

Perth and Kinross Council – Flood Risk Management Privacy Notice

1. Who we are

Perth and Kinross Council collect, processes and holds personal information to deliver statutory Flood Risk Management and related services. These functions are delivered by the Flooding Team within Environment & Infrastructure.

2. Why we collect and use your personal information

We process personal data so that we can carry out our responsibilities in relation to:

- Flood Risk Management, including assessment, investigation and recording of flood events.
- Support to residents and businesses during flood incidents.
- Coastal and surface water management where relevant.
- Drainage and local flood alleviation activities.

These activities support statutory duties, including the Flood Risk Management (Scotland) Act 2009.

3. What personal data we process

We may collect:

- Name
- Address and property/location information
- Telephone or mobile number
- Email address
- Flood incident information you provide

4. How we collect your information

We receive information directly from you when you contact the Flooding Team by email, telephone or online form or when you report flooding.

5. Who we share your information with

We may share information when necessary and lawful, for example with internal Council services, SEPA, Scottish Water or emergency services. Any such sharing is proportionate and compliant with data protection law.

6. How long we keep your information

Information is retained in line with the Council's retention schedules for flood risk management activities.

7. Lawful basis for processing

Our lawful basis is public task and, where required, legal obligation.

8. Your rights

You have rights including access, correction, restriction, objection, and deletion in some circumstances.

9. Contact information

Flooding Team PFRG Email: PFRG@pkc.gov.uk

Flooding Team General Email: Flood@pkc.gov.uk

Emergency Flooding Support (24/7): 01738 476476

General enquiries: 01738 475000

10. Updates to this notice

This notice will be reviewed and updated as necessary.