



# Privacy Notice – Community Mental Health Training

Date notice written: April 2026

## Why is this information being processed?

The information provided by you will be used by Perth and Kinross Council to administer requests for training via Eventbrite.

Eventbrite is an online tool that is used to gather your relevant information for the purposes of facilitating and evaluating training provided or commissioned by Perth and Kinross Council.

## Who is processing this information?

The personal information you have provided will be processed by Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH. Email [Enquiries@pkc.gov.uk](mailto:Enquiries@pkc.gov.uk) or telephone 01738 475000.

## Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way because it is necessary for us to do so in order to carry out a task that is in the public interest.

Formally, the processing of personal data provided to us for this purpose satisfies Article 6(e) of the UK General Data Protection Regulation – “Processing shall be lawful...to the extent that processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.”

The Local Government in Scotland Act 2003 gives local authorities the power to do anything which they consider is likely to improve its area and persons within that area; providing training about mental health and wellbeing, and neurodiversity falls within the scope of this power to advance wellbeing.

## Will any sensitive personal information (Special Category Data or information about criminal convictions etc) be processed?

Yes. Information such as details of accessibility needs may be processed.

### **If so, why is it lawful for the Council to process this information?**

If Special Category Data is processed, this processing is lawful under the terms of Article 9(g) of the UK General Data Protection Regulation “...processing is necessary for reasons of substantial public interest...”; it is in the public interest that the authority complies with its obligations under the Equality Act 2010.

### **Will this information be shared?**

Your personal information will be shared with the training provider for the purpose of communicating about the training and your accessibility needs.

Personal information may also be disclosed to third parties if it's necessary for us to do so to verify its accuracy, prevent or detect crime, protect public funds or where required by law. The Council may check information provided by you, or information about you provided by a third party, with other information held by us.

### **How long will this information be kept for?**

Personal information held on Perth and Kinross Council systems in relation to training will be kept until the end of the financial year. After this it will be deleted.

### **Personal information rights**

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [personal information rights](#) on our website or by contacting the Council's Information Governance Team at the address below.

### **Data Protection Officer**

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact by writing to the Data Protection Officer, Perth and Kinross Council, Council Building, 2 High Street, Perth, PH1 5PH, by emailing [DataProtection@pkc.gov.uk](mailto:DataProtection@pkc.gov.uk) or by telephoning 01738 475444.

### **Information Commissioner's Office**

If you want to complain about how the Council has processed your information you have the right to contact the [Information Commissioner's Office](#) via their website or by telephoning 0303 123 1113.

## **Information Governance Team**

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance Team:

Information Governance  
Legal and Governance Services  
2 High Street  
Perth  
PH1 5PH

Email [DataProtection@pkc.gov.uk](mailto:DataProtection@pkc.gov.uk)

Telephone 01738 477933