IRD stage – Mindspace, Relationship Scotland, Family Change etc within P&K. Noted the links to SCIM; there will be support for the interviewers as part of the Bairns Hoose standards; SCIM involves more planning but is a more rounded approach. JB advised the CPC are planning for a Community of Practice session next year on children with disabilities and additional support needs. Agreed to get an input in the middle of next year from SCIM staff to bring examples of how it's made a difference etc.		
Action 8	Scottish Child Interview Model staff to provide an input at a future CPC meeting to provide examples of how SCIM has made a difference etc.	JB	Jun 2025

	What	Who	When
10	Group Updates		
	i) CPC Practice Improvement Working Group – Members noted the Highlight Report.		
	ii) CPC Quality Assurance Working Group – Members noted the Highlight Report. Members discussed whether pieces of work which have been scrutinised by the QAWG require to be tabled in full to the CPC for review, or whether a highlight report providing an overview and assurance is sufficient. Members suggested a highlight report with the full papers embedded as an appendix. Agreed.		
	iii) Independent Schools Child Protection Group – Due to meet on 12 Nov 2024.		
11	AOCB		
	i) Refreshed Forced Marriage Statutory Guidance – 2024 and Supporting Documents – Members noted the papers. BA has asked JB / Iain Wilkie (Child / Adult Protection Coordinators) to consider it against our existing guidance and arrangements and bring back a summary of any changes that are worth considering.		
	ii) Framework for Standards in Adult Support and Protection – Agreed to invite Iain Wilkie to the CPC in February 2025 to speak about the new framework.		
Action 9	Julie Baker to consider the Refreshed Forced Marriage Statutory Guidance and bring back a summary of any changes for consideration.	JB	Next Meeting
Action 10	Iain Wilkie to provide an input around the new Framework for Standards in Adult Support and Protection and cross cutting themes at a future CPC meeting.	JB	Feb 2025
12	Next Meeting Date		
	<ul style="list-style-type: none"> Tuesday 3 December 2024 at 09:30 – 12:30 (MS Teams). 		
13	Meeting Dates 2025		
	<p>All Meetings on Tuesday 09:30 – 12:30:</p> <ul style="list-style-type: none"> 4 February (on teams); 1 April (in person – Letham Primary TBC); 10 June (on teams); 9 September (in person); 4 November (on teams); 2 December (in person). <p>CPC Development Day:</p> <ul style="list-style-type: none"> 6 May (half day in person). 		