



**PERTH AND KINROSS  
CHILD PROTECTION COMMITTEE**

**Tuesday 4 February 2025 at 09:30 – 12:30**

**MS Teams**

**MINUTE**

**Present:**

- Bill Atkinson, Independent Chair, Child Protection Committee (BA)
- Sharon Cooper, Service Manager, Children, Families and Justice, PKC (SC)
- Jennifer Reid, Detective Chief Inspector, Police Scotland (JR)
- Arun Singh, Strategic Lead – Children, Families and Justice / CSWO, PKC (AS)
- Ben Colvin, Consultant Paediatrician, Community Child Health, NHS Tayside (BC)
- Lisa Sutherland, Locality Manager SCRA (LSu)
- Julie Baker, Child Protection Inter-Agency Coordinator, P&K (JB)
- Claire Wilson, Children Services Manager, Barnardo’s Scotland (CW)
- David Macluskey, Strategic Lead: Education & Learning (Chief Education Officer), Perth & Kinross Council (DM)
- Christine Couser, Depute Head Teacher Support, Bertha Park High School, PKC (CC)
- Michelle Nicol, Child Protection Learning and Development Officer, PKC (MN)
- Rhona Corbett, Head of Heritage and Culture, Culture Perth & Kinross (CPK) (RC)
- Julie Hutton, Chief Executive, Independent Advocacy Perth & Kinross (JH)

**In Attendance:**

- Liz Magee, Public Protection Quality Improvement Programme Lead, NHS Tayside *(on behalf of G Gilling)* (LM)
- Jennifer Kent, Team Leader – Housing Access & Specialist services, PKC *(on behalf of E Ritchie)* (JK)
- Susan Paterson, Associate Director for Women, Children and Families, NHS Tayside *(on behalf of L Sharkey)* (SP)
- Iain Wilkie, Adult Protection Coordinator *(item 6)* (IW)

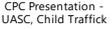
**Apologies:**

- Lesley Sharkey, Director of Midwifery, NHS Tayside (LS)
- Alison Fairlie, Service Manager, HSCP – Mental Health, PKC (AF)
- Grace Gilling, Chief Nurse, Public Protection, NHS Tayside (GG)
- Susie Turner, Inclusion Manager / Principal Educational Psychologist, Education and Learning, PKC (ST)
- Michelle Smith, Head Teacher, Coupar Angus Primary School, PKC (MS)
- Elaine Ritchie, Strategic Lead – Housing and Communities, PKC (ER)

**Minute:**

- Claire Gray, Management Assistant, Business Support Team, PKC (CG)

	What	Who	When
<b>1</b>	<b>Welcome, Introduction and Apologies</b>		
	BA welcomed those present to the meeting. Apologies were noted as above.		
<b>2</b>	<b>Minutes of Previous Meeting, Action Points and Matters Arising</b>		
	<p>The Minute of 3 December 2024 was approved as an accurate record.</p> <p><i>Action 1: Education to provide an input on the work ongoing in education around mobile phones etc – Extra meeting on 21 Feb 2025. <b>Action Completed.</b></i></p> <p><i>Action 2: Members to provide feedback / Julie Baker to update the Risk Register and bring back for discussion / sign off – Agenda Item. <b>Action Completed.</b></i></p> <p><i>Action 3: Lisa Sutherland to provide an input on the implementation of the Care and Justice Act – Agenda Item. <b>Action Completed.</b></i></p> <p><i>Action 4: Julie Baker to share the Human Trafficking PowerPoint Presentation. Julie Baker to contact the Lead Officer in Angus to share their experiences. Julie Baker to contact Elaine Ritchie to ask that she attends this session / or sends a depute in place – Agenda Item. <b>Action Completed.</b></i></p> <p><i>Action 5: Scottish Child Interview Model staff to provide an input at a future CPC meeting to provide examples of how SCIM has made a difference etc – <b>scheduled for CPC meeting on 10 June 2025.</b></i></p> <p><i>Action 6: Iain Wilkie to be invited to provide an input around the new Framework for Standards in Adult Support and Protection and cross cutting themes – Agenda Item. <b>Action Completed.</b></i></p>		

	What	Who	When
	<p><i>Action 7: Julie Baker to upload the final version of the <a href="#">P&amp;K CPC Guiding Principles for the Inclusion of Fathers, Male Carers and Social Fathers</a> to the CP Website and share with members to cascade widely – <b>Action Completed.</b></i></p> <p><i>Action 8: CAMHS to be invited to provide an input / presentation – Extra meeting on 21 Feb 2025. <b>Action Completed.</b></i></p> <p><i>Action 9: Julie Baker to share the different formats of feedback prepared for staff on the Staff Survey Findings with CPC members for them to decide how and what is best to share with their staff – <b>Action Completed.</b></i></p>		
i)	<p><b>CPC Community of Practice (CoP): Reflective Practice Sessions</b> – The next event is on the topic of Resolution and Escalation in Inter-agency practice on 19 Feb 2025 at 2 High Street. All CPC members welcome to join. To find out more, please access the <a href="#">Child Protection CoP Padlet</a> and print and display the <a href="#">Information Poster for Staff</a> in your workplace.</p>		
<b>3</b>	<p><b>CPC Risk Register</b></p>		
	<p>Members noted the updated Risk Register and took some time to discuss.</p> <p>1.1 – challenges around resources etc; update the wording to include something around the Care and Justice Bill and CARM.</p> <p>1.2 – BC provided an update on some of the continuing improvement work in health taken on the back of LRs etc; consider reducing the risk rating or removing.</p> <p>1.3 – more realistic timescales; continuing risk is how able staff are to commit to the work; keep risk rating at 9.</p> <p>2.1 – decrease in how steeply it was rising; CC provided a school perspective – increase in CP concerns; keep risk rating at 9.</p> <p>2.2 – SP provided some reassurance from a CAMHS perspective.</p> <p>A score of 9 suggests that action is required. If we keep everything at 9 when there is no urgent need, we can lose focus – adjust register to reflect dynamic document. Consider context and whether single agency or multi-agency risks. JB / BA to consider further changes to the RR. Continue to review the RR every 3 months.</p>		
<b>Action 1</b>	<p><b>Julie Baker / Bill Atkinson to consider further changes to the Risk Register. Members to get in touch with Julie Baker to contribute.</b></p>	<b>JB / BA</b>	<b>ASAP</b>
<b>4</b>	<p><b>Implementation of the Care and Justice Act</b></p>		
	<p>LS provided a presentation with an overview on the implementation of the Children (Care and Justice) (Scotland) Act 2024 and the impact this will have on agencies / services etc.</p> <p> CCJA 2024 - P&amp;K CPC.pptx</p>		
<b>5</b>	<p><b>Child Trafficking and Exploitation</b></p>		
	<p>Members noted the information shared prior to the meeting:</p> <p> CPC Scotland presentation  and how this links to the: <a href="#">The Jay Review of Criminally Exploited Children – Shattered Lives Stolen Futures   Action For Children</a></p> <p>JB provided a presentation on the Jay Report</p> <p> 2025.01.22 Jay Report.pptx</p> <p>Does P&amp;K have a position around prevalence as a starting point? Police not aware of current issues in P&amp;K – current system / mechanism (CCRs / IRDs) to capture</p>		

	What	Who	When
	<p>concerns from agencies around exploitation etc. JR to link in with Warren Fairfield (missing person coordinator) to look at the data over the last 12 months and potentially look at a case study. May need to follow up with awareness raising.</p> <p>CW provided an update on the work Barnardo's are involved in locally and nationally – National Oversight Group etc – and will keep members updated as this progresses.</p>		
<b>Action 2</b>	<b>Jennifer Reid to follow up on the data over the last 12 months and potentially look at a case study on trafficking / exploitation and bring back to the CPC.</b>	<b>JR</b>	<b>Next Meeting</b>
<b>6</b>	<b>Framework for Standards in Adult Support and Protection and cross cutting themes</b>		
	<p>Iain Wilkie (IW) attended and provided an input. In 2024 the Care Inspectorate published a revised <a href="#">Quality Improvement Framework for ASP</a>. Noted the indicators which the ASP will be inspected against. Highlighted some of the work where there is crossover with the CPC, in particular around transition and 16–18-year-olds – IW is raising 16–18-year-olds as a risk to the APC as there is more work to be done around this; it will also be discussed at the social work assurance and governance meeting tomorrow to try and progress.</p>  <p>16-18 year old</p>		
<b>7</b>	<b>Multi-agency Audit Update</b>		
	<p>JB provided a verbal update. Planned annual audit for 7 and 8 May 2025. Advertised for multi-agency audit team – good number of volunteers. Topic for the audit to be agreed at the QAWG.</p>		
	<b>Standing Agenda Items:</b>		
<b>8</b>	<b>Feedback from CPCScotland</b>		
	CPCScotland National Chairs and Lead Officers meeting next month and BA / JB will report back anything of relevance at the next CPC meeting.		
<b>9</b>	<b><a href="#">P&amp;K CPC Joint Protocol: Care and Risk Management (CARM)</a> and <a href="#">Joint CPC and APC Protocol: Transitions</a></b>		
	Already discussed. No further updates.		
<b>10</b>	<b>Tayside Bairns Hoose / Scottish Child Interview Model (SCIM)</b>		
	<p><b>SCIM</b> – successful implementation and working well, which links to some of the work that has been done around the Bairns House as well. SCIM staff invited to June meeting to provide input.</p> <p><b>Bairns Hoose</b> – all three sites are ready and looking good. Further funding to continue with additional support from Includem, Mindspace and Relationship Scotland etc. Speech and language work highlighted as good practice nationally also good working relationships with health partners etc. Health room – preparing paper for NHST PPEG June meeting – bring to CPC. Bairns Hoose work to be showcased at the CPC meeting in June – before / after photos of the facilities etc.</p>		
<b>Action 3</b>	<b>Multi-agency presentation on Bairns Hoose to be a major item at the CPC on 10 June 2025.</b>	<b>JR / SC / GG</b>	<b>10/06/2025</b>
<b>11</b>	<b>Group Updates</b>		
	<p><b>i) CPC Practice Improvement Working Group</b> – last met on 28 Jan 2025; covered a lot of what has been discussed today. SC raised the issue around attendance at meetings in terms of making decisions / progressing work and put out a plea for people to attend / send deputies. Next meeting 18 Mar 2025.</p>		
	<p><b>ii) CPC Quality Assurance Working Group</b> – last met 10 Dec 2024; some areas to follow up on around the data etc; discussions around multi-agency audit,</p>		

	<b>What</b>	<b>Who</b>	<b>When</b>
	<p>improvement plan etc. Next meeting 19 Feb 2025. <b>AS to bring back an update from the Care Inspectorate in terms of the future direction for CP inspections.</b></p> <p>LM / JR provided an update on the progress of the Angus CP inspection – anticipating the final report to be published in Apr 2025. It would be helpful to get feedback at the CPC – Apr / Jun depending on when the report is published.</p>		
	<p>iii) <b>Independent Schools Child Protection Group</b> – last met 12 Nov 2024. Next meeting 25 Feb 2025.</p>		
<b>12</b>	<b>AOCB</b>		
	<p>i) <b>Whistleblowing</b> – CPC working with APC to strengthen whistleblowing arrangements / guidance in relation to the Council and will keep members updated.</p>		
	<p>ii) <b>CPC Week of Events</b> – series of events planned in Letham over a week in April; opportunity to meet and hear from the local community / groups about issues etc. BA / JB are finalising the programme – contact JB if anyone wants to be involved in the planning.</p>		
<b>13</b>	<b>Meeting Dates 2025</b>		
	<p><b>Extra Meeting</b> (education, CAMHS and mental health inputs): Friday 21 February at 14:00 (on teams).</p> <p>All other Meetings on Tuesday 09:30 – 12:30:</p> <ul style="list-style-type: none"> <li>• 1 April (in person – Letham Primary); 10 June (on teams); 9 September (in person); 4 November (on teams); 2 December (in person).</li> </ul> <p>CPC Development Day:</p> <ul style="list-style-type: none"> <li>• 6 May (half day in person).</li> </ul>		